Memorandum of Agreement
University of Hawai‘i-West O‘ahu (UHWO)
University of Hawai‘i at Hilo (UHH)

UHWO Pre-Nursing Pathway
UH Hilo Bachelor of Science in Nursing (BSN)

This agreement will facilitate the pathway from the UHWO Pre-Nursing Pathway to the UH Hilo Bachelor of Science in Nursing (BSN). This agreement accords with the UH system "Memorandum of Agreement: Transfer of General Education Core Requirements" (May 2010), and the UH Hilo Academic Affairs "General Education Transfer" policy (Fall 2011).

The Pre-Nursing Pathway enables UHWO students to complete all the general education and pre-core for nursing requirements at UHWO and apply the credits toward the ‘Ike Mauli Ola West O‘ahu and UH Hilo Nursing Partnership BSN. Appendix A specifies prerequisites for students to enter and course requirements needed to complete the BSN program. Admission criteria and eligibility are also specified in Appendix A.

Students will initially be admitted to UH West O‘ahu as "Pre-Nursing Pathway" students (meaning Pre-BSN program) and will apply to the ‘Ike Mauli Ola West O‘ahu and UH Hilo Nursing Partnership BSN after having completed the minimum requirements for BSN admission. UHWO Pre-Nursing Pathway students will be provided with support services and opportunities needed to prepare for admission into the Nursing program. The establishment of a Learning Community and related Title III grant supported activities is detailed in Appendix B (See attached: ‘‘Ike Mauli Ola Nursing Pathway Partnership’’). A detailed chart of the anticipated Title III funding support (2015--2019) to be contributed toward the ‘Ike Mauli Ola West O‘ahu and UH Hilo Nursing Partnership BSN is featured in Appendix C.

It is expected that UHWO will have a BSN program, in place in West O‘ahu, in the 2022-2023 academic year, thus the last cohort to transfer from UHWO to the UHH BSN program, will be in the 2020-2021 academic year. For this reason, there is no expectation that this MOA will be extended beyond the 2021-22 academic year.

For admission to the BSN program students will need to apply and meet the ‘Ike Maui Ola West O‘ahu and UH Hilo Nursing Partnership BSN criteria for admission. A maximum of 20 UH West O‘ahu students will be accepted for each Fall cohort. If UH West O‘ahu enrolls less than the maximum 20 seats designated, the unfilled seats will be offered to UH Hilo BSN applicants at the discretion of the UH Hilo School of Nursing.
Under the terms of this Agreement, UH West O’ahu agrees to:

1. Offer all current general education and core requirements for the UH Hilo Nursing BSN program, with the exceptions of NURS 348 Pathophysiology and NURS 375 Applied Human Nutrition online which UH Hilo will offer. UH Hilo will receive the tuition revenue from these online courses.

2. Identify a UHWO Student Services Advisor(s) who will partner with UH-Hilo's advisors to ensure timely and accurate advising on pre-admission, admission, degree requirements and other related advising information for students in the UHWO Pre-Nursing Pathway.

3. Identify a UHWO faculty member who will serve as the faculty advisor to students in the ‘Ike Mauli Ola Nursing Learning Community.

4. Form a UHWO admissions and selection committee responsible for the intake and initial review of applications for the ‘Ike Mauli Ola UH West O’ahu and UH Hilo Nursing Partnership BSN and will forward recommendations to the UH Hilo Director of Nursing.

5. Develop a one credit UHWO seminar course to support students accepted into the ‘Ike Mauli Ola UH West O’ahu and UH Hilo Nursing Partnership BSN program and require students in the BSN cohort to enroll each semester. The seminar will include community engagement activities, academic support opportunities, and social networking experiences.

6. Meet with UH Hilo faculty and/or administration minimally every semester, or on an as needed basis, to discuss potential and planned curricular changes.

7. Cooperate with UH Hilo on the matriculation and transfer processes for the BSN program.

8. Identify, review, and approve clinical sites and clinical faculty on O’ahu where students can complete all their clinical practicum courses and notify UH Hilo so that the hiring and related processes including MOAs can be completed.

9. Upon termination of Title III funds, UH West O’ahu will ensure the continued funding support of one 12 month, 1.0 FTE Nursing Instructor position responsible for the Nursing Simulation Lab and the review and approval of clinical sites and faculty on O’ahu. Salary range: Approximately $82,400 will be allocated for the salary of the Nursing Instructor position with additional fringe benefits amounting to an estimated $38,000.

10. Upon termination of Title III funds, UH West O’ahu will ensure the continued funding support of one 9 month, 0.5 FTE position the purpose of providing continued IT Simulation Lab Support and delivery of Distance Education. Salary range: Approximately $23,175 will be allocated for the salary of the IT Support position with additional fringe benefits amounting to an estimated $5,300.

11. Upon termination of Title III funds, UH West O’ahu will cover the following additional costs:
   (a) Consumable and Program supplies for Nursing Simulation Lab
   (b) Program supplies for Nursing prerequisite course offerings

12. Purchase equipment for synchronous distance delivery of Nursing coursework using Title III funding. A maximum of $20,000 ($10,000 per campus) will be allocated towards Polycom or other appropriate technology by Spring 2016.

13. Provide adequate space, technology and personnel for proctoring BSN testing and related exams.
14. Provide adequate space, technology, and IT support for online teaching.

Under the terms of this Agreement, the University of Hawai‘i at Hilo agrees to:

1. Identify a Nursing school faculty advisor(s) at UH Hilo who will partner with UHWO advisor(s) to ensure timely and accurate advising on pre-admission, admission, degree requirements and other related advising information.

2. Upon formal acceptance to the ‘Ike Mauli Ola West O‘ahu and UH Hilo Nursing Partnership BSN students will be assigned a UH Hilo School of Nursing faculty advisor.

3. Meet with UHWO faculty and/or administration minimally every semester, or on an as needed basis, to discuss potential and planned curricular changes and delivery of coursework.

4. Cooperate with UHWO on the matriculation and transfer processes for the BSN programs.

5. Waive the Student Life Center fee and other fees in accordance with University of Hawai‘i system policy, for UHWO students enrolled in the BSN program as a part of the ‘Ike Mauli Ola Nursing Partnership.

6. Review recommendations submitted by the UHWO admissions and selection committee for the ‘Ike Mauli Ola Nursing Partnership BSN and select final candidates for admission to the Ike Mauli Ola Nursing program.


8. Ensure space availability for UHWO Pre-Nursing Pathway students in prerequisite online nursing courses offered by UH Hilo, NURS 348 Pathophysiology and NURS 375 Applied Human Nutrition.

9. Hire faculty, instructors or lecturers necessary to deliver all UH Hilo BSN Nursing coursework to students accepted into the BSN cohort at UHWO and assigned clinical sites on O‘ahu, through Spring 2022. Placement of positions will be determined by UH Hilo School of Nursing.

10. Hire three 1.0 FTE Nursing instructor positions in Fall 2017, and three 1.0 FTE Nursing instructor positions in Fall 2018. Placement of positions will be determined by UH Hilo School of Nursing. If it is not possible to recruit and retain the specified six 1.0 FTE Instructors, the curriculum will be delivered by a mixture of Instructors and Lecturers.

11. Upon the recommendation of UHWO, hire and pay for clinical supervisors for students in the ‘Ike Mauli Ola Nursing BSN cohort at sites identified and approved by UHWO.

12. Upon termination of Title III funds, UH Hilo will cover the costs of curriculum development, up to $10,000, for students enrolled in the ‘Ike Mauli Ola Nursing Partnership BSN program for the duration of this MOA.

13. If fewer than anticipated qualified applications and acceptances are received for the UHWO Ike Mauli Ola cohort, the “empty” seats will be occupied by UH Hilo students and based on O‘ahu.
This Memorandum of Agreement is effective beginning May 2015. This Agreement will be reviewed at least once a year in either May or June, and as necessary, in order to support the transfer, matriculation and graduation of BSN students from the University of Hawai‘i at Hilo. Changes to the curricular and admission requirements of either program subsequent to this agreement may require revisions to the agreement. This MOA will terminate on June 30, 2022. Should both parties agree to terminate the Agreement prior to June 30, 2022, UHWO and UH Hilo will honor the Agreement stipulations for students currently enrolled in the program at the time of termination.

Both parties agree to make a good faith effort toward developing a UHWO Nursing BSN program to provide access for students on the Leeward side of O‘ahu to obtain a Bachelor of Science degree in Nursing.

Approvals

University of Hawai‘i at Hilo

[Signature]
Donald Straney
Chancellor

[Signature]
Matthew Platz
Vice Chancellor, Academic Affairs

[Signature]
Randy Hirokawa, Dean
College of Arts and Science

[Signature]
Kathryn Daub, Director
School of Nursing

University of Hawai‘i-West O‘ahu

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Rockae Freitas
Chancellor

[Signature]
Doris Ching
Interim Vice Chancellor, Academic Affairs

[Signature]
Sherry Proper
Interim Academic Program Officer,
VCAA Office

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Melissa Saul
PIKO Project Director
VCSA Office
Appendix A
Preconditions and Prerequisites:

**BSN Recommended Class Scheduling for UHWO**

I. Pre-Nursing Pathway - 61 Credits

This advising sheet has been developed to assist students seeking to prepare for admission and if accepted, to also prepare to meet the requirements for graduation for the Bachelor of Science in Nursing degree program offered by UH Hilo. The coursework indicated reflects the most efficient academic pathway. Please note that although course titles and numbers listed reflect UH West O‘ahu coursework, the requirements indicated are in alignment with the academic program requirements of the UH Hilo campus, which can be found in the UH Hilo General Catalog accessible online at http://hilo.hawaii.edu/catalog/

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion. Students also may track their academic progress via STAR Degree Check through MyUH at myuh.hawaii.edu. Admission to the Bachelor of Science in Nursing is highly selective, students preparing for entry into the 'Ike Mauli Ola UH West O‘ahu and UH Hilo Partnership BSN are encouraged to meet with an adviser from the UH West O‘ahu campus.

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<tr>
<th>Pre-Nursing General Education and Pre-Core Requirements</th>
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<tr>
<td>Credits</td>
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<td>UH HILO</td>
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<td>6</td>
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<tr>
<td>D. Language Arts (3 credits)</td>
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<tr>
<td>Certified Fall 2012: CHNS 107, ENG 462, HAW 105, JPNS 107, KIND 240</td>
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<tr>
<td>Certified Fall 2013: KHAW 103, KHAW 104, KHAW 108, KHAW 133, KHAW 203, KHAW 204, KHAW 233, LING 133A-F, LING 233A-F</td>
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<tr>
<td>Certified Fall 2014: ENG 240, FIL 102, FIL 200</td>
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<tr>
<td>Certified Fall 2015: CHNS 200, CHNS 201, CHNS 202, JPNS 301, JPNS 302, KOR 101, KOR 102</td>
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<tr>
<th>E. Humanities (6 credits) : COM 100 (beginning from catalog 2012-2013, 270 or any other GE certified COM course required + 1 other Humanities (different discipline)</th>
<th>SP 151 or equivalent required</th>
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<tr>
<td>Other Humanities:</td>
<td>Possible UHWO equivalent courses (Select one):</td>
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<tr>
<td>Certified Fall 2012: CHIN 107, COM 100, DRAM 419, DNC 419, ENG 355, ENG 462, JPNS/JPST 107</td>
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<tr>
<td>Certified Fall 2013: ENG 365, KHAW 103, KHAW 104, KHAW 108, KHAW 133, KHAW 203, KHAW 204, KHAW 208, KHAW 233, JPNS/JPST365, LING 133A-F, LING 233A-F, MUS 141</td>
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<tr>
<td>Certified Fall 2014: ART 175, ART 176, CHNS 250, CHNS 260, CHNS 381, DNC 160, DNC 180, DNC 190, DNC 260, DNC 280, DNC 290, DNC 360, DNC 460, ENG 240, FIL 102, FIL 200, FIL 330, FIL 354, JPNS/JPST 451,</td>
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### F. Social Sciences (6 credits): PSY 100 (Survey of Psychology) required + 1 other Social Science (different discipline):

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<tr>
<th>Credits</th>
<th>Course Details</th>
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| 3       | Other Social Sciences:  
Certified Fall 2011: ANTH 100, ANTH 110, ANTH/WS 320, ANTH/WS 324, ANTH 372, ANTH 385, ANTH 389, BUS 100, ECON 100, ECON 130, ECON 131, ECON 340, GEOG 102, GEOG 103, GEOG 105, GEOG 107, HIST 151, HIST 152, HIST 274, HIST 316, HIST 317, HON 100, HWST 111, JPS 353, MGT 333, NURS 350, NURS 457, POLS 101, POLS 242, POLS 251, POLS 331, POLS 341, POLS 351, POLS 353, POLS 360, POLS 391, PSY 100, PSY 312, PSY 323, PSY 390, PSY 445, PSY 475, SOC 100, SOC 240, SOC 260, SOC 280, SOC 280L, SOC 480, WS 151, WS 320, WS 324, WS 341, WS 352, WS 357, WS 430  
Certified Fall 2012: COM 270, ECON 416, ED 210  
Certified Fall 2013: GEOG 312, LING 432, POLS 321, POLS 320, POLS 304  
Certified Fall 2014: ANTH 415, ANTH 485, FIL 330, FIL 354, HIST 318, HIST/JPST 314, WS 352  
Certified Fall 2015: ANTH 115, FIN 220, POLS 280, POLS 334, POLS 433, POLS 481 |
|         | Possible UIHWO equivalent courses (Select one):  
Any level ANTH, ECON, GEOG, HIST, POLS, SOC |

### G. Hawaiian Pan Pacific Requirement (3 credits)
- Nurse 350 (this class will be included in the upper division nursing program) will be completed in required BSN Curriculum

### H. Global & Community Citizenship (3 credits)
- NURS 457 (this class will be included in the upper division nursing program) will be completed in required BSN Curriculum

### I. Natural Sciences: All of the following courses are REQUIRED. In addition, courses in this section must be passed with C or better and must have a combined GPA average of 2.70.

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<tr>
<th>Credits</th>
<th>Course Details</th>
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<tbody>
<tr>
<td>3</td>
<td>BIOL 243 Anatomy &amp; Physiology I</td>
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<tr>
<td>1</td>
<td>BIOL 243L</td>
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<tr>
<td>3</td>
<td>BIOL 244 Anatomy &amp; Physiology II</td>
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<tr>
<td>1</td>
<td>BIOL 244L</td>
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<td>5</td>
<td>BIOL 275 Microbiology</td>
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<td>Cont’d</td>
<td>BIOL 275L</td>
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<tr>
<td>3</td>
<td>CHEM 141 (no lab) Survey of Organic Chemistry &amp; Biochemistry</td>
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<tr>
<td>3</td>
<td>NURS 203 General Pharm</td>
</tr>
<tr>
<td>3</td>
<td>NURS 348 Pathophysiology</td>
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</tbody>
</table>
|         | Need for Pre-Core:  
Take online through UHH |
|         | NURS 348 |
| 3 | J. Statistics: Take ONE of the following  
- PSY 213 Statistical Techniques  
- BIO 280 Biostatistics  
- SOC 280 Statistical Reasoning  
- MATH 121 Intro to Statistics & Probability (May satisfy Quantitative Reasoning requirement) | SSC 210 Statistical Analysis |
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<tbody>
<tr>
<td>3</td>
<td>K. NURS 375 Applied Human Nutrition</td>
<td>Need for Pre-Core: Take online through UHH</td>
</tr>
</tbody>
</table>
| 3 | L. PSY 320 Developmental Psychology | *PSY 240  
*Will be accepted in place of UHH PSY 320 provided that a UHH Academic Modification Form is submitted and approved |
| 3 | M. Nursing Elective*: Take ONE of the following. May be taken prior to entry. If not, it must be taken before final semester.  
NURS 359, 360, 370, 371, 372D/L, 373, 374 D/L, 394, 399, 471, 494, 499  
*Subject to change by semester; see UH Hilo Catalog and Schedule of Classes for more options | Offered online every summer through UHH |

II. Admissions Criteria and Eligibility

The minimum criteria for admission to the ‘Ike Mauli Ola UH West O‘ahu and UH Hilo Nursing Partnership BSN program are as follows:

1. Timely submission of UH Hilo Common Application Form (Designate NURH for the major.)

2. Timely submission of nursing application form to ‘Ike Mauli Ola UH West O‘ahu and UH Hilo Nursing Partnership BSN point of contact on the UH West O‘ahu campus.

3. A minimum 2.7 cumulative college grade point average (GPA)

4. A 2.7 minimum cumulative GPA for all courses listed as a Natural Science degree requirement including PHRM/NURS 203 and NURS 348 for the BSN program.

5. A minimum of 15 credits of UHWO coursework for fall 2017 admission and a minimum of 30 credits of UHWO coursework for admission in years 2018, 2019, and 2020, with priority given to students who have completed Pre-Nursing general education and pre-core at UHWO.

6. Completion of all college prerequisite courses prior to the start of the Fall term of entry into the BSN program (Note: Biology, Chemistry, PHRM/NURS 203 and NURS 348 classes must be passed with a “C” or better grade)

7. Only 16 credits of nursing prerequisite courses can be outstanding with a maximum of 8 credits in the required sciences by the end of the semester prior to application. The following courses are included under sciences: PHYL 141, 141L, PHYL 142, 142L, MICR 130, 140L, BIOC 141, NURS 348, PHRM/NURS 203.

8. The Assessment Technologies Institute (ATI) Test of Essential Academic Skills (TEAS) version 5.0 is required.
9. Two (2) letters of recommendation are required for each applicant. Letters should be from teachers or immediate supervisors who have no familial relationship with the applicant and can give a first-hand account of the student's abilities.

10. Statement of Interest

11. Other criteria for selection will include
   (b) Community Service
   (c) Community Engagement with Native Hawaiian communities

12. Applicant interview (optional)

13. Fall admission only: Applications to the Bachelor of Science in Nursing program must be made by January 15 for Fall entry.

Selection Criteria: The above information provides minimum criteria for admission and acceptance to the 'Ike Mauli Ola UH West O'ahu and UH Hilo Nursing Partnership BSN is highly competitive. In order to meet the objectives of the Title III Grant, preference will be given to students who have participated in the Ike Mauli Ola Learning Community and/or have Native Hawaiian ancestry.

III. BSN Required Courses: UH Hilo teaches and supervises

1. Required Nursing Courses
   o Block I:
     - NURS 347–347L Health Assessment with Practicum (4)
     - NURS 350 Transcultural Care and Health Promotion (3)
     - NURS 351 Professional Nursing Issues and Trends (3)
     - NURS 352L Nursing Skills Laboratory (1)
     - NURS 353–353L Nursing Concepts and Skills with Practicum (6)
   o Block II:
     - NURS 355–355L Adult Health Care I with Practicum (6)
     - NURS 356–356L Parent-Newborn Health Care with Practicum (6)
     - NURS 357–357L Mental Health Care with Practicum (6)
   o Block III:
     - NURS 358 Nursing Research (3)
     - NURS 455–455L Adult Health Care II with Practicum (8)
     - NURS 456–456L Parent-Child Health Care with Practicum (6)
   o Block IV:
     - NURS 410–410L Community Health Care with Practicum (5)
     - NURS 457–457L Collaborative Health Care Leadership and Management with Practicum (5)
     - NURS 459–459L Nursing Review with Practicum (3)

2. Required Nursing Electives (Choose 3 Semester Hours from the following courses:)
   o NURS 360 Health Care Policy
- NURS 370 Introduction to Trans-cultural Nursing (3)
- NURS 371 Health Information Technology (3)
- NURS 372 Spirituality in Health Care (3)
- NURS 373 Gerontological Health Care (3)
- NURS 374 Skills in Nursing Leadership & Management (3)
- NURS 376 Human Lactation
- NURS 377 End of Life Care
- NURS 394 Special Topics in Nursing (1–3)
- NURS 399 Directed Studies (1–3)
- NURS 471 Introduction to Rural/Home Health Care (3)
- NURS 494 Special Topics in Nursing (1–3)
- NURS 499 Directed Studies (1–3)

**Total Minimum Semester Hours Required for the B.S. in Nursing: 120**

**Total Credits:**
61 UHWO and UH Hilo General Education and Pre-Nursing Pre-Core Requirements
68 UH Hilo BSN Program Total
129 Total Semester Credit hours

**Notes:**
1. Students must earn at least a 2.0 GPA in courses required for the major.
2. No course may be counted for more than one General Education CORE requirement.
3. SSCI 210 Statistics meets the Quantitative Reasoning requirement. The Quantitative Reasoning course must be passed with a “C” grade or better.
4. All Natural Science courses must be passed with a “C” grade or better.
5. NURS 348 Human Pathophysiology and NURS 375 Applied Human Nutrition both must be passed with a “C” grade or better.
6. To earn a Bachelor of Science in Nursing, students must fulfill the requirements for the major and meet all of the University of Hawai‘i at Hilo’s other baccalaureate degree requirements. (Please see the Baccalaureate Degree Requirements in the UH Hilo General Catalog.)
This posting does not include Appendices B & C of the University of Hawai‘i—West O‘ahu and University of Hawai‘i at Hilo BSN Nursing Pathway and Partnership MOA. For more information about Title III activities and support, please contact PIKO Project Director, Melissa Saul at

saulm@hawaii.edu