UNIVERSITY OF HAWAIʻI ARTICULATION AGREEMENT
Leeward Community College Associate in Science in Business Technology to the
University of Hawaiʻi-West Oʻahu Bachelor of Arts in Business Administration

This purpose of this Agreement is to facilitate a smooth transition for students from the Leeward Community College (Leeward CC) Associate in Science (AS) in Business Technology (BTEC) program to the University of Hawaiʻi-West Oʻahu (UHWO) Bachelor of Arts (BA) in Business Administration with concentrations in General Business Administration, Accounting, Marketing, Management or Finance.

Students must graduate from Leeward CC with articulated AS degree in Business Technology and be identified in order to be eligible for the benefits of this Agreement. Students transferring to UHWO without graduating with the Articulated AS degree in Business Technology at Leeward CC will be required to meet current catalog requirements upon admission to UHWO.

Requirements of both the Associate in Science (AS) degree and the Bachelor of Arts (BA) in Business Administration degree are provided as attachments and form the basis of this agreement. Subsequent changes to the curricular requirements of either program may require revisions to this agreement.

Under the terms of this Agreement, the University of Hawaiʻi-West Oʻahu agrees to:

1. Identify an academic advisor(s) at UHWO who will partner with Leeward CC’s advisor(s) to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information. [Initially Janice Takaki]
2. Identify a UHWO faculty member who will serve as the faculty advisor to students who are part of this articulation. [Initially Derrek Choy]
3. Meet with Leeward CC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curricular changes.

Under the terms of this Agreement, Leeward Community College agrees to:

1. Identify an academic advisor at Leeward CC who will partner with UHWO advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other relevant advising information. [Initially Joy Lane]
2. Identify a Leeward CC faculty member who will serve as the faculty advisor to students who are part of the articulation. [Initially Joy Lane]
3. Submit a letter of notification to the UHWO Articulation Specialist, signed by a counselor or faculty advisor, which identifies AS in Business Technology students who have completed, or are in the process of completing this articulation option.
4. Meet with UHWO faculty and/or administration minimally every two years, or on an as needed basis to discuss potential and planned curricular changes.

This Articulation Agreement is effective beginning Fall 2012 and is based on the General Education and Focus requirements in effect at UHWO for the Fall 2012-2013 academic year. Students may be subject to university graduation requirement and curriculum changes implemented after enrollment in this Agreement.

Students following the requirements of the previous articulation (dated January 23, 2008) and the subsequent extension (dated October 28, 2010), and have been enrolled continuously as a Business Tech (BTEC) student, will have until Spring 2014 to complete requirements. Effective Fall 2012, new Business Technology students will follow the requirements as outlined in this agreement.

This Agreement will be subject to review as necessary, to support the transfer, matriculation and graduation of BTEC students from Leeward CC, and may be continued, revised or discontinued with the consent of both parties. Should both parties agree to terminate the Agreement, UHWO will honor the Agreement stipulations for identified students currently enrolled in this articulation option at the time of termination.

**Approvals**

University of Hawai‘i West O‘ahu

Gene I. Awakuni
Chancellor

Joseph R. Mobley, Interim
Vice Chancellor for Academic Affairs

Derrek Choy, Associate Professor
Chair, Division of Business Administration

Leeward Community College

Manuel J. Cabral
Chancellor

Michael H. Pécsok
Vice Chancellor for Academic Affairs

Shelley Ota
Shelley Ota, Professor/Accounting
Chair, Business Division

Date of Agreement: MAY 14 2012
Effective Date: MAY 14 2012

Original: 04/30/03
Revised: 01/23/08
Extension: 10/28/10
Revised: 05/11/12
LEEWARD COMMUNITY COLLEGE
Associate in Science in Business Technology
UH-West O'ahu Articulation Option Requirements
Based on Catalog Year: 2012-2013

Core Requirements (33-36 credits)

3 BUSN 123 Word Processing for Business
3 BUSN 164 Career Success
3 BUSN 170 Records and Information Management
1 BUSN 166 Professional Employment Preparation
3 MATH 103 College Algebra (Approved substitution for BUSN 188 Business Calculations)
3 BUS 101 Business Computer Systems
2 BUSN 193C Cooperative Education
3 BUS 120 Principles of Business
3 BUS 201 Microsoft Office Advanced
3 MGT 121 Customer Service
3-6 ACC 201 Introduction to Financial Accounting (or ACC 124 and ACC 125 College Accounting I and II) (UHWO BUSA Program Requirement)
3 BUSN 269 Supervision

Specialization (12 credits)
Select courses from the following list:
3 BUSN 200 Computer Speech Recognition
3 BUSN 242 Business Presentations
3 BUSN 250 Expert Business Computing
3 BUSN 270 Advanced Records and Information Management
3 BUSN 277 International Business Protocol
3 BUSN 279 International Business Analysis
3 BUSN 284 Medical Terminology and Procedures
3 BUSN 286 Legal Terminology and Procedures
3 BLAW 200 Legal Environment of Business

General Education Requirements (15 credits)

FW 3 ENG 100 Composition I
OC 3 SP 151 Personal and Public Speech
2DH, HAP 3 HWST 107 Hawai'i: Center of the Pacific
DB 3 Natural Science (Biological or Physical)
3DS 3 ECON 130 Principles of Microeconomics OR

ECON 131 Principles of Macroeconomics (UHWO BUSA Program Requirement)

Total 60-63 credits for AS

1 Completion of the ACC 201 Introduction to Financial Accounting and ACC 202 Introduction to Managerial Accounting sequence is recommended.
2 Arts and Humanities requirement at Leeward CC. Also satisfies the Hawaiian, Asian Pacific focus requirement at UHWO.
3 ECON 130 and 131 are social science courses.
### Additional Lower Division Coursework Requirements for articulation option (22 credits)

<table>
<thead>
<tr>
<th>Code</th>
<th>Credits</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grad req</td>
<td>3</td>
<td>ENG 200</td>
<td>Composition II or ENG 209 Business Writing</td>
</tr>
<tr>
<td>FGA</td>
<td>3</td>
<td>HIST 151</td>
<td>World Civilizations I or ANTH 151 Emerging Humanity</td>
</tr>
<tr>
<td>FGB</td>
<td>3</td>
<td>HIST 152</td>
<td>World Civilizations II or ANTH 152 Culture and Humanity</td>
</tr>
<tr>
<td>DS</td>
<td>3</td>
<td>ECON 130</td>
<td>Principles of Microeconomics OR Principles of Macroeconomics (UHWO BUSA Program Requirement)</td>
</tr>
</tbody>
</table>

4DP 3 Natural Science (Biological or Physical)

4DY 1 Science Lab (if a student takes a 4 credit science that is designated DB/DY or DP/DY, no additional lab is required)

3 ACC 202 Introduction to Managerial Accounting (UHWO BUSA Program requirement)

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4 The second natural science course completed (either biological or physical), will depend upon the first course taken. For graduation from UHWO, once course must be completed in each area, with a complementary lab completed with one course.
UNIVERSITY OF HAWAI'I-WEST O'AHU
Bachelor of Arts in Business Administration Program Requirements for
Leeward Community College AS in Business Technology under the UHWO Articulation Option
Based on Catalog Year: 2012-2013

Core Business Courses (21 credits)
3 BUSA 300 Principles of Marketing
3 BUSA 312 Intermediate Financial Accounting I
3 BUSA 320 Statistics for Decision Making
3 BUSA 321 Business Finance
3 BUSA 345 Management Information Systems
3 BUSA 386 Global Management and Organizational Behavior
3 BUSA 435 Strategic Planning

Business Concentration Requirements (15-18 credits)

<table>
<thead>
<tr>
<th>General Business Administration</th>
<th>Marketing</th>
<th>Management</th>
<th>Accounting</th>
<th>Finance</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 credits</td>
<td>12 credits in upper division Marketing electives</td>
<td>3 MGT 310 and 12 credits in upper division Management electives</td>
<td>3 BUSA 313 and 12 credits in upper division Accounting electives</td>
<td>3 FIN 307 and 12 upper division credits (at least six credits must be Finance)</td>
</tr>
</tbody>
</table>

| 3 Upper division Humanities elective | 3 Upper division Humanities elective | 3 Upper division Humanities elective | 3 Upper division Humanities elective |

Capstone Requirement (3 credits)
3 BUSA 386 WI Senior Project or
BUSA 490 WI Administrative Practicum or

Business Program Electives (3-6 credits)
Students need an additional 3-6 credits of upper division (300-400 level) electives to meet the minimum upper division credit requirement (45 credits). These could be upper division WI course work (a total of 3 upper division classes are required, one being the capstone, and 2 additional upper division WI classes, in any subject). A student could also take an upper division course with an Ethics focus to meet the focus requirement. In addition, students choosing the Accounting concentration would need an upper division Humanities course to meet General Education requirements. A Student Services Advisor or Faculty Advisor may also be consulted for course selection.

Additional Requirement
3 classes of upper division WI coursework, including the Capstone

Total upper division credits: 45
Total credits for BA degree: 124-127
General Education 31 credits:
Foundations Requirement:
  Written Communication (FW):
  Symbolic Reasoning (FS):
  Global & Multi-cultural Perspectives:
    6 credits in FG; 2 different groups represented (FGA, FGB, FGC)
  ENG 100 Composition I
  MATH 103, 135 or higher level math
  Group A: Primarily before 1500 CE: HIST 151, ANTH 151
  Group B: Primarily after 1500 CE: HIST 152, ANTH 152, GEOG 102
  Group C: Pre-History to Present

Diversification Requirement:
  Humanities, Arts, or Literature:
    6 credits in DA, DH or DL; 2 different groups represented
    HWST 107 Hawai‘i: Center of the Pacific*
    One upper division humanities course
  Social Sciences (DS):
    6 credits in DS; 2 different subject areas represented
    6 credits ECON 130 or ECON 131 (both are required for the BA); students in the articulation will be waived the requirement of meeting 2 different subject areas
  Natural Sciences:
    Biological Sciences (DB):
    Physical Sciences (DP):
    Science Lab (DY):
    3 credits Biological Science
    3 credits Physical Science
    1 credit science lab

Focus Requirement:*
  Oral Communication (OC):
    SP 151 Personal and Public Speech
  Ethics (ETH):
    Students may take coursework at Leeward CC or UHWO to meet this requirement
  Hawaiian, Asian, Pacific (HAP):
    HWST 107 Hawai‘i: Center of the Pacific*

Graduation Requirement:
  ENG 200 Composition II or ENG 209 Business Writing

Writing Intensive Requirement (WI):
  3 classes at the upper division level. A minimum of two classes must come from coursework outside of the capstone class.

NOTE: University graduation and curriculum requirements may change without notice. Students may be subject to any and all changes implemented after enrollment in an articulation agreement. Students are strongly encouraged to consult with an advisor to remain apprised of changes that may impact the completion of this agreement.
- A minimum of 120 total credits must be earned, which includes a minimum of 45 upper division credits
- A minimum of 30 credits must be earned at UHWO
- 2.0 overall GPA, 2.0 UHWO GPA, and 2.0 concentration GPA
- Additional requirements can be found in the UHWO General Catalog