UNIVERSITY OF HAWAI'I ARTICULATION AGREEMENT
Kapi'olani Community College Associate in Science in Paralegal to the
University of Hawai'i-West O'ahu Bachelor of Arts in Public Administration

The purpose of this Agreement is to facilitate a smooth transition for students from the Kapi'olani Community College (KapCC) Associate in Science (AS) in Paralegal program to the University of Hawai'i-West O'ahu (UHWO) Bachelor of Arts (BA) in Public Administration with a concentration in General Public Administration or Justice Administration. This pathway is designed to produce multiple entry and exit points to flexibly serve student and career educational objectives.

Students must graduate from KapCC with the articulated AS degree in Paralegal and be identified via an articulation verification form, submitted to the UHWO Registrar, in order to be eligible for the benefits of this Agreement. Students transferring to UHWO who do not graduate with the articulated AS degree in Paralegal at KapCC will be required to meet all current catalog requirements upon admission to UHWO.

Requirements for both the Associate in Science (AS) degree and the Bachelor of Arts (BA) in Public Administration degree are provided as attachments. Students interested in pursuing this program should complete the AS and BA program requirements as stipulated by Attachments I, II, III, and IV. Subsequent changes to the curricular requirements of either program may require revisions to this agreement.

As part of the Mānanawai agreement between KapCC and UHWO, and under the terms of this Agreement, the University of Hawai’i West O’ahu agrees to:

1. Identify an academic advisor at UHWO who will partner with KapCC’s advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information [Initially Janice Takaki]
2. Identify a UHWO faculty member who will serve as the faculty advisor to students who are part of this articulation [Initially Michael Hallstone]
3. Meet with KapCC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curricular changes

Under the terms of this Agreement, Kapi’olani Community College agrees to:
1. Complete and submit notification to the UHWO Student Services office, signed by a counselor or faculty advisor, which identifies AS in Paralegal students who have followed and completed this articulated program

2. Identify an academic advisor at KapCC who will partner with UHWO advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other relevant advising information [Initially Lori Sakaguchi]

3. Identify a KapCC faculty member who will serve as the faculty advisor to students who are part of the articulation [Initially Susan Jaworowski]

4. Meet with UHWO faculty and/or administration minimally every two years, or on an as needed basis to discuss potential and planned curricular changes

This Articulation Agreement is effective beginning Fall 2014 and is based on the General Education and Focus requirements in effect at UHWO for the 2014-2015 academic year. Students may be subject to university graduation requirement and curriculum changes implemented after the effective date of this Agreement if student is not continuously enrolled. Effective Fall 2014, Paralegal students will follow the requirements as outlined in this Agreement.

This Agreement will be subject to review in Fall 2019 and may be continued, revised or discontinued with the consent of both parties. Should both parties agree to terminate the Agreement, UHWO will honor the Agreement stipulations for identified students currently enrolled in this articulation option at the time of termination.
Approvals

University of Hawai‘i West O‘ahu

Rockne Freitas
Chancellor

Linda Randall
Vice Chancellor for Academic Affairs

Kristina Guo, Chair and Professor,
Division of Public Administration;
Director and Professor,
Health Care Administration

Michael Hallstone
Associate Professor, Justice Administration

Kapi‘olani Community College

Leon Richards
Chancellor

Louise Pagotto
Vice Chancellor for Academic Affairs, and acting Dean of Hospitality, Business and Legal Education

Susan Jaworski, Program Coordinator
Associate Professor, Business, Legal and Technology Education Department

Trude Pang, Chair and Professor
Business, Legal and Technology Education Department

Date of Agreement:  

Effective Date: Fall 2014

Original: 05/23/2000
Revised: 12/13/2006
Revised: 12/11/2012
Revised: 10/10/2014
KAPI'OLANI COMMUNITY COLLEGE
Associate in Science in Paralegal
Catalog Year: 2014-2015

Required Core Program Courses (24 credits)

3 LAW 101  The Hawai‘i Legal System (fulfills UHWO DS requirement)
3 LAW 102  Legal Research
3 LAW 105  Law Office Management
3 LAW 111  Litigation
3 LAW 145  Computer Applications in the Law Office
3 LAW 148  Legal Document Preparation
3 LAW 202  Legal Interviewing, Negotiating and Advocacy
3 LAW 203  Legal Writing

Legal Specialty LAW Courses (select from the following) (12 credits)

3 LAW 104  Civil Investigation
3 LAW 121  Law of Business Organizations
3 LAW 131  Real Property Law
3 LAW 136  Tort and Insurance Law
3 LAW 140  Family Law
3 LAW 141  Intellectual Property
3 LAW 151  Estate Planning and Probate
3 LAW 166  Employment Related Law
3 LAW 171  Consumer Law
3 LAW 176  Criminal Law
3 LAW 181  Rights of the Disadvantaged
3 LAW 212  Advanced Litigation
3 LAW 236  Advanced Tort and Insurance Law
3 LAW 240  Advanced Family Law
3 LAW 282  Advanced Computer-assisted Legal Research
3 LAW 283  Advanced Legal Writing

Advanced Legal Specialty LAW Courses (3 credits)
Any one of the LAW courses listed below (first advanced course fills this requirement; additional advanced courses are counted toward the 12 credits of Legal Specialty LAW courses)

3 LAW 212  Advanced Litigation
3 LAW 236  Advanced Tort and Insurance Law
3 LAW 240  Advanced Family Law
3 LAW 282  Advanced Computer-assisted Legal Research
3 LAW 283  Advanced Legal Writing
Cooperative LAW Course (3 credits)
3 LAW 293P Cooperative Paralegal Education

AS General Education Requirements (18 credits)
3 ENG 100 Composition I (fulfills UHWO FW requirement) or ESL 100 Composition I
3 SP 151 Personal and Public Speech (fulfills DA at UHWO and OC equivalent for UHWO) or ENG 200
Composition II or ENG 209 Business Writing or ENG 215 Research and Argumentative Writing or SP 181 Interpersonal Communication or SP 251 Principles of Effective Public Speaking
3 MATH 100 Survey of Mathematics (fulfills FS requirement for UHWO) or MATH 103 - College Algebra or MATH 135 Pre-Calculus: Elementary Functions or higher level math or PHIL 110 Introduction to Deductive Logic (PHIL 110 does not transfer to UHWO)
3 Arts & Humanities Elective
   Recommended HWST 107 Hawai‘i: Center of the Pacific (meets UHWO DH and HAP requirement)
3 Natural Sciences Elective
3 Social Sciences Elective Recommended ANTH 151, GEOG 102 or GEOG 151 (meets UHWO FG requirement) or any DS other than LAW

Total 60 credits for AS degree
UNIVERSITY OF HAWAII’I-WEST O‘AHU  
Bachelor of Arts in Public Administration Program Requirements  
Based on Catalog Year: 2014-2015

Core Public Administration Courses (24 credits)
- 3 PUBA 306 Principles of Public Administration
- 3 PUBA 310 Research Methods in the Public Sector
- 3 PUBA 313 Communication Skills for Administrators
- 3 PUBA 340 Administrative Decision-Making
- 3 PUBA 351 Human Resources Administration
- 3 PUBA 414 Public Communication Campaigns
- 3 PUBA 475 Administrative Law

Public Administration Concentration Core Requirements (18 credits)

<table>
<thead>
<tr>
<th>General Public Administration</th>
<th>Justice Administration</th>
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<tr>
<td>18 credits</td>
<td>18 credits</td>
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<tr>
<td>upper division PUBA credits (refer to list on ATTACHMENT III or 2012-2013 UHWO Catalog)</td>
<td>3 PUBA 409 Legal Foundations of Justice Administration and 15 upper division PUBA credits (refer to list on ATTACHMENT III or 2012-2013 UHWO catalog)</td>
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Capstone Requirement (3 credits)
- 3 PUBA 486 WI Senior Project or PUBA 490 WI Administrative Practicum

Additional Requirement
3 classes of upper division WI coursework, including the Capstone

Upper Division Electives (3 credits)
Students may need an additional 3 credits of upper division (300-400) electives to meet the minimum upper division requirement (45 credits) and the 120 credit minimum for graduation from UHWO. These could be upper division WI course work (a total of 3 upper division classes are required, one being the capstone, and 2

1 Students who elect to complete SSCI 210 Applied Statistics I will need to complete 3 credits in upper division electives to meet the 45 credit upper division graduation requirement at UHWO.
additional upper division WI classes, in any subject). A student could also take an upper division course with an Ethics focus to meet a focus requirement. A Student Services Advisor or Faculty Advisor may also be consulted for course selection.

Additional General Education and Focus requirements that may be taken at KapCC or UHWO (16-21 credits depending on course recommendations)

DA, OC 3 SP 151 Personal and Public Speech or SP 181 Interpersonal Communication or SP 251 Principles of Effective Public Speaking

DB or DP 3 Natural Science. Student should consult with a UHWO Student Services Advisor. Fulfillment of this requirement is dependent upon the designation of the Natural Sciences elective taken for the AS in Paralegal program at KapCC. General Education requirement is 3 credits Diversification Biological Science (DB) and 3 credits Diversification Physical Science (DP).

DY 1 Natural Science Lab. Diversification Laboratory Science (DY)

FGA, FGB, FGC 6 Global, Multi-Cultural Perspectives: 6 credits from coursework designated FGA, FGB, or FGC, with 2 different groups represented.
  Group A: Primarily before 1500 CE: HIST 151, ANTH 151
  Group B: Primarily after 1500 CE: HIST 152, ANTH 152,
  Group C: Pre-History to Present

DS 3 Any Social Sciences (DS)

Graduation Requirement 3 ENG 200 Composition II or ENG 209 Business Writing
  or ENG 215 Research and Argumentative Writing

ETH 3 Ethics Focus Designated Course

HAP 3 Hawaiian, Asian, Pacific (HAP) Recommended HWST 107 Hawai‘i:Center of the Pacific

Total upper division credits: 45 Total credits for BA degree: 121
**UNIVERSITY OF HAWAI'I-WEST O'AHU**  
General Public Administration Concentration Course List  
Justice Administration Concentration Course List  
Bachelor of Arts in Public Administration Program Requirements for  
Based on Catalog Year: 2012-2013

<table>
<thead>
<tr>
<th>General Public Administration (18 credits)</th>
<th>Justice Administration (18 credits)</th>
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<tbody>
<tr>
<td><strong>Select from the following courses:</strong></td>
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<tr>
<td>PUBA 301 Health Care Administration</td>
<td>PUBA 305 Managing Criminal Justice Agencies</td>
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<tr>
<td>PUBA 302 Health Policy, Politics and Law</td>
<td>PUBA 309 Criminal Law &amp; Procedures</td>
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<tr>
<td><em>(recommended)</em></td>
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<td>PUBA 303 Financial Concepts in Health Management</td>
<td>PUBA 315 Survey Techniques for Administrators</td>
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<tr>
<td>PUBA 307 Community Health Analysis</td>
<td>PUBA 316 Constitutional Law <em>(recommended)</em></td>
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<td>PUBA 312 Bureaucratic Politics</td>
<td>PUBA 320 Correctional Administration</td>
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<td>PUBA 315 Survey Techniques for Administrators</td>
<td>PUBA 321 Probation, Parole, Community-Based Corrections</td>
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<td>PUBA 318 Managed Care</td>
<td>PUBA 322 Issues in Community Policing</td>
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<td>PUBA 319 Long Term Care</td>
<td>PUBA 323 Workplace Violence</td>
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<td>PUBA 330 Computer Skills for Administrators</td>
<td>PUBA 324 Media, Violence and Crime</td>
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<td>PUBA 352 Comparative Public Administration</td>
<td>PUBA 326 Ethical Dilemmas in Criminal Justice</td>
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<td>PUBA 355 Labor-Management Relations</td>
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<td><em>(recommended)</em></td>
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<tr>
<td>PUBA 367 Labor-Management Relations in Public Service <em>(recommended)</em></td>
<td>PUBA 406 Contemporary Problems of Justice Administration in America</td>
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<tr>
<td>PUBA 406 Contemporary Problems of Justice Administration in America</td>
<td>PUBA 409 Legal Foundations of Justice Administration <em>(REQUIRED)</em></td>
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<tr>
<td>PUBA 411 Emergency Management and Disaster Preparedness</td>
<td>PUBA 410 Issues in Criminal Investigation <em>(recommended)</em></td>
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<tr>
<td>PUBA 446 Contemporary Issues in Health Care</td>
<td>PUBA 411 Emergency Management and Disaster Preparedness</td>
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<tr>
<td>PUBA 460 Environmental Policy Planning and Administration <em>(recommended)</em></td>
<td>PUBA 431 Juvenile Delinquency</td>
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<td>PUBA 461 Social Dimensions of Disaster Response</td>
<td>PUBA 432 Crime and Literature</td>
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<tr>
<td>PUBA 462 Disaster Recovery and Business Continuation</td>
<td>PUBA 434 Criminology</td>
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<tr>
<td>PUBA 463 Disaster Recovery and Hazard Mitigation</td>
<td>PUBA 435 Domestic Violence</td>
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<td>PUBA 464 Terrorism and Emergency Management</td>
<td>PUBA 436 Sex Crimes and Offenders</td>
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<tr>
<td>PUBA 470 Program Planning and Evaluation</td>
<td>PUBA 461 Social Dimensions of Disaster Response</td>
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<tr>
<td>PUBA 477 Ethics in Health Care Administration or PUBA 480 Organizational Behavior or PUBA 481 Ethics and Administration</td>
<td>PUBA 496 Selected Topics in Public Administration <em>(Justice Administration Topics)</em></td>
</tr>
<tr>
<td>PUBA 496 Selected Topics in Public Administration</td>
<td>PUBA 499 Directed Reading and Research</td>
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ATTACHMENT IV

UNIVERSITY OF HAWAIʻI-WEST OʻAHU
Kapiʻolani Community College AS in Paralegal articulated to
University of Hawaiʻi-West Oʻahu BA in Public Administration
Summary of General Education and Graduation Requirements

General Education 31 credits:
Foundations Requirement:
  Written Communication (FW):
  Symbolic Reasoning (FS):
  Global & Multi-cultural Perspectives:
    6 credits in FG; 2 different groups represented (FGA, FGB, FGC)
    ENG 100 Composition I or ESL 100
    MATH 100 or MATH 103 or MATH 135, or higher level
    Group A: Primarily before 1500 CE: HIST 151, ANTH 151
    Group B: Primarily after 1500 CE: HIST 152, ANTH 152
    Group C: Pre-History to Present

Diversification Requirement:
  Humanities, Arts, or Literature:
    6 credits in DH, DA or DL;
    2 different groups represented
    SP 151 Personal and Public Speech (DA recommended, also meets OC requirement)
    HWST 107 Hawaiʻi: Center of the Pacific
    (DH recommended, also meets HAP requirement)
  Social Sciences (DS):
    6 credits in DS; 2 different
    Subject areas represented
    LAW 101 The Hawaiʻi Legal System
    3 credits in area other than LAW
  Natural Sciences:
    Biological Sciences (DB):
    Physical Sciences (DP):
    Science Lab (DY):
    3 credits Biological Science
    3 credits Physical Science
    1 credit science lab

Focus Requirement:
  Oral Communication (OC):
  SP 151 Personal and Public Speech

Ethics (ETH):
  Student may take coursework at any UH campus
  with this designation to meet this requirement. The course may be lower or upper-level.

Hawaiian, Asian, Pacific (HAP):
  HWST 107 Hawaiʻi: Center of the Pacific
Graduation Requirement:

ENG 200 Composition II or ENG 209 Business Writing

Writing intensive Requirement (WI):

3 classes at the upper division level. A minimum of two classes must come from course work outside of the capstone class.

NOTE: University graduation and curriculum requirements may change without notice. New students in the articulated program are subject to these changes. Current students in the program are under the requirements in effect at the time of enrollment in the articulated program. Students should consult with a UHWO adviser to remain apprised of changes. General Education requirements fulfilled at any UH campus shall fulfill UHWO General Education requirements.