The University of Hawai‘i-West O‘ahu gratefully acknowledges the assistance and skills of those who have made the production of this catalog possible.

Graphic Design by Karen Matute
Photography by James Amihara, Jean Javellana, Terri Ota and University Relations
Classroom Building image courtesy of DLR Group
Hawai‘i Island Images from the Hawai‘i Synergy Project (http://infomart.soest.hawaii.edu/),
Peter Mouginis-Mark, Principal Investigator, Professor and Acting Director of the Hawai‘i Institute of Geophysics and Planetology, University of Hawai‘i at Mānoa
This catalog contains general information about the program offerings at the University of Hawai‘i - West O‘ahu for the period August 2005 to July 2007. This document is an attempt to summarize applicable policies and programs of the University of Hawai‘i-West O‘ahu, and is subject to change. Although every effort is made to keep this Catalog correct and current, inevitably there will be some changes in courses and program requirements. It is highly recommended that you consult your faculty and/or Student Services advisors for the most current information. This catalog is not intended as a full compilation of regulations, policies, or programs, and should not be regarded as a legal contract between UH West O‘ahu and the student. For further information, students should check with the University for details concerning other policies which could affect their specific enrollment or registration status.

The University reserves the right to make changes to the policies contained herein, including changes in tuition, fees, courses and programs; to cancel classes when necessary; to set maximum limits for enrollment in certain classes; and to discontinue services without prior notice. Notice of such changes will be given when possible.
PHILOSOPHY OF UNIVERSITY OF HAWAI‘I-WEST O‘AHU

The University of Hawai‘i-West O‘ahu provides an environment where students and faculty can discover, examine, preserve and transmit knowledge and values that provide the foundation for the development of present and future generations of citizens and results in the improvement of the quality of life for all.

Faculty at the University of Hawai‘i-West O‘ahu engage in three basic types of activities: teaching, knowledge creation, and service. While cognizant of the interrelationships of these activities, major emphasis is placed on the teaching function. The University is also supportive of those research and public service activities that enhance and enrich its instructional program.

The University of Hawai‘i-West O‘ahu has been created for students who wish to pursue their educational and professional goals through a curriculum that emphasizes the humanities, social sciences and selected professional programs. Courses are scheduled to accommodate student schedules, including day, evening and weekend classes.

The University’s curriculum offerings are founded on the principle that career training and the humanities and social sciences are interdependent and complementary. While attending the University, students are encouraged to seek both breadth and depth in their educational experiences, as well as, explore relationships between and among the various disciplines. The programs of the University are designed to be responsive to the needs of the students. The differences in the backgrounds and aspirations of individual students are recognized, and the educational programs and learning experiences are shaped to accommodate those differences. The full development of the talents and abilities of each student is the principal concern and the major focus of the faculty and staff.
University of Hawai‘i-West O‘ahu

MISSION STATEMENT

UH West O‘ahu is a baccalaureate degree granting institution which offers degrees in the liberal arts and professional studies. As the only public four-year university located in the leeward O‘ahu area, UH West O‘ahu is committed to the continuing development of the region through both innovative educational offerings and public service activities.

UH West O‘ahu emphasizes quality teaching and flexible class schedules that foster life-long learning, thus enabling students to pursue career-related education coupled with the values, ideas, and challenges of the liberal arts. The academic program structure stresses the exploration of interdisciplinary studies, cross-cultural and international studies, and communication skills.

Targeting the communities of west O‘ahu and other underserved parts of the state, UH West O‘ahu meets the educational needs of both recent high school graduates and non-traditional students. It provides innovative alternative learning opportunities such as instruction via computer and telecommunications, certificate programs, mentoring, individualized degree programs, and credit for prior learning.
INSTITUTIONAL LEARNING OUTCOMES

To insure educational quality and curricular coherence, the University of Hawai‘i-West O‘ahu has identified standards appropriate for upper-division students. Students at UH West O‘ahu are expected to apply certain general education skills towards mastering material in an academic major. These skills are listed in a set of Institutional Learning Outcomes below. The outcomes, adopted by the UH West O‘ahu Faculty Senate in Spring 2000 and revised in Spring 2003, Fall 2004, and Spring 2005, address written and oral communication, quantitative and/or qualitative reasoning, research skills, and cultural awareness. Divisional and Concentration Learning Outcomes are listed in each Division’s Section of this catalog.

The Institutional Learning Outcomes listed below are an integral part of all Divisions and Concentrations at the UH-West O‘ahu. Under the categories listed below, graduates of UH West O‘ahu should be able to:

Written Communication
- Identify the audiences and purposes of various kinds of communication within the students’ academic fields and select appropriate style, content, references, and media.
- Develop themes, theses, or hypotheses for various kinds of communication within the students’ academic fields.
- Construct detailed outlines or proposals for various kinds of communication within the students’ academic fields.
- Write, document, and support an argument within an academic field, presenting sound evidence in an orderly and logical chain of reasoning, and using appropriate data and examples.
- Revise and edit their own and others’ writing, demonstrating proficiency in the use of organizational, rhetorical, grammatical, and mechanical skills appropriate to a specific task.

Oral Communication
- Give presentations that demonstrate command of vocabulary and language appropriate to the content and audience of the students’ academic fields.

Quantitative or Qualitative Reasoning
- Explain the complexity and relevance of quantitative or qualitative data in theoretical and practical situations.
- Collect, organize, communicate, and draw conclusions and interpretations based on gathered evidence.
- Assess the validity of arguments and conclusions derived from evidence.
- Recognize that quantitative or qualitative evidence must be interpreted in a social context.
- Demonstrate problem solving through oral and written communication.

Research Skills
- Research topics in the students’ academic fields, presenting results through written and oral communication.
- Explain research terms and concepts common to the students’ academic fields.
- Explain the purposes, advantages, and disadvantages of various research designs within the students’ academic fields.
- Explain what constitutes plagiarism and the ethical and legal elements of research.
- Use both appropriate electronic databases and traditional sources to research, prepare, analyze, and organize information.
- Apply methods of citation and documentation appropriate to the students’ academic fields.
- Express themselves creatively through at least one medium, e.g., writing, quantitative or qualitative analysis, media, technology, or the arts.

Cultural Awareness
- Demonstrate basic knowledge of cultures, other than their own.
- Explain the complexities of Hawaiian and Pacific societies and cultures both in traditional and contemporary eras.
- Explain some of the historical forces, national and international, that have created the present world order.
- Evaluate specific cross-cultural and multicultural contributions to the students’ academic fields.
- Articulate the advantages of cross-cultural analysis to enhanced learning within a liberal arts and professional studies context.
ACADEMIC CALENDAR 2005-2006*

FALL 2005

M-W Aug 15-17  Registration
F Aug 19  HOLIDAY: Statehood Day
M Aug 22  First day of instruction
F Sept 2*  Last day to add or register; last day to withdraw from semester courses with 100% refund
M Sept 5  HOLIDAY: Labor Day
F Sept 9  Last day to drop without a W
Su Sept 11*  Last day for 50% refund
F Sept 23  Last day to file application for Fall 2005 graduation
F Oct 21  Last day to withdraw from semester courses
M Oct 31  Last day for instructors to submit I make up grades for Spring/Summer 2005
F Nov 11  HOLIDAY: Veterans’ Day
Th Nov 24  HOLIDAY: Thanksgiving Day
Sa Dec 10  Last day of instruction
M-F Dec 12-16  Final Examinations
TBA  Fall Commencement

SPRING 2006

T-Th Jan 3-5  Registration
M Jan 9  First day of instruction
M Jan 16  HOLIDAY: Martin Luther King Jr Day
F Jan 20*  Last day to add or register; last day to withdraw from semester courses with 100% refund
F Jan 27  Last day to drop without a W
Su Jan 29*  Last day for 50% refund
F Feb 10  Last day to file application for Spring 2006 graduation
M Feb 20  HOLIDAY: Presidents’ Day
F March 10  Last day to withdraw from semester courses
M March 27  HOLIDAY: Kuhio Day
T-F March 28-31  Spring Recess
T March 28  Last day for instructors to submit I make up grades for Fall 2005
F Apr 14  HOLIDAY: Good Friday
Sa May 6  Last day of instruction
M-F May 8-12  Final Examinations
TBA  Spring Commencement

SUMMER 2006

W-Th May 17-18  Registration
M May 22  First day of instruction
W May 24  Last day to add or register; last day to withdraw with 100% refund
Sa May 27  Last day to withdraw without a W; last day to withdraw with 50% refund
M May 29  HOLIDAY: Memorial Day
M Jun 5  Last day to file graduation application for Summer 2006 graduation
F Jun 9  Last day to withdraw with a W
M Jun 12  HOLIDAY: Kamehameha Day
T Jun 20  Last day of instruction for Tuesday/Thursday classes
Th Jun 22  Finals for Tuesday/Thursday classes
M Jun 26  Last day of instruction for Monday/Wednesday classes
W Jun 28  Finals for Monday/Wednesday classes

*Dates subject to change: Please consult *The West Press*. 
# ACADEMIC CALENDAR 2006-2007*

## FALL 2006

<table>
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<tr>
<th>Date</th>
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<tr>
<td>M-W Aug 14-16</td>
<td>Registration</td>
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<tr>
<td>F Aug 18</td>
<td>HOLIDAY: Statehood Day</td>
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<tr>
<td>M Aug 21</td>
<td>First day of instruction</td>
</tr>
<tr>
<td>F Sept 1*</td>
<td>Last day to add or register; last day to withdraw from semester courses with 100% refund</td>
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<tr>
<td>M Sept 4</td>
<td>HOLIDAY: Labor Day</td>
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<tr>
<td>F Sept 8</td>
<td>Last day to drop without a W</td>
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<tr>
<td>Su Sept 10*</td>
<td>Last day for 50% refund</td>
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<tr>
<td>F Sept 22</td>
<td>Last day to file application for Fall 2006 graduation</td>
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<tr>
<td>F Oct 20</td>
<td>Last day to withdraw from semester courses</td>
</tr>
<tr>
<td>M Oct 30</td>
<td>Last day for instructors to submit I make up grades for Spring/Summer 2006</td>
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<tr>
<td>T Nov 7</td>
<td>HOLIDAY: Election Day</td>
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<tr>
<td>F Nov 10</td>
<td>HOLIDAY: Veterans’ Day</td>
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<td>Th Nov 23</td>
<td>HOLIDAY: Thanksgiving</td>
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<tr>
<td>Sa Dec 9</td>
<td>Last day of instruction</td>
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<tr>
<td>M-F Dec 11-15</td>
<td>Final Examinations</td>
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<td>TBA</td>
<td>Commencement</td>
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## SPRING 2007

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<tr>
<td>T-Th Jan 2-4</td>
<td>Registration</td>
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<tr>
<td>M Jan 1</td>
<td>HOLIDAY: New Year’s Day</td>
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<tr>
<td>M Jan 8</td>
<td>First day of instruction</td>
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<tr>
<td>M Jan 15</td>
<td>HOLIDAY: Martin Luther King Jr Day</td>
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<tr>
<td>F Jan 19*</td>
<td>Last day to add or register; last day to withdraw from semester courses with 100% refund</td>
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<tr>
<td>F Jan 26</td>
<td>Last day to drop without a W</td>
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<tr>
<td>Su Jan 28*</td>
<td>Last day for 50% refund</td>
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<tr>
<td>F Feb 9</td>
<td>Last day to file application for Spring 2007 graduation</td>
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<tr>
<td>M Feb 19</td>
<td>HOLIDAY: Presidents’ Day</td>
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<tr>
<td>F March 9</td>
<td>Last day to withdraw from semester courses</td>
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<tr>
<td>M March 26</td>
<td>HOLIDAY: Kuhio Day</td>
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<tr>
<td>M-F March 26-30</td>
<td>Spring Recess</td>
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<tr>
<td>T March 27</td>
<td>Last day for instructors to submit I make up grades for Fall 2006</td>
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<tr>
<td>F Apr 6</td>
<td>HOLIDAY: Good Friday</td>
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<tr>
<td>Sa May 5</td>
<td>Last day of instruction</td>
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<tr>
<td>M-F May 7-11</td>
<td>Final Examinations</td>
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<td>TBA</td>
<td>Spring Commencement</td>
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## SUMMER 2007

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<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>W-Th May 16-17</td>
<td>Registration</td>
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<tr>
<td>M May 21</td>
<td>First day of instruction</td>
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<tr>
<td>W May 23</td>
<td>Last day to add or register; last day to withdraw from courses with 100% refund</td>
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<tr>
<td>Sa May 26</td>
<td>Last to withdraw without a W; last day to withdraw with a 50% refund</td>
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<tr>
<td>M May 28</td>
<td>HOLIDAY: Memorial Day</td>
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<tr>
<td>M Jun 4</td>
<td>Last day to file graduation application for Summer 2006 graduation</td>
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<tr>
<td>Th Jun 21</td>
<td>Finals for Tuesday/Thursday classes</td>
</tr>
<tr>
<td>M Jun 25</td>
<td>Last day of instruction for Monday/Wednesday classes</td>
</tr>
<tr>
<td>W Jun 27</td>
<td>Finals for Monday/Wednesday classes</td>
</tr>
</tbody>
</table>

*Dates subject to change: Please consult *The West Press*. 
# Table of Contents

**GENERAL INFORMATION**
- Administrative Organization 10
- Accreditation 10
- Bookstore 10
- Library Services 10
- Policies 10
  - EEO 11
  - FERPA 11
  - Student Conduct 12
  - Academic Dishonesty 12
  - Academic Grievance 12
  - Persons with Disabilities 13

**ACADEMIC REGULATIONS**
- Classification of Students 15
- Admissions 15
- Nonresident Admissions 16
- Course Registration Information 18
- Health Requirement 19
- Student Identification Numbers 19
- Change of Personal Data or Program 19
- Credits, Grades and Exams 20
- Dean’s List 21
- Academic Distinction 22
- Satisfactory Progress 22
- Academic Probation, Suspension, Dismissal 22

**TUITION AND FEES SCHEDULE**
- Tuition and Fees 23
- Payments 23
- University of Hawai‘i Tuition Refund Policy 24
- Student Activity Fee Refund Policy 24
- Refunds for Financial Aid Recipients 24
- Residency Regulations For Tuition Purposes 25
- Delinquent Financial Obligations 26
- Employee Tuition Waiver 27

**STUDENT SERVICES**
- Orientation and Other Information 28
- Health Regulations 28
- Academic Advising 29
- Career Services 29
- Student Government 29
- Alumni Association 29
- Financial Aid 29
- Scholarships, Grants, Loans 30
- Student Employment 31
- Veterans Affairs 32

**ACADEMIC PROGRAMS**
- Majors and Concentrations 33
- Graduation Requirements 34
- Degree Alternatives 36
- Commencement 36

**DIVISION OF HUMANITIES**
- Divisional/Concentration Learning Outcomes 37
- General Information 37
- Major Requirements 38
- Hawaiian-Pacific Studies 38
- History 39
- Literature and Film 39
- Philosophy 40

**DIVISION OF PROFESSIONAL STUDIES**
- Divisional/Concentration Learning Outcomes 41
- Business Administration Major Requirements 42
- Accounting 42
- General Business Administration 42
- Public Administration Major Requirements 43
- Justice Administration 43
- General Public Administration 44
- Certificate in Disaster Preparedness and Emergency Management 44

**DIVISION OF SOCIAL SCIENCES**
- Divisional/Concentration Learning Outcomes 45
- General Information 46
- Major Requirements 46
- Anthropology 47
- Economics 48
- Political Science 48
- Psychology 49
- Sociology 50
- Certificate in Substance Abuse and Addictions Studies 50
- Certificate in Interdisciplinary Environmental Studies 51

**CENTER FOR LABOR EDUCATION AND RESEARCH (CLEAR)**

**DISTRIBUTED LEARNING**
- Business Administration Major Requirements 53
- Accounting 54
- General Business Administration 54
- Bachelor of Arts in Social Sciences - Applied Track (BASS) 54
- Certificate in Substance Abuse and Addictions Studies 55

**RESERVE OFFICERS TRAINING CORPS**

**COURSE DESCRIPTIONS**
- Aerospace Studies 57
- Anthropology 57
- Business Administration 58
- Economics 60
- Hawaiian-Pacific Studies 61
- History 62
- Humanities 64
- Literature 64
- Military Science and Leadership 65
- Philosophy 66
- Political Science 67
- Psychology 68
- Public Administration 69
- Social Sciences 72
- Sociology 73

**FACULTY AND STAFF**

**BOARD OF REGENTS**

**SYSTEMWIDE ADMINISTRATION**

**INDEX**
INTRODUCTION

The University of Hawai‘i is a ten campus system of higher education institutions serving the State of Hawai‘i. The system includes baccalaureate degree-granting institutions - the University of Hawai‘i-West O‘ahu, the University of Hawai‘i at Hilo, and the University of Hawai‘i at Mānoa, which is a Research I (Extensive), multi-college university with graduate programs. The system also includes seven community colleges - four on O‘ahu and one each on Maui, Kaua‘i, and Hawai‘i.

The University of Hawai‘i-West O‘ahu, the most recent addition to the University of Hawai‘i system, opened its doors in January, 1976 as West O‘ahu College. The name of the institution was changed to the University of Hawai‘i-West O‘ahu by the Board of Regents in 1989.

The University of Hawai‘i-West O‘ahu is located on the Leeward Community College campus in Pearl City. It is centrally located in an area that includes the Central and Leeward regions of O‘ahu. These regions extend from the Fort Shafter Military Reservation to the North Shore of Haleiwa-Waialua, with the coast of Wai‘anae-Nanakuli forming the southern boundary. West O‘ahu encompasses nearly half of the total land area of O‘ahu including over twenty percent of the total urbanized land area. The composition of the population of west O‘ahu and of the entire State of Hawai‘i reflects the diversified mixture of numerous racial and ethnic groups.

ADMINISTRATIVE ORGANIZATION

Governance of the University of Hawai‘i is vested in the Board of Regents, which is appointed by the Governor. The Board in turn appoints the President of the University, who is the chief executive officer of the Board and is responsible for educational leadership of the System. The chief executive officers of the baccalaureate degree-granting campuses and the Community College System are Chancellors.

ACCREDITATION

The University of Hawai‘i-West O‘ahu received accreditation in February, 1981 from the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC).

WASC may be contacted at:
Western Association of Schools and Colleges
985 Atlantic Avenue, Suite 100
Alameda, CA 94501
Ph: (510) 748-9001
Fax: (510) 748-9797
Email at: wascsr@wasc senior.org
For further information, see: wascweb.org

Students who wish to review the accreditation documents may do so by contacting the Chancellor’s office at (808) 454-4750.

BOOKSTORE

Textbooks for courses at the University of Hawai‘i-West O‘ahu and other educational supplies are available at the Leeward Community College Bookstore. Neighbor Island students participating in the distributed learning programs may purchase their textbooks at the University of Hawai‘i at Mānoa’s Bookstore through their toll free number 1-800-842-6657 or through their website at: www.bookstore.hawaii.edu/uhoutreach

LIBRARY SERVICES

A carefully chosen library collection supplements and expands the student’s classroom experience. Access to library material and research tools is available at: uhwolibrary.com

Students on the neighbor islands may also access library materials through the community colleges and university centers.

The atmosphere in the library is highly personal, and the staff is available to assist students in developing library and information retrieval skills. Students undertaking research projects, independent study, or directed readings will find that a conference with a librarian before beginning research is particularly rewarding.

West O‘ahu students are welcome at all other libraries in the University of Hawai‘i system. A library card is required to borrow materials at other campus libraries.

The University of Hawai‘i-West O‘ahu library collection is located in the Leeward Community College Library. For more information see their web page at: uhwolibrary.com
POLICIES

Equal Opportunity Policy

It is the policy of the University of Hawai‘i to provide equity of opportunity in higher education, both in its educational mission and as an employer. The University is committed to complying with all State and Federal statutes, rules and regulations which prohibit discrimination in its policies and practices, and direct affirmative action, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended, Title IX of the 1972 Education Amendments, the Equal Pay Act of 1963, Executive Order 11246, as amended, the Age Discrimination Act of 1975, Titles VII and VIII of the Public Health Service Act, as amended, the Rehabilitation Act of 1973, the Employment Act of 1967, the Vietnam Era Veteran’s Assistance Act of 1974, and Hawai‘i Revised Statutes, Chapters 76, 78, and 378. The University shall promote full realization of equal opportunity through a positive, continuing program on each campus. Procedures have been established to handle complaints of alleged discrimination.

Individuals designated to coordinate the University of Hawai‘i-West O‘ahu effort are:

Academic Affairs:
Joseph R. Mobley, Jr., Vice-Chancellor (Interim)

Student Affairs:
Jean M. Osumi, Dean of Student Services

Facilities Matters:
Clifford Togo, Director of Administrative Services

EEO/Discrimination/Harassment Issues:
Adrienne Valdez, EEO Officer, Americans with Disabilities Act Coordinator and Title IX Coordinator

Family Educational Rights and Privacy (FERPA)

Pursuant to Section 99.6 of the rules and regulations governing the Family Educational Rights and Privacy Act of 1974 (hereinafter called the Act), students in attendance at the campuses of the University of Hawai‘i are hereby notified of the following:

It is the administrative policy of the University of Hawai‘i to subscribe to the requirements of Section 438 of the General Education Provision Act, Title IV, of Public Law 90-247, as amended, Section 249 of the Improving America’s Schools Act of 1994 and to the rules and regulations governing these Acts, which protect the privacy rights of students.

The rights of students under the Act include the following, subject to conditions and limitations specified in the Act:

1. A student has the right to inspect and review their own education records.
2. A student has the right to request to amend education records in order to ensure accuracy of such records.
3. A student shall have the right to request a hearing in order to resolve disputes regarding a student’s right to inspect or amend the student’s education records.
4. A student shall be assured that, except for the disclosure of directory information, the University of Hawai‘i will not disclose personally identifiable information without the student’s consent.
5. A student shall have the right to file a written complaint with the Family Policy and Regulations Office, U.S. Department of Education, Washington D.C. 20202, should the student determine that rights accorded herein have been violated.
6. A student shall have the right to waive any of the rights provided under the Act.

Students are advised that institutional policy and procedures required under the Act have been published as Administrative Procedure A7.022 Procedures Relating to Protection of the Educational Rights and Privacy of Students. Copies of AP A7.022 may be obtained from the Student Services Office.

Students are advised that certain personally identifiable information is considered by the University to be Directory Information and, in response to public inquiry, may be disclosed in conformance with State Law, at the University’s discretion, without prior consent of the student, unless the student otherwise so informs the University not to disclose such information.

Directory Information may include:

1. Name of student
2. Local address and ZIP code
3. Local telephone number
4. Major field of study
5. Education level (i.e. Junior, Senior, etc.)
6. Fact of participation in officially recognized activities and sports
7. Weight and height of members of athletic teams
8. Dates of attendance
9. Most recent educational institution attended
10. Degrees and awards received
11. Email address
12. Enrollment status (full-time and part-time)
A student presently registered and in attendance at any campus may request that their directory information not be disclosed to the public. A student wishing to exercise this right must, in writing, not later than 14 days from the first day of instruction for a regular semester or term, or the fourth day of a summer session, inform the campus that their Directory Information should be kept confidential.

Parents of students are advised that information contained in education records, except as determined to be Directory Information, will not be disclosed to them without the prior written consent of their sons and daughters.

The University is not required to notify students before complying with certain subpoenas.

Information concerning disciplinary action may be included in a student’s education records, and such information may be disclosed to teachers and other school officials who have legitimate educational interests, without prior consent.

Student Conduct

The Board of Regents of the University has approved a policy statement which establishes guidelines for behavior on all campuses. Pertinent sections of the statement are:

“The two categories of impermissible behavior, apply equally to every member of the academic community includes the staff, faculty and students.”

“Category 1. A member of the academic community may not behave toward another member, even in the name of his convictions or his rights to academic freedom, in a manner denying or interfering with another member’s expression of convictions, right to academic freedom or the performance of his legitimate duties or functions.”

“Category 2. Behavior intended directly or indirectly to interfere with or disrupt the processes of teaching, learning or research or those processes or conditions furthering or facilitating these activities is impermissible behavior. An interference or disruption exists when any of these processes can no longer take place in the planned, normal, or customary form given to them by those legitimately responsible for them, or when any of these conditions has essentially ceased to exist. Processes or conditions furthering or facilitating teaching, learning or research as used in the first sequence of this paragraph include the administration of the University.”

In accordance with this policy, the University of Hawai‘i-West O‘ahu has adopted a student conduct code with specific examples of impermissible behavior, including academic dishonesty, which is defined below. The code also delineates the appropriate hearing procedures, and describes the various sanctions that may be imposed. Sanctions may range from a warning, restitution where restitution is appropriate, to probation, suspension, expulsion, or the rescission of grades or degree.

Copies of the student conduct code are available through the Student Services Office and on our website at: www.uhwo.hawaii.edu/studsr/studentconduct.pdf

Academic Dishonesty

The University is an academic community with high professional standards. Its teaching, research and service purposes are seriously disrupted and subverted by academic dishonesty. Such dishonesty includes plagiarism and cheating.

Cheating

Cheating includes, but is not limited to, giving or receiving unauthorized assistance during an examination; obtaining unauthorized information about an examination before it is given; using inappropriate or unallowable sources of information during an examination; falsifying data in experiments and other research; altering the record of any grade; altering answers after an examination has been submitted; falsifying any official University record; or misrepresenting the facts in order to obtain exemptions from course requirements.

Plagiarism

Plagiarism includes, but is not limited to, submitting in fulfillment of an academic requirement, any document that has been copied in whole or in part from another individual’s work without attributing that portion to the individual; neglecting to identify as a quotation, another’s idea and particular phrasing that was not assimilated into the student’s language and style or paraphrasing a passage so that the reader is misled as to the source; submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved; or “drylabbing,” which includes obtaining and using experimental data and laboratory writeups from other sections of the course or from previous terms, or fabricating data to fit the desired or expected results.

Academic Grievance

Issues associated with the authority and responsibilities of faculty members may occasionally arise. To protect the rights of students and faculty, the University has established an academic grievance procedure whereby students who believe that a faculty member has behaved in an improper manner may seek recourse. A reasonable attempt (by phone,
Use of Social Security Number

Section 7(b) of the Privacy Act of 1974 (5 U.S.C. 522a) requires that when any federal, state, or local government agency requests an individual to disclose his or her Social Security account number, that individual must also be advised whether that disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited, and what use will be made of it.

Accordingly, each applicant is advised that disclosure of his or her Social Security Number (SSN) is required as a condition for making application to any of the campuses of the University of Hawai‘i, in view of the practical administrative difficulties which the University of Hawai‘i would encounter in maintaining adequate student records without the continued use of the SSN. The SSN will not be used as an identifying number on University documents. A computer generated eight digit University of Hawai‘i identification number will be assigned to the student on admission to any of the University of Hawai‘i system campuses.

Although the SSN is no longer used as a student identification number, it will be used to verify the identity of the applicant to reconcile against other official documents such as applications for financial aid, determination of residency for tuition purposes, registration and academic record-keeping; student affairs programs requiring verification of enrollment for the purpose of providing services; and alumni affairs.

Authority for requiring the disclosure of an applicant’s SSN is grounded in Section 304.2 and Section 304.4, Hawai‘i Revised Statutes as amended, which provides that the Board of Regents of the University of Hawai‘i shall have general management and control of the affairs of the University. The University of Hawai‘i has, for several years, consistently required the disclosure of social security numbers on the System Application Form and other necessary University documents.

In addition, it should be noted that the SSN of a parent, guardian, or spouse, of an applicant is also requested if the applicant claims residency on the basis of the residency of the parent, guardian, or spouse. A parent, guardian, or spouse is advised that disclosure of his or her SSN for the above purpose is mandatory. Failure to provide it may affect the applicant’s admission to the University and the tuition charged to the applicant. Parent’s, guardian’s, or spouse’s SSN will be recorded only on the System Application Form (Residency Declaration) itself and will not be maintained in any other system records. Its use will be restricted to further verification of information reported on the System Application Form (Residency Declaration) by the applicant and/or parent, guardian or spouse.

Persons with Disabilities

In accordance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the University of Hawai‘i-West O‘ahu hereby provides notice that it does not discriminate against qualified individuals with disabilities in the recruitment and admission of students and employment of faculty and staff. No otherwise qualified person with a disability shall, solely on the basis of that disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity receiving federal financial assistance.

The University of Hawai‘i-West O‘ahu is committed to providing equal access to its academic courses, educational programs, and related activities. Reasonable and appropriate accommodations will be made available to individuals with disabilities.

Students with disabilities who will require auxiliary aids and special services must identify themselves to the Student Services Office when they are admitted and disclose the nature of their disability so that arrangements can be made for appropriate assistance. Students who develop disabilities during the school year should notify the Student Services Office as soon as possible.

At the University of Hawai‘i-West O‘ahu, ramps to all buildings provide access for the disabled. Classrooms are easily accessible to students in wheelchairs. Restroom facilities are equipped for use by the disabled.
Copies of the University of Hawai‘i policies and procedures on non-discrimination and affirmative or voluntary action are available upon request at the University of Hawai‘i-West O‘ahu Student Services Office. Questions or concerns about programs, services, activities and facilities at the University of Hawai‘i-West O‘ahu may be addressed to:

**Academic Affairs:**
Joseph R. Mobley, Jr., Vice-Chancellor (Interim)

**Student Affairs:**
Jean M. Osumi, Dean of Student Services

**Facilities Matters:**
Clifford Togo, Director of Administrative Services

**EEO/Discrimination/Harassment Issues:**
Adrienne Valdez, EEO Officer, Americans with Disabilities Act Coordinator, and Title IX Coordinator
CLASSIFICATION OF STUDENTS

Students may enroll in courses for academic credit or as auditors. On admission to the University of Hawai‘i-West O‘ahu, students are categorized as follows:

Classified Student: A student who is admitted with a minimum of 54 transferable, lower-division credits or an Associate of Arts degree from an appropriately accredited institution, and is admitted to an organized program leading to the Bachelor of Arts degree. Classified status is necessary in order to earn a degree and most certificates from UH West O‘ahu.

Unclassified Student: A student who is admitted with a minimum of 45 transferable credits but less than 54 lower-division credits from an appropriately accredited institution(s). This student may enroll for credit but is not admitted to an organized program leading to the Bachelor of Arts degree or a Certificate. In order to be categorized as a classified student and eligible to earn a degree or certificate, a student must submit official transcripts for evaluation to determine the total number of transferable lower-division credits. Credits will also be evaluated for applicability towards their degree program.

Certificate-Seeking Student: A student who is admitted to the Certificate in Disaster Preparedness and Emergency Management (DPEM) program to earn the certificate only. Certificate-seeking students for DPEM do not need to meet classified status. A certificate-seeking only student in DPEM is not eligible to be a candidate for any other certificate or Bachelor of Arts degree offered by this University, unless the student meets the UH West O‘ahu admission requirements as a classified student.

Non-Degree Seeking Student: A student who would like to take courses from UH West O‘ahu but does not wish, or does not qualify, to enroll in a degree or certificate program, may apply for admission as a non-degree seeking student. A non-degree seeking student is not a candidate for a certificate or a degree and will not be eligible to become a candidate unless he or she meets admission requirements for classified status. Non-degree seeking students will be allowed to register for classes on a space-available basis.

Full-time Student: A student who is registered for 12 or more semester credit hours during the fall or spring semester, or six credits for the summer session term. Students on financial aid, scholarships or grants should consult with the Financial Aid Officer to ensure meeting aid requirements and/or definition of full-time classification.

Part-time Student: A student who is registered for fewer than 12 semester credit hours during the fall or spring semester or less than six credits for the Summer Session term. Students on financial aid, scholarships or grants should consult with the Financial Aid Officer to ensure meeting aid requirements and/or definition of part-time classification.

Student Class Status: Juniors (55-88 credits) and seniors (89 or more credits).

Auditor: A student who registers for, and attends class with the permission of the instructor. The student receives no credit or grade for the course and is not required to take course examinations. The extent of a student’s classroom participation is at the instructor’s discretion. A student auditing a course must submit an application to the Student Services Office, and remit the appropriate tuition and fees.

ELIGIBILITY FOR ADMISSION

The University of Hawai‘i-West O‘ahu is currently an upper-division, two-year baccalaureate degree-granting institution offering courses at the junior and senior level. A student who has successfully completed 54 or more credits of transferable lower-division college courses at any campus of the University of Hawai‘i or other appropriately accredited college or university with a grade point average of 2.0 or higher on a 4.0 scale may be eligible for admission.

Students who have graduated with an Associate in Arts degree from a University of Hawai‘i community college or other accredited institutions with a grade point average of 2.0 or higher on a 4.0 scale are eligible for transfer. Students with an Associate in Arts degree in the liberal arts will be accepted as having completed general education requirements.
Articulated Associate in Science or Associate in Applied Science

Articulations, or formal agreements between University of Hawai‘i-West O‘ahu and a number of University of Hawai‘i community colleges, have been established to ensure the smooth transfer of students who complete particular Associate in Science (A.S.) or Associate in Applied Science (A.A.S.) degree programs. Students who transfer under these articulated programs are eligible for admission as classified students. These programs include the Paralegal program at Kapi‘olani Community College; Administration of Justice program at Honolulu Community College; Business Education program at Kaua‘i Community College and; Business Education, Television Production and Accounting programs at Leeward Community College.

Students transferring with a non-articulated Associate in Science or Associate in Applied Science degree must complete a minimum of 54 transferable, lower-division credits and will be required to meet the general education requirements listed in the Academic Programs section of this catalog under Graduation Requirements (see page 34).

Students who have completed some previous college work, but have yet to attain the 54 lower-division credit minimum for classified status, may have their transcripts evaluated for possible admission as unclassified or non-degree seeking students.

Students are encouraged to contact the Student Services Office at (808) 454-4700; from the neighbor islands contact toll-free (866) 299-8656 or email info@uhwo.hawaii.edu if there are any questions regarding eligibility for admission.

ADMISSION OF TRANSFER STUDENTS

Transfer students are those presently or previously enrolled at a college or university other than the University of Hawai‘i-West O‘ahu.

Applicants may download and print out the University of Hawai‘i System Application Form at: www.hawaii.edu/academics/admissions/contacts.html

The application form may also be obtained at any of the University of Hawai‘i system campuses. Official transcripts must be received by UH West O‘ahu from all non-University of Hawai‘i post-secondary educational institutions previously attended. Transcripts will not be considered official unless they are sent directly to the University of Hawai‘i-West O‘ahu by the previous institution. Transcripts from any of the University of Hawai‘i system will be downloaded from the Banner Student Information System. Unofficial student copies of transcripts or grade reports may be used for an informal review or advising; however, they are not acceptable for admission purposes.

Applicants currently enrolled at another college or university should have final transcripts submitted to the University of Hawai‘i-West O‘ahu at the end of the current term.

ADMISSION OF NONRESIDENT STUDENTS

The University is required to determine the residency status of each applicant. Therefore, each applicant must complete and submit a residency declaration (contained within the System Application Form), together with such documentation considered necessary to clearly determine residence status.

The burden of proof for establishing resident status lies with each applicant. Final decisions will be made by the Student Services Office. Students classified as nonresidents are required to pay nonresident tuition. Students may appeal the decision by the Student Services Office. The appeal will be considered by the University of Hawai‘i systemwide Committee on Resident Status.

All nonresident students who are newly admitted to the University of Hawai‘i may be affected by a change in the University of Hawaii’s policy regarding nonresident status for tuition purposes. The policy is in accordance with Chapter 20-4-8, Hawai‘i Administrative Rules which states: “Presence in Hawai‘i primarily to attend an institution of higher education shall not create resident status. A nonresident student shall be presumed to be in Hawai‘i primarily to attend an institution of higher learning... Continued presence in Hawai‘i during vacation periods and occasional periods of interruption of the course of study shall not in itself overcome this presumption.” Nonresident students who enter any campus of the University of Hawai‘i may not be allowed to change his/her residency status from nonresident to resident during any period in which he/she:

1. is enrolled for six (6) or more credits at any institution of higher learning in Hawai‘i;
2. was absent from Hawai‘i for more than 30 days per year during school vacation periods;
3. received student financial aid assistance based on residency in another state; or
4. was a dependent of nonresident parent(s) or legal guardian.
The maximum number of nonresident students that may be admitted by the University is limited by the Board of Regents Controlled Growth Policy of the University of Hawai‘i System. Therefore, affected students are encouraged to apply early.

Military Personnel and Dependents

Military personnel stationed in Hawai‘i and their dependents, in addition to meeting the general admission requirements, should also submit a copy of their orders, as well as have the Verification of United States Armed Forces Members Assignment section of the System Application Form completed by their Commanding Officer. Students in active service or who are bona fide dependents of military personnel stationed in Hawai‘i are considered nonresidents but will be permitted to pay resident tuition rates upon receipt of the forms described above.

International Students (Student Visa Applicants Only)

International students who apply for admission must meet special requirements in addition to the general requirements.

1. A complete and certified English translation of the student’s official record of achievement (transcript) must be submitted showing courses taken, a brief description of the course content, grades earned, passing and maximum grades, and student’s standing in class. Transcripts will not be considered official unless they are sent directly to the University of Hawai‘i-West O‘ahu by the previous institution.

2. The student must be able to read, write, speak and understand the English language. Applicants from countries where English is not the primary language, are required to take the Test of English as a Foreign Language (TOEFL) and have the Educational Testing Service send the results to the Student Services Office. The TOEFL results are necessary in order to evaluate the student’s English proficiency in terms of probable ability to complete a degree at the University of Hawai‘i-West O‘ahu effectively. Information regarding the test dates, location and fees is available at: www.toefl.org

3. University of Hawai‘i Supplementary Information Form for International Applicants must be completed. In addition, applicants must provide documentation that sufficient financial support is available to adequately cover all expenses while attending college in Hawai‘i.

4. A satisfactory physical examination report as specified by the University, including chest x-ray films, is required. In addition, students must carry complete health insurance for the period of their stay at the University.

5. The I-20 form, required by the United States Department of Justice, Immigration and Naturalization Service for a student visa, will be provided by the University after the special requirements outlined above are fulfilled, and the student has been accepted for admission.

6. The deadline for application and submission of all required documents is June 1 for the Fall semester and November 1 for the Spring semester. However, international students are encouraged to submit their applications as early as possible to allow adequate time for evaluation by the University.

INFORMATION ON ADMISSION

Information on How to Enroll at the University of Hawai‘i-West O‘ahu

Applications, instructions and other informational materials, may be obtained by calling the Student Services Office at (808) 454-4700 or from the neighbor islands call toll-free (866) 299-8656. Students with access to the internet may email for information at info@uhwo.hawaii.edu and also view the University of Hawai‘i-West O‘ahu’s home page at: www.uhwo.hawaii.edu

Candidates for admission are encouraged to visit the campus and meet with faculty, staff, and students.

Application Fee

All applications must be accompanied by a nontransferable application fee. This fee is non-refundable and may not be applied toward tuition even though the applicant may be admitted to the University. Applications submitted without this fee will not be processed. The application and the fee are valid only for the semester specified on the application. The fee should be paid by check, payable to the University of Hawai‘i. (Certified checks, money orders, or cashier’s checks are preferred). Currency should not be sent. Applicants from foreign countries should send an international money order. At the time of publication, the application fee is $40 for Academic Year 2005-2006 and $50.00 for Academic Year 2006-2007. This amount is subject to change; therefore, applicants should review the application instructions carefully at the time of submission.
Faculty Advisor

Upon admission to UH West O’ahu, each student will be assigned a faculty advisor, based on the student’s academic interests. New and Returning students are required to meet with their faculty advisor during their first semester of enrollment at UH West O’ahu. Registration for the next semester will be prohibited until a meeting has been verified. While only the first semester’s meeting is mandatory, students are encouraged to continue to meet or contact their faculty advisor at least once each semester while enrolled at UH West O’ahu, prior to preregistration or registration. Faculty advisors are an excellent source of information on academic planning, career/professional development and admission to graduate programs.

If a student’s interest shifts to another academic area of concentration, the student must report the change of program, in writing, to the Student Services Office. A new faculty advisor may then be assigned.

Student Services Specialists are also available for academic advising and graduation requirement checks.

Course Registration

Students are considered officially enrolled only after registering for courses and after paying all appropriate tuition and fees. Payment is due at the time of registration. Please see the student newsletter, The West Press, for dates on registration and payment deadlines. It is highly recommended that students see their faculty advisor or a Student Services Specialist prior to preregistration and/or registration. Special approval from faculty advisors is also required for courses such as Senior Project or Practicum and Directed Reading and Research.

The student newsletter, The West Press, and the campus email newsletter, The West Press Express, should be consulted for the exact dates of preregistration and registration. A schedule listing the courses offered, time and place of meetings for each course, and other relevant information for the class, is issued each semester and is available through the World Wide Web at:

www.uhwo.hawaii.edu/schedule

Registration (adding and dropping courses) is online through the MyUH Portal via the World Wide Web.

Change of Registration

To Add a Course: Courses may be added only during the period printed in UH West Oahu’s Academic Calendar, and in the student newsletter, The West Press, beginning with the first day of preregistration through the late add period. Accelerated courses may be added after the late add period under special circumstances. Students should contact a Student Services Specialist for information, or view the calendar dates of the class at:

www.uhwo.hawaii.edu/schedule

To Withdraw From Any Course: Students may officially withdraw from any course for which they have registered during the applicable withdrawal period. For semester-long courses, this is stated in the Academic
Calendar. Withdrawals from regular semester-long courses during the first three weeks of the semester will not be indicated on students’ records.

Students may withdraw from a course between the third week and up to Friday of the ninth week of instruction. (Refer to the Academic Calendar and The West Press, or online for specific dates.) These drops will be indicated as “W” grades on the student’s record.

After the ninth week of instruction, complete withdrawals, as well as partial withdrawals are not permitted except for highly unusual or extenuating circumstances beyond the control of the student. These withdrawals require the approval of the Dean of Student Services. Documentation of circumstances may be required and may include the submission of a formal letter of appeal, and/or additional documentation of the circumstance cited. Consultation with the instructor(s) involved may take place.

Different withdrawal deadlines apply to accelerated courses. Students should consult the student newsletter, The West Press, or online for applicable dates.

An instructor may not initiate a withdrawal for the student. All course withdrawals or drop actions are the responsibility of the student and must be initiated by the student within the constraints outlined above.

If students simply stop attending classes in a given course without officially completing the withdrawal procedure, an “F”, or other grade as appropriate, may be awarded by the instructor. If the instructor does not award a grade, an “F” will be assigned by the Student Services Office.

Complete Withdrawal from the University of Hawai‘i-West O‘ahu

Students withdrawing completely from the University must submit the Complete Withdrawal form to the Student Services Office. This form may be obtained from the Student Services or online at:

www.uhwo.hawaii.edu/forms/completewithdrawal.pdf

In the rare event that a student is physically unable to obtain the appropriate form, the University will accept a signed statement from the student requesting complete withdrawal which indicates the reason for withdrawal. The effective date of withdrawal is the date when the completed form or statement is received by the Student Services Office. The refund schedule for withdrawals is noted in this catalog on pages 24-25.

OTHER PROVISIONS

Health Requirement

State public health regulations require that all persons enrolling in any of Hawaii’s colleges and universities, submit a certificate indicating that they are free from active tuberculosis. This requirement applies to both part-time and full-time students. The examination for tuberculosis must be performed within twelve (12) months prior to post-secondary school enrollment.

A negative tuberculin skin test is required to certify that there is no active tuberculosis. If the skin test is positive, a chest x-ray will be required. The certificate must be submitted to the Student Services Office as part of the University’s admission requirements.

Written approval to attend class from the Department of Health must be obtained before any person found to have active tuberculosis is enrolled.

A tuberculin skin test can be obtained at any State Health Center. In the Leeward area, students may obtain skin tests at the Leeward O‘ahu Public Health Office, or the Leeward Health Center in Pearl City. Skin tests are also available at the Lanakila Health Center. Students are advised to call for information regarding service hours. X-rays may also be obtained at the Lanakila Health Center.

Students are also required to provide evidence of immunity to measles (rubeola). Those born in or before 1957 are assumed to have acquired natural immunity. All others must provide evidence of being vaccinated (MMR – two shot series). Health insurance coverage is required of all international students.

Student Identification Numbers

The University of Hawai‘i-West O‘ahu currently uses an eight digit computer generated number for student identification numbers. U.S. citizens should indicate their Social Security number on their application. International students need not have a Social Security number; they will be assigned an identification number by the Student Services Office.

Change of Personal Data or Program

Any change of name, address, phone, citizenship or field of study must be reported promptly, along with appropriate documentation, to the Student Services Office. Failure to do so, may result in inaccurate student records, and failure to receive important University announcements.

Students who change their program of study will be required to follow the program requirements in effect at the time the change is made.
CREDITS, GRADES, AND EXAMINATIONS

Maximum Course Load

University of Hawai‘i-West O‘ahu students may take up to 18 credits. Those who request enrollment of 19 or more credit hours of work in any semester must obtain approval from the Dean of Student Services. Approval for more than 18 credits will not be given at the time of preregistration except for extenuating circumstances and must be approved by the Dean of Student Services.

International Students: International students on student visas are required to carry a minimum of 12 units of credit each semester.

Evaluation and Grades

Grades are awarded for the purpose of recognizing different levels of achievement in the pursuit of course objectives. These grades are interpreted as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Interpretation</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent Achievement</td>
<td>4.0</td>
</tr>
<tr>
<td>B</td>
<td>Above Average Achievement</td>
<td>3.0</td>
</tr>
<tr>
<td>C</td>
<td>Average Achievement</td>
<td>2.0</td>
</tr>
<tr>
<td>D</td>
<td>Minimal Passing Achievement</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0.0</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>0.0</td>
</tr>
<tr>
<td>L</td>
<td>Audit</td>
<td>0.0</td>
</tr>
<tr>
<td>R</td>
<td>Credit (for Challenge Exams)</td>
<td>0.0</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal</td>
<td>0.0</td>
</tr>
</tbody>
</table>

The “W” grade indicates formal withdrawal from a course between the fourth and ninth week of instruction. (See preceding “Change of Registration” section.)

Individual grade reports are no longer mailed to the student after each semester. Grades may be viewed and/or printed through the MyUH Portal over the World Wide Web. Grade reports may be requested by the student at the Student Services Office.

Incompletes

With the approval of the instructor, an “I” or incomplete grade may be awarded at the request of the student. An “I” indicates that the student has yet to complete part of the work in the course. Each “I” grade will be reported with a letter grade which indicates student performance in the class at the end of the term. If no further work is submitted by the student by the published deadline, the incomplete will automatically convert to the assigned letter grade (e.g. an “IF” will convert to a grade of “F”). Each student receiving an “I” should contact the instructor to determine what work must be completed to make up the incomplete. Grade changes must be submitted by the instructor to the Student Services Office no later than the dates specified on the University Academic Calendar. If a grade change is not submitted by deadline, the “I” grade will automatically become the letter grade assigned with the incomplete. “I” grades will be noted on the transcript along with the grade that will be earned once the deadline for incomplete grade changes has passed.

Transcripts

Transcripts of course work completed at the University of Hawai‘i-West O‘ahu may be obtained with a written request to the Student Services Office. The cost per copy is $3.00 for “regular” processing within 10 business days. “Rush” transcripts are prepared for mailing within two business days and may be requested at a cost of $10.00 per copy. Payment must be remitted at the time the transcript request is made. Transcripts to be sent to University of Hawai‘i system campuses for admission purposes are sent at no cost to the student.

Class Attendance

Regular and prompt class attendance is expected of all students. A student is expected to inform each instructor of anticipated or unavoidable absences. The responsibility for make up work lies with the student. Unexcused absences exceeding 20% per calendar month is considered unsatisfactory attendance.

When a student fails to attend a class or stops attending class but does not officially withdraw from that class, the instructor may award any letter grade, including an “F.” Under no circumstances will the “W” grade be awarded by the instructor.

Repetition of Courses

A student may repeat any course taken at the University, regardless of the grade received. However, in the certification of a degree, credit will be allowed once for a course. In determining whether the concentration requirement has been met, the higher grade and grade point will be used. The lower grade, however, shall remain on the student’s record and will be calculated into the UH West O‘ahu cumulative grade point average.

In some cases, courses such as Directed Reading and Selected Topics may be repeated for additional credit. The student’s faculty advisor should be consulted in this matter.
Transfer of Lower-Division Credit

The University of Hawai‘i-West O‘ahu accepts transfer credits only in courses completed at appropriately accredited colleges or universities. Credit will not be given for remedial courses (i.e., in the University of Hawai‘i system, under 100 level courses). Certain correspondence, occupational, vocational or technical courses may be accepted although they may not be applicable to the chosen program of study.

Transfer credits that meet University of Hawai‘i-West O‘ahu’s degree requirements will be applied towards the degree; however, not all will satisfy the University’s General Education requirement. Students may be required to earn additional credits in order to meet General Education requirements (see page 35). The General Education requirement may also be fulfilled by the completion of an Associate in Arts degree from an accredited institution.

The University of Hawai‘i-West O‘ahu allows a maximum of 66 lower-division credits (freshman and sophomore level courses or equivalent) for application towards a Bachelor of Arts degree.

It is the responsibility of the student to notify the Student Services Office to review official transcripts from any of the University of Hawai‘i campuses for re-evaluation of credits earned. It is also the responsibility of the student to have official transcripts sent directly to UH West O‘ahu for coursework taken outside of the University of Hawai‘i system.

Transfer of Upper-Division Credits

A student transferring to the University of Hawai‘i-West O‘ahu from another appropriately accredited college or university may be allowed upper-division transfer credits (junior and senior level courses) for work taken at that institution. Applicability of these credits towards fulfillment of University, major and/or concentration requirements will be determined by the Student Services Office in conjunction with faculty in the appropriate areas.

It is the responsibility of the student to have official transcripts of previous upper-division college work sent directly to the Student Services Office of the University of Hawai‘i-West O‘ahu.

Credit for Prior Learning

The University of Hawai‘i-West O‘ahu encourages and assists students in obtaining college credit for knowledge acquired outside the regular college classroom through independent study, on-the-job training, military service school, or other means. The University believes students should be provided the opportunity to prove their mastery of subject material through “non-traditional” means.

Any student who is accepted and enrolled in the University of Hawai‘i-West O‘ahu and who believes he/she has acquired the equivalent of a course through experience or training may petition the University for the granting of appropriate credit. Students may request an evaluation of their equivalent credit for specific courses during their initial semester. Credits earned by the equivalency method may not be used to satisfy the college residency requirements for graduation.

Students interested in requesting an evaluation for credit based on standardized exam results or military course work should apply at the Student Services Office within their first semester of enrollment. Students requesting credit by examination (Challenge Exams) must do so within their first year of enrollment. Transcripts and other supporting documents are the responsibility of the student. These will be reviewed by the Student Services Office and/or by a faculty committee who will make the credit recommendation.

The University of Hawai‘i-West O‘ahu recognizes and employs the following means of evaluating equivalent college credit:

- The College Level Examination Program (CLEP) of the College Entrance Examination Board
- The Credit by Examination process (Challenge Exams; fees and tuition, as applicable)
- The Military Service School evaluation process (based on guidelines established by the American Council on Education)
- Advanced Placement Examinations

Information regarding fees and tuition (if any), as well as the policies and procedures for obtaining equivalent college credit by the methods listed above is available from the Student Services Office.

DEAN’S LIST

Students who perform at a high academic level will be placed on the Dean’s List for work completed by the end of each semester. To qualify, students must enroll in a minimum of nine credits during the semester. All courses must be completed with a semester grade point average of 3.75 or higher.
ACADEMIC DISTINCTION

Bachelor of Arts with Distinction

The Bachelor of Arts with Distinction will be conferred on those graduates who complete 45 or more upper-division credits at the University of Hawai‘i-West O‘ahu with a minimum cumulative West O‘ahu grade point average of 3.75, including courses whose credits were not applicable to the degree.

SATISFACTORY ACADEMIC PROGRESS

To demonstrate satisfactory academic progress, students are expected to maintain at least a 2.0 cumulative grade point average. Students who experience difficulty with their course work are encouraged to see their faculty advisor or a Student Services Specialist for assistance and counseling. Students who are placed on Academic Probation will be required to see, or speak with, the Dean of Student Services or a Student Services Specialist for counseling prior to each preregistration and/or registration period. Registration through the MyUH Portal will be prohibited until the student is in good academic standing. Satisfactory academic progress is required for continued enrollment, as well as to maintain eligibility for financial aid and veteran benefits.

Individuals who are receiving financial aid as full-time students and international students must complete a minimum of 24 credits per academic year, in addition to maintaining a 2.0 cumulative grade point average.

ACADEMIC PROBATION, SUSPENSION, AND DISMISSAL

Students who fail to meet minimum scholastic requirements of the University will be placed on probation or be suspended or dismissed. For purposes of measuring this minimum requirement, the grade point average (GPA) is used. Regulations governing academic probation, suspension and dismissal are applied at the end of the fall or spring semester.

Probation: A student will be placed on academic probation at the end of any semester in which their West O‘ahu cumulative grade point average (GPA), or overall GPA (incoming and UH West O‘ahu GPA) falls below a 2.0. A student will remain on academic probation until the cumulative or overall GPA rises to 2.0 or higher on a 4.0 scale. A student on academic probation will be considered to be progressing satisfactorily if, at the end of each successive semester, his/her current GPA for that semester is 2.0 or higher.

Suspension: A student who is on probation with a cumulative or overall GPA below 2.0, and whose current or semester GPA falls below 2.0, will be suspended and denied continued registration for at least one semester. A student who has been academically suspended may reapply to the University of Hawai‘i-West O‘ahu after a one semester (not including summer session) break. However, a student suspended at the end of the spring semester may enroll in the upcoming summer session. If the student raises the cumulative or overall GPA up to 2.0 after attending the summer session at the University of Hawai‘i-West O‘ahu, the suspension period may be waived by the Dean of Student Services. Regulations governing academic suspension are applied at the end of each semester.

Dismissal: Students who have been previously suspended will be dismissed, if upon enrollment with UH West O‘ahu, the student fails to maintain at least a 2.0 semester GPA. Dismissed students will be readmitted only in unusual circumstances.
Tuition and Fees Schedule

TUITION

Tuition is charged according to the number of semester credit hours a student registers for. An Auditor, or those enrolled in a course for no credit and no grade, pay the same tuition and fees as students enrolled for credit. For tuition purposes, any student enrolled for 12 or more credit hours is considered a full-time student.

<table>
<thead>
<tr>
<th>Year</th>
<th>Resident per credit hour</th>
<th>Nonresident per credit hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005-2006</td>
<td>$94.00</td>
<td>$308.00</td>
</tr>
<tr>
<td>(Up to 11 credits per semester)</td>
<td>$1128.00</td>
<td>$3696.00</td>
</tr>
<tr>
<td>(12 or more credits per semester)</td>
<td>$146.00</td>
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<td>Summer 2006</td>
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<td>2006-2007</td>
<td>$114.00</td>
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<tr>
<td>(Up to 11 credits per semester)</td>
<td>$1368.00</td>
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<tr>
<td>(12 or more credits per semester)</td>
<td>$180.00</td>
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<td>Summer 2007</td>
<td>$180.00</td>
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Changes are subject to approval by the University of Hawai‘i Board of Regents. Information regarding changes to tuition rates, if any, will be provided as an addendum to this publication. Rates will also be posted on the University’s website at: www.uhwo.hawaii.edu

Enrolled students will be notified via the student newsletter, The West Press and through the email student newsletter, The West Press Express.

FEES*

Special fees and charges

- Application Fee: Academic Year 2005-2006: $40.00
- Application Fee: Academic Year 2006-2007: $50.00
- Diploma (Bachelor’s degree or certificate): $15.00
- Change of Registration Fee (manual processing): $5.00
- Late Registration Fee
  - Fall and Spring Terms: $30.00
  - Summer Session: $50.00
  (Assessed when registering for classes during the late registration period.)
- Employee Tuition Waiver Administrative Fee (Summer only): $25.00
- Student Activity Fee (per semester): $5.00
- Transcript of Record (10 business days): $3.00
- Transcript of Record (2 business days - Rush): $10.00
- Check tendered to the University and returned for any cause: $15.00
  (PLUS interest at 10¢ per month or fraction thereof.)
- Challenge Examination: $15.00
- Special Examination: $10.00
  (Assessed for regularly constituted courses at other than the specified times, except for make up examinations.)
- Replacement of equipment
  Cost of Item
  (Restitution for items broken or lost.)

Applications must be accompanied by an application fee which is nonrefundable. This fee is nontransferable and does not carry credit toward tuition even though the applicant may not be admitted to the University. Applications submitted without this fee will not be processed. The application and the fee are valid only for the semester specified on the application. The fee should be paid by check made payable to the University of Hawai‘i. (Money orders, cashier’s checks, or certified checks are preferred). Applicants should not send currency. Applicants from foreign countries should send international money orders.

*Note: Fees may be subject to change without notice. All tuition and fee charges at the University of Hawai‘i campuses, and the tuition refund policy, are subject to change in accordance with requirements of State law and/or action by the University of Hawai‘i Board of Regents or the University administration.

PAYMENTS

All tuition and applicable fees must be paid in full at the time of registration. Payments can be made at any of the ten University system campuses, or online via the web through the MyUH Portal. The University accepts cash, checks and credit cards (VISA, Mastercard and JCB). Payments via the Web can only be completed with a credit card.
UNIVERSITY TUITION REFUND POLICY

Regular Academic Semester Courses (16 week term)

In the event a student initiates, before the third week of instruction during the regular academic semester, a complete withdrawal from the University, a change from full-time to part-time status, or a change from one tuition rate to another, tuition and special course fees are refunded as follows:

1. 100% refund for complete withdrawal or change in status, is made on or before the last day of the late add period (from the 1st to the 12th calendar day from the beginning of instruction).
2. 50% refund if complete withdrawal or change in status or tuition rate is made by the end of the third week of instruction (from the 13th to the 21st calendar day of instruction).
3. No refund if complete withdrawal or change in status or tuition rate is made after the third week of instruction.

Accelerated Courses (less than 16 week terms)

In the event a student who is taking accelerated format classes and initiates a complete withdrawal from the University, a change from full-time to part-time status, or a change from one tuition rate to another, tuition and special course fees are refunded as follows:

1. 100% refund PRIOR to the first day of instruction for that accelerated period.
2. 50% refund beginning from the first day of instruction for the accelerated period up to 20% of the calendar days for the course.
3. No refund for courses that are 10 or less calendar days in length.

Calendar days for each accelerated course will differ. For the exact dates of refunds please consult The West Press or online at:

www.uhwo.hawaii.edu/schedule

When changes by the University to the published schedule of classes precipitate a complete withdrawal, or a change from full-time to part-time status, and the changes to the published schedule have occurred after the student registered, tuition and special course fees are refunded as indicated below:

1. 100% refund if complete withdrawal is necessary and if application for refund is made within two weeks of the date of the change(s) to the published schedule.
2. The difference between the amount assessed at registration at the start of the semester and the amount assessed due to change in status if such a change is necessary and if application for refund is made within two weeks of the date of the change(s) to the published schedule.

Summer Session

For six-week long summer session courses, the following policy applies:

1. 100% refund for complete withdrawal (withdrawal from all classes), OR a change in status within the first three days of the summer term.
2. 50% refund for complete withdrawal (withdrawal from all classes), OR a change in status is made within the fourth and sixth days of the summer term.
3. No refund for complete withdrawal (withdrawal from all classes), OR change in status after the sixth day of the summer term.

STUDENT ACTIVITY FEE REFUND POLICY

All students will be assessed a $5.00 activity fee each semester. This fee is waived for students enrolled on the Neighbor Islands. 100% of the student activity fee will be refunded ONLY if the student completely withdraws from all University of Hawai‘i system campuses. Complete withdrawal from the University of Hawai‘i system must be completed on or before the 12th calendar day of the start of the 16 week term (regular semester). For those who register for courses that do not begin until the second or third accelerated periods - no refund of the fee unless a complete withdrawal is processed from all University of Hawai‘i system campuses is processed before the 12th calendar day of the start of the 16 week term (regular semester).

REFUNDS FOR FINANCIAL AID RECIPIENTS

Financial aid is awarded to defray educational expenses. As such, withdrawal and/or dropping classes from the University may require the repayment of funds received.

Drop in Credit Load

Enrollment will be monitored for students who receive financial assistance up through the third week of classes (last day to withdraw without a “W”). All enrollment changes may affect financial aid. Aid will be adjusted during this time period. You will be required to repay any difference due to your enrollment change. Satisfactory Academic Progress will also be based on your new enrollment. A
Withdrawal from School

In the event that a student who has been awarded Federal Title IV financial assistance completely withdraws (or stops attending all classes) from the University of Hawai‘i - West O‘ahu, a Return of Title IV Funds calculation will be completed. The Financial Aid Office will adhere to all Institutional Withdrawal and Refund Policies and Federal requirements.

The Federal Return of Title IV Funds formula requires a student and the institution to return Federal funds if the student completely withdraws or stops attending classes on or before completing 60% of the semester. The percentage of Federal aid to be returned is equal to the number of calendar days remaining in the semester divided by the total number of calendar days in the semester (unearned aid). The order in which the funds will be returned is as follows: Federal Unsubsidized Stafford, Federal Subsidized Stafford, PLUS, Federal Pell Grant, Federal SEOG, LEAP, other Title IV funds.

Any institutional refund due to the student based on the regular UH tuition and fee refund policies will be applied to the institutional share of the refund. If the UH refund does not equal the amount of the institutional share of the refund to the Federal financial aid program, the student will be billed for the amount which is not covered.

In the event a student receives both Federal financial assistance and a tuition waiver (TW-N, Native Hawaiian, Chancellor’s award, Pacific Asian Scholarship, and Presidential Scholarship) the student shall be required to repay the pro-rated value of the tuition waiver that the University may have had to pay to the Federal programs.

A copy of the University’s Refund/Withdrawal Policy for Students Receiving Federal Financial Assistance is mailed to all financial aid recipients and available at the Student Services Office.

RESIDENCY REGULATIONS FOR TUITION PURPOSES

Students who do not qualify as bona fide residents of the State of Hawai‘i, according to the University of Hawai‘i regulations in effect at the time they register, must pay nonresident tuition. An official determination of residency status will be made at the time of application. Applicants may be required to provide documentation to verify

residency status. Once classified as a nonresident, a student continues to be so classified during his/her term at the University until he/she can present satisfactory evidence to the Student Services Office that proves otherwise. A nonresident student shall be presumed to be in Hawai‘i primarily to attend an institution of higher learning.

Some of the more pertinent University residency regulations are noted below. For additional information or interpretation, contact the Student Services Office.

Generally, adult (over 19) and minor (under 19) students are deemed residents of the State of Hawai‘i for tuition purposes if the adult students or in the case of minor students, their parents or legal guardians, have: (1) demonstrated intent to reside permanently in Hawai‘i, (2) been physically present in Hawai‘i for at least 12 consecutive months prior to the first day of instruction for the semester, and (3) the student has not been claimed as a dependent for tax purposes for at least 12 months preceding the first day of instruction by parents or guardians who reside outside Hawai‘i and are not legal residents of Hawai‘i.

Some of the criteria for establishing Hawai‘i residency are:

1. Filing Hawai‘i Resident State Income Tax Returns
2. Voting or registering to vote in the State of Hawai‘i
3. Permanent employment in Hawai‘i
4. Ownership of a dwelling in Hawai‘i
5. Other such criteria which may apply

NO SINGLE ACT IS SUFFICIENT TO ESTABLISH RESIDENCY IN THE STATE OF HAWAI‘I. Filing a Hawai‘i Resident Income Tax Return and registering to vote in the State of Hawai‘i are probably the two most important indices for establishing intent. Being enrolled at the UH West O‘ahu is insufficient evidence of residency. Other legal factors involved in making a residency determination include:

1. The 12 months of continuous residence shall begin on the date that the first overt action is taken to make Hawai‘i the permanent residence.
2. Residency in Hawai‘i and residency in another state or country cannot be held simultaneously.
3. Presence in Hawai‘i primarily to attend an institution of higher learning does not create resident status.
4. The residency of unmarried students who are minors follows that of the parents or of the legal guardian. Marriage emancipates a minor.
5. The residency of a married person may follow that of his or her spouse.

6. Resident status, once acquired, will be lost by future voluntary action of the resident inconsistent with such status. However, Hawai‘i residency will not be lost solely because of absence from the state while a member of the United States Armed Forces, or while a student at any institution of learning.

In addition, nonresident students who are newly admitted to the University of Hawai‘i may be affected by a change in the University of Hawai‘i’s policy regarding nonresident status for tuition purposes. The policy is in accordance with Chapter 20-4-8, Hawai‘i Administrative Rules which states: “Presence in Hawai‘i primarily to attend an institution of higher education shall not create resident status. A nonresident student shall be presumed to be in Hawai‘i primarily to attend an institution of higher learning...Continued presence in Hawai‘i during vacation periods and occasional periods of interruption of the course of study shall not in itself overcome this presumption.”

Nonresident students who enter any campus of the University of Hawai‘i may not be allowed to change his/her residency status from nonresident to resident during any period in which she or he:
1. is enrolled for six (6) or more credits at any institution of higher learning in Hawai‘i;
2. was absent from Hawai‘i for more than 30 days per year during school vacation periods;
3. received student financial aid assistance based on residency in another state; or
4. was a dependent of a nonresident parent(s) or legal guardian.

**Statutory Exemptions**

Nonresidents may be allowed to pay resident tuition if they qualify as one of the following:
1. United States military personnel and their authorized dependents during the period such personnel are stationed in Hawai‘i on active duty.
2. Persons who are legal residents of any Pacific island or Asian district, commonwealth, territory, or insular jurisdiction, state, or nation which does not provide public institutions of higher learning.
3. Full-time employees of the University of Hawai‘i and their spouses and legal dependents (as defined under Internal Revenue Service rules).
4. East-West Center student grantees pursuing baccalaureate or advanced degrees.
5. Hawaiians, descendants of the aboriginal peoples that inhabited the Hawaiian Islands and exercised sovereignty in the Hawaiian Islands in 1778.

**Appeal Process**

Residency decisions may be appealed by contacting the Student Services Office for information on how to initiate an appeal before students register for classes.

**Misrepresentation**

A student or prospective student who provides incorrect information on any form or document intended for use in determination of resident status for tuition purposes will be subject to the disciplinary measures provided for in the rules and regulations governing residency status.

**DELINQUENT FINANCIAL OBLIGATIONS**

All students are expected to meet their financial obligations when due within the University system. These obligations include, but not limited to, student loan payments, payment for tuition and fees, library fines, restitution for damaged items borrowed from the University and service charges for dishonored checks. Students who fail to remit payments when due will be subject to the rules and regulations governing delinquent obligations adopted by the University of Hawai‘i. Obligations incurred at other campuses within the University of Hawai‘i system will also affect a student’s standing at the University of Hawai‘i-West O‘ahu.

The University of Hawai‘i reserves the right to impose the following sanctions if the student fails to meet any financial obligation within the University system:
1. Denial of further registration;
2. Revocation of all rights and privileges which were conferred by registration or enrollment;
3. Denial of transcripts, diplomas, and other entitlements;
4. Report delinquent amounts, along with other relevant information to credit bureau organizations;
5. Interception of State of Hawai‘i income tax refunds;
6. Commence legal action to recover the amount owed, including appropriate interest, collections costs, court costs and attorney’s fees; and
7. Contract the services of a collection agency to recover monies owed, including applicable collection costs, court costs and attorney’s fees.
UNIVERSITY OF HAWAI‘I
EMPLOYEE TUITION WAIVER

Employees of bargaining unit 07 and 08 and their spouses or domestic partners who register for credit courses offered through any unit of the University of Hawai‘i are exempt from the payment of tuition and fees up to a maximum of 6 credits in accordance with Board of Regents Policy 6-11. Employee tuition waivers will be honored only during the late registration period (once instruction begins). Any tuition and fees in excess of the 6 credits must be paid for by the student. During the summer, there is a $25.00 administrative fee. No refunds will be made.

The taxability of tuition waivers is governed by the Internal Revenue Code (IRC) section 117. The value of this tuition waiver may be taxable to the employee. Tuition waivers are not taxable for employees and employee spouses for education below graduate level. Please consult with your tax advisor if you have further questions. For more information regarding the employee tuition waivers, please check:

www.hawaii.edu/ohr/docs/forms/waiver.htm
ORIENTATION AND OTHER INFORMATION

All new students should participate in an orientation session before their initial semester begins at the University. Orientation covers academic and other support services offered to students, where to get information on deadlines, registration, clarification on degree/program requirements, and other student-related activities. Students will be informed of the time and place of orientation in their admissions packet. Students who attend orientation will be allowed early entry in the registration system.

Writing Assessment Exam

All incoming students are required to take the Writing Assessment Exam (WAE), which will assess their writing skills upon entry into UH West O‘ahu. Students who pass this placement exam will be waived from taking Hum 310 Writing Skills. The WAE will be offered periodically throughout the semester and summer term. Dates for the tests will be announced in the student newsletter, The West Press, posted on campus bulletin boards, sent through the email newsletter, The West Press Express, and on the UH West Oahu’s Writing and Learning Center’s website at: homepages.uhwo.hawaii.edu/~writing/writing_exam

Email Notices/Addresses

The University will periodically send notices, including an email newsletter to students through email. The email notices will be sent only to hawaii.edu accounts. The email will post to students’ MyUH Portal “homepage”. Students are strongly encouraged to check their email on a regular basis. Email may be “bounced” or redirected to a preferred internet provider address. However, the University will not be responsible for delivery of messages to addresses redirected from hawaii.edu. Please contact Student Services for information on obtaining an email account and/or redirecting email.

Student Newsletter

The University of Hawai‘i-West O‘ahu publishes The West Press, a newsletter that is mailed to all students on a regular basis. It is also available on the University of Hawai‘i-West Oahu’s website at: www.uhwo.hawaii.edu/news/westpress/

This newsletter provides students with relevant information regarding university activities, deadlines and other events pertinent to student interests and goals. Students and faculty who have contributions to share are encouraged to submit them to the Student Services Office.

As a supplement to the printed copy of The West Press, Student Services will periodically send out an email newsletter called The West Press Express. This newsletter will provide immediate reminders on refund deadlines, university activities/events, notice of course cancellations, or other notices of interest to students.

Housing

On-campus housing/dormitory facilities are not available at the University of Hawai‘i-West O‘ahu.

HEALTH REGULATIONS

State public health regulations require that all persons enrolling in any of Hawaii’s colleges/universities submit a certificate indicating that they are free from active tuberculosis. This requirement applies to both part-time and full-time students. The examination for tuberculosis must be performed within twelve (12) months prior to post-secondary school enrollment.

A negative tuberculin skin test is required to certify that there is no active tuberculosis. If the skin test is positive, a chest x-ray will be required. The certificate must be submitted to the Student Services Office as part of the University’s admission requirements.

Written approval to attend class from the Department of Health must be obtained before any person found to have active tuberculosis is enrolled.

A tuberculin skin test can be obtained at any State Health Center. In the Leeward area, students may obtain skin tests at the Leeward O‘ahu Public Health Office in the Waipahu Civic Center, or the Leeward Health Center in Pearl City. Skin tests are also available at the Lanakila Health Center. Students are advised to call for information regarding service hours. X-rays may also be obtained at the Lanakila Health Center.

Students are also required to provide evidence of immunity to measles (rubella). Those born in or before 1957 are assumed to have acquired natural immunity. All others must provide evidence of being vaccinated. State Department of Health regulations require a two-shot series for the MMR (measles, mumps and rubella).

Health insurance coverage is required of all international students.
ACADEMIC ADVISING

The University of Hawai‘i-West O‘ahu believes that students function best in an intimate learning environment in which they are active contributors to their own educational planning. Such planning includes identifying individual educational goals and objectives, as well as future career and educational plans. On admission, incoming students are assigned to a faculty advisor based on their intended program of study. New and Returning students are required to meet with their faculty advisor during their first semester of enrollment at UH West O‘ahu. Registration for the next semester will be prohibited until a meeting has been verified. While only the first semester’s meeting is mandatory, students are encouraged to continue to meet or contact their faculty advisor at least once each semester, prior to preregistration or registration. Faculty advisors are an excellent source of information on academic planning, career/professional development, and admissions to graduate programs.

If a student’s interest shifts to another academic program, the student must report the change of program, in writing, to the Student Services Office. A new faculty advisor may then be assigned.

Student Services advisors are also available for academic advising and graduation requirement checks.

CAREER SERVICES*

In addition to faculty advisors and Student Services Specialists, Career Services at the University of Hawai‘i-West O‘ahu provides support, guidance, and resources to students for life-long career development, including planning for graduate school, job searches, or career advancement. Students are encouraged to begin, or to continue, the planning and defining of career and educational goals.

Career counseling sessions can occur in individual appointments, small groups, workshops, classes, or through email to assess how students may best utilize the resources available. Students are encouraged to meet with Career Services early in their enrollment with UH West O‘ahu in order to take advantage of the services offered. Periodic notices of workshops and/or classes will be distributed through The West Press, through the email newsletter, The West Press Express, and posted on bulletin boards throughout campus.

*Funded by a U. S. Department of Education Title III Grant.

STUDENT GOVERNMENT

In 1986, the students of the University of Hawai‘i-West O‘ahu organized a formal student government. Known as the Associated Students of the University of Hawai‘i-West O‘ahu (ASUHWO), the governing organization’s primary purpose is to plan and provide a variety of cultural, educational, and social extracurricular activities that are responsive to the interests and needs of the University of Hawai‘i-West O‘ahu students. Campus administration may consult with ASUHWO to provided recommendations to proposed policies. Elections are held once a year in the spring semester. ASUHWO consists of four executive positions and five senators who represent the academic divisions and each class level.

All students enrolled for credit and who have paid their student activity fee are considered to be members of ASUHWO, and participation in the organization and its activities is strongly encouraged.

Those with specific interests may organize special interest clubs under the auspices of the student government. ASUHWO provides assistance and support to UH West Oahu’s student organizations as needed.

ALUMNI ASSOCIATION

The University of Hawai‘i-West O‘ahu Alumni Association was chartered in 1984 to promote goodwill and fellowship among its members and the University. Key objectives of the Alumni Association are to support and assist the University of Hawai‘i-West O‘ahu in pursuing its goals, and increasing community awareness of the University’s role. Besides UH West O‘ahu graduates, all currently enrolled students, as well as any individual interested in supporting the University, are welcome to join and participate in association activities. A Student Services Specialist serves as advisor to the organization and may be contacted for further information.

FINANCIAL AID*

Financial assistance in the form of scholarships, grants, loans, and employment is available to students. Most types of assistance are awarded on the basis of need, and are restricted to those who have never earned a bachelor’s degree. To apply for any need-based aid, students must complete the Free Application for Federal Student Aid.
(FAFSA) and send it to the federal processor. The form is available in the Student Services Office and on the internet at:

www.fafsa.ed.gov

Applicants may also be required to furnish the University with documents verifying their financial circumstances, such as copies of their and/or their parents’ federal income tax return, as well as other forms or documentation.

Complete processing of all paperwork requires a minimum of two months. Students are urged to apply early. It is recommended that those who require financial assistance for the fall semester apply by April 1. For the spring semester, students should apply by October 1. Priority for need-based financial aid will be given to the students who are verified to have the most need, and who meet the application deadline. For applications received after the deadline, aid will be awarded on a first-come-first-served basis, subject to the availability of funds.

Eligibility for assistance is contingent on the applicant: 1) being a classified student, and 2) maintaining satisfactory academic progress. A copy of the University of Hawai‘i-West O‘ahu Financial Aid Satisfactory Academic Progress Policy is available at the Student Services Office. Students enrolled, and on academic probation are not eligible for financial aid. Eligibility may be established when a student satisfies the academic progress requirements including completion of attempted credits with a minimum of nine credits and a cumulative grade point average of at least 2.0 earned at the University of Hawai‘i-West O‘ahu.

Separate applications are required for merit-based scholarships, and are available at the Student Services Office. Deadlines will be announced in the University’s student newsletter, The West Press and through the campus email newsletter, The West Press Express. Questions regarding financial aid may be directed to the Student Services Office.

+Note: Regulations for financial aid programs are subject to change.

Scholarships

Need-based

State of Hawai‘i Waivers: Tuition waivers awarded with priority given to bona fide Hawai‘i residents.

Charles R. Hemenway Scholarships: $200-$2,000 awarded by the Financial Aid Officer to full-time students with preference to Hawai‘i residents who have character and qualities indicative of good citizenship.

Hawai‘i Veterans’ Memorial Fund Scholarship: $300 award for full-time classified students with a minimum University of Hawai‘i-West O‘ahu cumulative grade point average of 2.75. Eligible applicants must be a Hawai‘i resident and demonstrate good citizenship.

Merit-based

Ruth E. Black Scholarship: Variable amount awarded to classified students enrolled at least half-time with a minimum 3.5 cumulative University of Hawai‘i-West O‘ahu grade point average, and demonstrated potential for academic growth and achievement. Preference is given to students whose parent(s) is/are present or retired engineer(s), contractor(s) or construction worker(s).

Chancellor’s Scholarship: Tuition waiver scholarship to acknowledge academic achievement, leadership, and community service of students. Eligible applicants must be classified students enrolled at least half-time, paying the equivalent of resident tuition and a minimum cumulative GPA of 3.75.

Pacific-Asian Scholarships: Tuition waivers for full-time students enrolled in a program of study related to the Pacific-Asian region. Minimum cumulative grade point average of 3.5 is required.

Presidential Scholarships: $4,000, a tuition waiver and a one-time travel grant is awarded to each of ten recipients of this highly competitive academic scholarship. Applicants must be Hawai‘i residents, and college juniors enrolled at the University of Hawai‘i-West O‘ahu, at Mānoa, or at Hilo.

Ralph M. Miwa Memorial Scholarships: Awarded to classified students enrolled at least half-time who have completed at least 12 credits at UH West O‘ahu with a minimum cumulative 3.75 grade point average, completion of the scholarship application form, and a one-page essay. Up to $1,000 award for full-time student; up to $500 award for at least half-time student.

Grants

Federal Pell Grants: A Federal grant based on financial need for students who have not received a bachelor’s degree. It does not need to be paid back. Amount of awards vary according to the calculated Expected Family Contribution.

Federal Supplemental Educational Opportunity Grant (FSEOG): A Federal grant for students with exceptional financial need and who are also eligible for a Federal Pell Grant. Grant awards may range from $100 to $4,000. This grant requires at least half-time enrollment.
Leveraging Educational Assistance Partnership (LEAP) Program: A Federal program with matching State funds which covers the cost of tuition (not fees). To qualify, a student must be a bona fi de resident of Hawai‘i and be eligible for a Federal Pell Grant. This program requires at least half-time enrollment.

Loans

Federal Family Education Loan Programs: Stafford Loans: These loans are low-interest loans available through commercial lending institutions such as banks and credit unions, to students enrolled at least half-time. Interest rates vary and repayment begins six months after a student leaves school, drops to less than half-time enrollment, or graduates.

Short-Term Loans: No interest, short-term loans are available to help students meet their educational expenses (other than tuition) under emergency circumstances. Short-term loans must be repaid within 30 days.

Student Employment

Federal Work Study (FWS) Program: Part-time employment is available for students who qualify based on financial need and who are enrolled on at least a half-time basis. The primary area of FWS jobs are in the community service area (tutoring elementary school aged children, disability services, service learning coordinator).

On-Campus Employment: Part-time employment at the University is available to students enrolled at least on a half-time basis. To view job opportunities at UH West O‘ahu and other UH campuses, visit the University of Hawai‘i Student Employment & Cooperative Education (SECE) website at:

sece.its.hawaii.edu

Positions are also advertised at the Student Services Office and in the University publications, The West Press and through the campus email newsletter, The West Press Express.

Off-Campus Employment: Notices of off-campus employment opportunities are posted on the bulletin board in the Student Services Office.

Repayment Requirement

Financial aid is also awarded to defray educational expenses (including living costs while attending school), withdrawal from any course(s) may require the repayment of funds disbursed, as well as the return of tuition refunds as stated in the section “Refunds for Financial Aid Recipients” in the “Tuition and Fee Schedule” section of this catalog.

The amount of financial aid funds required to be returned (repaid) to the University will be calculated based on the last date of attendance in classes as indicated on the University’s Complete Withdrawal Form, or the last documented date of attendance in classes. If this date cannot be precisely determined (e.g., if the instructor does not regularly take attendance), the last date of attendance will be approximated from other indices, such as the last exam or quiz taken, or the last assignment submitted.

Any student who does not complete the academic term for which federal financial aid has been awarded will be ineligible to keep the full package of aid. Only that portion of aid which corresponds to the period of enrollment completed, may be retained by the student. Please refer to the section “Refunds for Financial Aid Recipients” in the “Tuition and Fee Schedule” section of this catalog. A copy of the University’s Refund/Withdrawal Policy for Students Receiving Federal Financial Aid is mailed to all financial aid recipients and is available at the Student Services Office.

Aid for UHWO Graduates

UH West O‘ahu Alumni Association Scholarship: Applicants for this $1,000 award must have earned a baccalaureate degree from UH West O‘ahu with a minimum cumulative 3.5 GPA, be accepted or enrolled in a graduate degree program, and be a member of the UHWO Alumni Association. Availability of the application material will be announced in the UH West O‘ahu Alumni Association newsletter, the student newsletter, The West Press and through the campus email newsletter, The West Press Express.

Barbara Newton Memorial Scholarship: This scholarship was established in memory of the late Dr. Barbara Newton, UH West Oahu’s first Psychology professor. Applicants must have concentrated in Psychology at UH West O‘ahu and have been accepted to, or currently enrolled in a graduate program in Psychology. The amount of the award and the number of awards made may vary. Selection is based on academic merit and the applicant’s statement of purpose. Applications are available at the Student Services Office and from the Psychology faculty.
VETERANS AFFAIRS

Veterans’ Benefits
The University is approved for veteran training, and eligible students may receive financial assistance as provided for by the Veterans’ Readjustment Benefits Act and the War Orphans’ Assistance Act.

Under the regulations of the Department of Veterans Affairs, benefits accruing to the student vary with the course load. Determination of the benefits a student is eligible for is made by the Department of Veterans Affairs.

Enrollment Certification
Veterans or dependents of veterans registering at the University of Hawai‘i-West O‘ahu for the first time under any of the various Federal veterans’ bills should present a Certificate of Education and Training or a Certificate of Eligibility and Entitlement. An Enrollment Certification will be forwarded to the Department of Veterans Affairs only after a student has submitted official transcripts of all previous college course work and has submitted in writing a request for Veterans Affairs certification.

Only courses directly applicable to the veteran-student’s program of study may be certified for benefits. Students must consult a Student Services Specialist each semester to insure that their proposed schedule of courses will qualify for payment and to be certified for benefit payments.

Academic Standards of Progress
Academic regulations apply equally to the veteran-student and the non-veteran student at the University of Hawai‘i-West O‘ahu. For the purpose of guiding veteran-students toward successful completion of degree requirements, policies and procedures have been established in accordance with Veterans Affairs directives. It is the responsibility of all students to acquaint themselves with the academic policies and procedures listed elsewhere in the catalog.

A veteran-student who enrolls in courses and does not attend on a regular basis, withdraws, or fails courses enrolled in, except for extenuating circumstances, will be considered progressing unsatisfactorily and the Department of Veterans Affairs will be notified.

Records
The Department of Veterans Affairs will be informed when:
1. Appropriate credit is given for comparable work completed for previous educational training.
2. A veteran-student changes his/her enrollment status.
3. A veteran-student is placed on academic probation.
4. A veteran-student is in violation of the attendance policy.
Students who choose to study at the University of Hawai‘i-West O‘ahu have elected to attend a small university with an emphasis on the liberal arts and a professional studies curriculum. There are many benefits to attending such a university. There is generally more opportunity for interaction with peers and faculty than might be experienced at a larger campus. In addition, UH West O‘ahu programs place major emphasis on quality instruction and on individual student learning. The present academic program is limited to upper-division courses (junior and senior/300- and 400-level) and to those academic areas that do not require special facilities.

UH West O‘ahu assumes that a student seeking admission will have, or will be in the process of attaining, a strong background of academic work taken in lower-division courses. Although latitude will be provided in interpreting the adequacy of lower-division preparation, proficiency in fundamental competencies and a basic program of lower-division course work is expected. The University further assumes that students select the University of Hawai‘i-West O‘ahu because they desire a liberal arts or professional studies education. Major curriculum emphasis is on a generalist, interdisciplinary approach to education and career preparation rather than on specialist training.

The organization and philosophy of the University also assumes that students will want to take an active part in establishing their educational goals and in planning their educational programs. It is hoped that in attaining their goals, students will take full advantage of the more intimate setting to give full expression to their ideas and insights along with other members of this academic community.

MAJORS AND CONCENTRATIONS

The University of Hawai‘i-West Oahu’s curriculum offers a Bachelor of Arts degree in four majors: Business Administration, Humanities, Public Administration, and Social Sciences. Each major requires students to choose a concentration, or area of study. The requirements for each major assure the attainment of both breadth and depth of knowledge in the chosen field. Although briefly covered here, each of the four majors are described in more detail in other sections of this catalog.

1. As part of the Division of Professional Studies, the Bachelor of Arts in Business Administration allows students to concentrate in either Accounting or General Business Administration. All students pursuing Business Administration are required to take core courses which form the foundation of the major, and to complete a Senior Project or Administrative Practicum.

2. The Bachelor of Arts in Humanities requires the student to concentrate in Hawaiian-Pacific Studies, History, Literature and Film, or Philosophy. Students gain breadth in the Humanities by taking six credits in one field that complements the concentration. For example, a student who concentrates in History must also take six credits in either Literature and Film, Philosophy or Hawaiian-Pacific Studies. Students are also required to take the Humanities Basic courses which integrate knowledge from several disciplines. Although not required, Skills courses related to study in the Humanities may be included in the student’s educational plan. All students majoring in the Humanities are required to complete a Senior Project or Practicum.

3. The Bachelor of Arts in Public Administration is housed under the Division of Professional Studies. Students may concentrate in either General Public Administration or Justice Administration. All students majoring in Public Administration are required to take core courses and complete a Senior Project or Administrative Practicum.

4. The Bachelor of Arts in Social Sciences requires a student to concentrate in Anthropology, Economics, Political Science, Psychology, Sociology, or an Applied Track. In addition to their concentration courses, students also gain breadth in the Social Sciences by taking an additional nine credits from one area of a complementary social science field. For example, a student who chooses to concentrate in Psychology may choose to take nine credits in Anthropology, Sociology, Political Science, or Economics. Social Sciences Basic courses, which integrate knowledge from several disciplines, and/or Skills courses, related to study in the Social Sciences must also be taken. All students majoring in Social Sciences are required to complete a Senior Project or Senior Practicum, depending on their area of concentration.
GRADUATION REQUIREMENTS FOR THE
BACHELOR OF ARTS DEGREE

Candidates for the Bachelor of Arts degree from
the University of Hawai‘i-West O‘ahu must satisfy the
following requirements for graduation:

• Credit requirements
• Gradepoint average requirements
• Major and Concentration requirements
• General Education requirements
• Writing requirements

1. Credit Requirements: The minimum requirement for
the Bachelor’s degree is 120 credits of applicable
college-level work.
   a. Of these 120 credits, a minimum of 54 must be
      earned in upper-division courses, or courses in the
      300 and 400 series.
   b. Residency requirement: A minimum of 30 credits
      must be earned “in residence” through courses
      taken at the University of Hawai‘i-West O‘ahu.
      Credits earned through “credit by examination”
      or other equivalency may not be used to fulfill the
      residency requirement.
   c. The maximum number of credits from lower-
      division courses, and credit/no credit courses
      applicable to this requirement are as follows:
      1. From community college, or other lower-
         division program, 66 transferable college-level
         credits; and
      2. From credit/no credit courses, 24 transferable
         college-level credits.

2. Grade Point Average Requirements: Three grade point
   averages (GPA), each 2.0 or higher, are required for
   graduation:
   a. An average based on all courses completed at the
      University of Hawai‘i-West O‘ahu (cumulative
      GPA);
   b. An average based on all courses completed at the
      University of Hawai‘i-West O‘ahu and all other
      colleges/universities (overall GPA); and
   c. An average based on all upper-division
      courses completed in the area of concentration
      (Concentration GPA).

3. Major and Concentration Requirements: Students
   seeking a degree must complete a minimum number of
   upper-division credits in one major as follows:
   a. Business Administration
      1. Twenty-seven credits in Business core courses,
         including Senior Project or Administrative
         Practicum;
      2. Twelve credits of concentration courses
         in either Accounting or General Business
         Administration;
      3. Six upper-division credits in the Humanities;
      4. Six upper-division credits in the Social
         Sciences; and
      5. Upper-division electives (as required to meet
         the minimum 54 upper-division credits for
         graduation).
   b. Humanities
      1. Six credits in Humanities Basic courses;
      2. Twenty-four credits in a concentration
         (Hawaiian-Pacific Studies, History, Literature
         and Film, or Philosophy,) including Senior
         Project or Senior Practicum;
      3. Six credits in one additional Humanities field
         (Complementary area); and
      4. Upper-division electives (as required to meet
         the minimum 54 upper-division credits for
         graduation).
   c. Public Administration
      1. Twenty-seven credits in Public Administration
         core courses, including Senior Project or
         Administrative Practicum;
      2. Twelve credits or 9 credits of concentration
         courses in either General Public Administration
         (12) or Justice Administration (9);
      3. Six upper-division credits in Humanities;
      4. Six upper-division credits in Social Sciences;
         and
      5. Upper-division electives (as required to meet
         the minimum 54 upper-division credits for
         graduation).
   d. Social Sciences
      1. Nine credits in Social Sciences Basic and Skills
         courses;
      2. Twenty-one credits in one Social Science
         concentration, including Senior Project
         or Senior Practicum as applicable to the
         concentration;
      3. Nine credits in one additional Social Science
         concentration (complementary area); and
      4. Upper-division electives (as required to meet
         the minimum 54 upper-division credits for
         graduation).
4. General Education Core Requirements
   The University of Hawai‘i-West O‘ahu does not offer lower-division courses. It is assumed that all lower-division work will have been completed at a community college or four-year college. Credits from an appropriately accredited college or university will be evaluated to determine whether general education requirements as established by the University have been met. For all students, the total number of transfer credits will be determined by an evaluation of courses completed. General Education requirements will be evaluated for completion at both the lower- and upper-division level. Courses accepted for transfer may not necessarily be applicable to the Bachelor of Arts degree.

   A student who has earned an Associate in Arts (A.A.) degree at one of the University of Hawaii’s community colleges or other appropriately accredited institution shall be accepted as having fulfilled the general education core requirements. For all other students, the following general education requirements, by academic area, must be completed:

   a. Humanities and Language Arts: Eighteen semester hours selected from at least three different areas in the Humanities and Language Arts. Appropriate areas include but are not limited to: Art, English, History, Language, Music, Philosophy, Religion, and Speech;

   b. Social Sciences: Fifteen semester hours selected from at least three different areas in the Social Sciences. Appropriate areas include but are not limited to: Anthropology, Economics, Ethnic Studies, Cultural Geography, Political Science, Psychology, Sociology, and Education;

   c. Mathematics and Natural Sciences: Twelve semester hours selected from courses in Biology, Chemistry, Computer Science (programming), Geology, Geophysics, Mathematics, and Physics. A minimum of three semester hours must be earned in the natural sciences and a minimum of three semester hours must be earned in mathematics.

   Certification of course work completed to meet general education requirements will be made by the Student Services Office. Questions on the applicability of course work should be directed to Student Services.

5. Writing Requirements
   The University of Hawai‘i-West O‘ahu has a Writing-Across-the-Curriculum program that provides students with an assessment of their writing upon entry to the institution and identifies courses deemed “Writing-Intensive” (WI) for purposes of meeting degree requirements.

   To assure writing competency, UH West O‘ahu requires all incoming students to take a two-hour Writing Assessment Examination (WAE). The WAE is scheduled periodically throughout the calendar year. Dates and times for the WAE are published in the student newsletter *The West Press*, sent as email notification to all current students through *The West Press Express* and posted on the website of the UH West O‘ahu Writing and Learning Center at: [homepages.uhwo.hawaii.edu/~writing/writing_exam](http://homepages.uhwo.hawaii.edu/~writing/writing_exam)

   Students residing on islands other than O‘ahu can arrange to take the WAE through the University Centers at Kaua‘i Community College, Maui Community College, the University Center at West Hawai‘i, and the Moloka‘i and Lana‘i Education Centers. Links to these University Centers are available through the Distance Education web page of the UH-West O‘ahu website at: [www.uhwo.hawaii.edu/distanceed](http://www.uhwo.hawaii.edu/distanceed)

   Students who receive a score of E (exempt) on the WAE are exempt from taking HUM 310 Writing Skills, and are eligible to enroll in WI courses at UH West O‘ahu. Students who receive a score of N (not exempt) on the WAE are required to have a passing grade in HUM 310 before enrolling in any WI course taken at UH West O‘ahu.

   Students who are required to take HUM 310 are strongly encouraged to complete this course during their first year at UH West O‘ahu. Students who have completed a 200-level expository writing course that includes a research component, and received a grade of “C” or better in that class, may be exempt from the WAE and HUM 310. In the University of Hawai‘i system the following 200-level courses are acceptable: ENG 215 or ENG 210. Titles of these courses may vary from campus to campus. Students may contact the Student Services Office for further information on the applicability of their 200-level expository writing course towards the fulfillment of this requirement.
Writing-Intensive Courses
Courses that are designated Writing-Intensive (WI) will be identified each semester in the printed Schedule of Courses, through the MyUH Portal registration system, and online at:
[www.uhwo.hawaii.edu/schedule](http://www.uhwo.hawaii.edu/schedule)
Students are required to complete a minimum of nine credits of WI courses at the upper-division level to meet graduation requirements. Three of these WI credits will be earned through a Senior Project, Practicum, Administrative Practicum, or equivalent course. A minimum of six credits must be earned through courses other than Senior Project, Senior Practicum, or Administrative Practicum. Students who have transferred upper-division WI credits, as denoted on their official transcripts, should consult a Student Services Specialist to determine how many WI credits must be completed to meet graduation requirements with UH West O‘ahu.

No student may take a WI course from UH West O‘ahu without first receiving a satisfactory score on the Writing Assessment Examination or having satisfactorily completed HUM 310 or equivalent.

Writing and Learning Center
UH West Oahu’s Writing and Learning Center, located in room B-108, is open approximately 20 hours a week, both days and evenings, to provide students, faculty, and staff with assistance on all aspects of writing. Trained staff is on hand to help students and others begin a writing project, focus on a topic, develop a thesis, organize a research plan, create an outline, and review drafts of written work. The Writing and Learning Center also offers approximately 20 hours a week of tutoring in accounting, economics, statistics, and oral communication. Peer tutors are available to help students understand concepts of descriptive and inferential statistics, correlation and linear regression, and procedures for formulas used in calculations. In addition, tutoring is available in techniques of Powerpoint presentations and effective methods for oral presentations. Tutoring in accounting, economics, statistics, and writing is also available online through the Writing and Learning Center’s website at:
[homepages.uhwo.hawaii.edu/~writing/](http://homepages.uhwo.hawaii.edu/~writing/)

DEGREE ALTERNATIVES
It is possible for students entering the University of Hawai‘i-West O‘ahu with a Bachelor’s degree from another college or university to earn a second Bachelor’s degree in a different academic field. It is also possible for students working toward their first Bachelor’s degree at the University of Hawai‘i-West O‘ahu to declare two Majors for dual Bachelor’s degrees. In cases where a student chooses more than one concentration under the same Major, only one degree will be awarded. Students interested in either of these alternatives must consult with a Student Services advisor.

COMMENCEMENT
Students who are nearing completion of their academic program must submit an application for graduation at the beginning of their final semester to receive their degrees. Deadline dates for graduation applications are printed in the student newsletter The West Press, sent via the email newsletter The West Press Express, and in the Academic Calendar of this catalog. Degrees are formally conferred at a commencement ceremony conducted at the end of the fall and spring semesters. Participants are required to wear caps and gowns, which may be purchased for a nominal fee.
LEARNING OUTCOMES

To insure educational quality and curricular coherence, the University of Hawai‘i-West O‘ahu has identified standards appropriate for upper-division students. Students at UH West O‘ahu are expected to apply certain educational skills towards mastering material in an academic major and concentration. These skills are listed in a set of Divisional and Concentration Learning Outcomes.

Divisional Learning Outcomes
Graduates with a major in Humanities from UH West O‘ahu should be able to:
• Describe the history, philosophical ideas, and aesthetic production of their cultures and the cultures of others.
• Analyze and test ideas within their fields of concentration.
• Demonstrate relationships of ideas both within the humanities, and between the humanities and other fields.
• Employ the vocabulary and concepts from their fields of concentration.
• Use insights drawn from literature, history, and philosophy to reflect critically on issues of life and society.
• Show progress in articulating their own philosophical, ethical, and aesthetic approach to living and working.

Concentration Learning Outcomes
Graduates with a Concentration in Hawaiian-Pacific Studies from UH West O‘ahu should be able to:
• Identify the major island groups in the Pacific and their basic physical traits (e.g., atolls, isolated small high islands, continental islands of some size).
• Demonstrate a basic overview knowledge of Pacific peoples’ history and cultures.
• Demonstrate an in depth knowledge of specific aspects of the culture of the Hawaiian people, and/or the cultures of Pacific Islanders (such as art, contemporary literature, traditional literature, traditional culture, contemporary culture, history in traditional times, or history in more contemporary times).
• Find, research, and analyze source materials relevant to specific Hawaiian-Pacific topics (such as contemporary literature, traditional literature, art, oral history, archaeology, history, contemporary economies, or current issues).

• Clearly present research findings with supportive evidence (in writing or orally) on specific Hawaiian-Pacific Studies issues.

Graduates with a Concentration in History from UH West O‘ahu should be able to:
• Explain the causes of significant events in history.
• Analyze historical developments in Europe, the Americas, Asia, and the Pacific.

Graduates with a Concentration in Literature and Film from UH West O‘ahu should be able to:
• Identify and distinguish the genres in literature.
• Analyze literature using the vocabulary, theories, and techniques of the field.
• Demonstrate how literature helps them to develop insight into human character, including their own.

Graduates with a Concentration in Philosophy from UH West O‘ahu should be able to:
• Articulate a critical understanding of, and appreciation for the ideas and systems of thought that have influenced cultures and societies.
• Employ this understanding for critical reflection on their own cultural and individual belief systems.

GENERAL INFORMATION

The Division of Humanities provides students with the option of concentrating in Hawaiian-Pacific Studies, History, Literature and Film, or Philosophy. To complement the concentration, students must take courses in one additional Humanities concentration. The major in the Humanities also requires that basic courses be taken. Basic courses are designed to introduce the student to the broad concepts and ideas explored in the Humanities. Skills courses, which offer the student an opportunity to improve skills such as communication, research and analyses associated with study in the Humanities, may be taken as electives.

Students are required to complete the Writing Assessment Examination (WAE) with a score of E (exempt). Those students receiving a score of N (not exempt) on the WAE are required to complete HUM 310 Writing Skills with a passing grade. In addition, students must complete a minimum of nine credits of upper-division Writing-Intensive courses, including HUM 486 Senior Project or HUM 490 Humanities Practicum.
MAJOR REQUIREMENTS

Students majoring in the Humanities should complete 36 credits as follows:

1. Six credits in Humanities Basic courses;
2. Twenty-four credits in either Hawaiian-Pacific Studies, History, Literature and Film, or Philosophy, including HUM 486 Senior Project or HUM 490 Humanities Practicum; and
3. Six credits in one additional Humanities concentration.

*Humanities students are encouraged to select electives from the Social Sciences, Business Administration, and Public Administration.*

Humanities Basic and Skills Requirements

Certain basic skills are associated with study in the Humanities. Students are encouraged to develop competency in library research, and in the analysis and criticism of humanistic works.

Students majoring in Humanities must take a minimum of six credits in Humanities Basic courses. Basic courses are designed to introduce the student to the concepts guiding the evolution of the Humanities and recent developments that are likely to determine its future. HUM 304 Hawaiian-Pacific Traditions is required for students concentrating in Hawaiian-Pacific Studies.

Besides HUM 310 Writing Skills, which is required of those students who received a grade of N (not exempt) on the Writing Assessment Examination (WAE), students may elect to take Humanities skills courses. Such courses should be taken based on the individual student’s competency goals.

Humanities Basic Courses

HUM 301  Studies in the Western Tradition
HUM 302  Studies in the Eastern Tradition
HUM 303  Comparative Traditions: Eastern and Western
HUM 304  Hawaiian-Pacific Traditions

Humanities Skills Courses

HUM 310  Writing Skills
HUM 311  Creative Writing
HUM 390  Teaching Writing (4)

Humanities Experiential Learning Courses:

The Humanities Practicum (HUM 490) or Senior Project (HUM 486) should be planned as an integral part of the student’s educational plan and should complement knowledge acquired in more formal learning experiences.

Only when students are sufficiently well prepared in their chosen field to benefit from experiential learning should they elect off-campus learning experiences such as those provided in the Practicum or Senior Project.

HUMANITIES ACADEMIC CONCENTRATIONS

Hawaiian-Pacific Studies (HPST)

Hawaiian-Pacific Studies is the study of the Hawaiian people and culture and of other Pacific Islanders and their cultures. There is a large number of Pacific Island societies scattered across the vast Pacific Ocean. Regions of the Pacific include Australia, Melanesia, Micronesia, and Polynesia - with Hawai‘i being part of Polynesia. The societies of the Pacific have their own unique histories, languages, cultures, literature, arts, social structure, architecture, and contemporary issues. This program offers a wide array of courses on Hawai‘i and the Pacific Islands, enabling the student to gain an overview of the Pacific peoples and an in-depth knowledge of specific aspects of the cultures of Hawai‘i and the Pacific. These courses come from a variety of disciplines. Students in this concentration have used their degree, in careers in various K-12 education and counseling fields. The concentration is also a stepping-stone to graduate school programs in a variety of disciplines such as history, folklore, art history, anthropology, education, Hawaiian Studies and Pacific Island Studies.

Concentration Requirements:

For students concentrating in Hawaiian-Pacific Studies, 36 credits are required including:

1. HUM 486 Senior Project or HUM 490 Humanities Practicum
2. Six credits in Humanities Basic Courses: HUM 304 Hawaiian-Pacific Traditions, and three additional credits in one of the following:
   - HUM 301 Studies in the Western Tradition
   - HUM 302 Studies in the Eastern Tradition
   - HUM 303 Comparative Traditions: Eastern and Western
3. Three credits chosen from the Oral Traditions Cluster: HPST 479 Hawaiian Mythology I
   HPST 485 Hawaiian Mythology II
4. Three credits chosen from the Literature Cluster: HPST 480 Contemporary Literature of the Pacific
   HPST 484 Literature of Hawai‘i
5. Three credits chosen from the History Cluster: HPST 384 Hawai‘i from European Contact to the Overthrow
HPST 471 Polynesia Before European Contact
HPST 482 Pacific Islands
HPST 483 Archaeology of Hawai‘i
HPST 488 Twentieth Century Hawai‘i
6. Six credits from one additional area of Humanities (Complementary Area)
7. Additional courses in the discipline as listed below:
   HPST 311 Hawai‘i’s Economy
   HPST 326 Hawaiian and Pacific Environments
   HPST 330 Science and Technology in Pre-Contact Hawai‘i
   HPST 342 Indigenous Peoples and Modernity
   HPST 350 Pacific Islands Cultures
   HPST 380 Field Archaeology (v)
   HPST 381 Hawai‘i Politics
   HPST 384 Hawai‘i from European Contact to the Overthrow
   HPST 437 Pacific Archaeology
   HPST 456 Peoples of Hawai‘i
   HPST 461 Traditional Art of Hawai‘i
   HPST 471 Polynesia Before European Contact
   HPST 474 Economies of the Pacific Basin
   HPST 479 Hawaiian Mythology I
   HPST 480 Contemporary Literature of the Pacific
   HPST 482 Pacific Islands
   HPST 483 Archaeology of Hawai‘i
   HPST 484 Literature of Hawai‘i
   HPST 485 Hawaiian Mythology II
   HPST 488 Twentieth Century Hawai‘i
   HPST 496 Selected Topics in Hawaiian-Pacific Studies (v)
   HPST 499 Directed Reading and Research (v)

**History (HIST)**

**Concentration Requirements:**
For students concentrating in History, 36 credits are required including:
1. HUM 486 Senior Project or HUM 490 Humanities Practicum
2. Six credits chosen from Humanities Basic Courses:
   HUM 301 Studies in the Western Tradition
   HUM 302 Studies in the Eastern Tradition
   HUM 303 Comparative Traditions: Eastern & Western
   HUM 304 Hawaiian-Pacific Traditions
3. A minimum of one course from each of the following areas in History: American, Asian, European, and Hawaiian-Pacific.
4. Six credits from one additional area of Humanities (Complementary Area).
5. Additional courses in the concentration listed below. Courses may be used only once to fulfill cluster, concentration, or elective requirements towards graduation.
   HIST 308 Science and the Modern Prospect
   HIST 311 Chinese Culture
   HIST 312 Modern China
   HIST 321 Japanese Culture
   HIST 322 Modern Japan
   HIST 328 Modern Korea
   HIST 338 Modern European History
   HIST 354 History of Russia
   HIST 374 American Intellectual History
   HIST 384 Hawai‘i from European Contact to the Overthrow
   HIST 385 Japanese in Hawai‘i
   HIST 393 U.S. Military History
   HIST 433 Middle Ages, 300-1300 A.D.
   HIST 461 The British in America: 1607-1763
   HIST 462 The Formative Years: U.S. History 1763-1841
   HIST 463 U.S. History 1840-1920
   HIST 464 The Triumph of Mass Culture: The United States Since 1920
   HIST 466 The United States in the Pacific
   HIST 470 Literature as History
   HIST 471 Polynesia Before European Contact
   HIST 482 Pacific Islands
   HIST 483 Archaeology of Hawai‘i
   HIST 488 Twentieth Century Hawai‘i
   HIST 496 Selected Topics in History (v)
   HIST 499 Directed Reading and Research (v)

**Literature and Film (LIT)**

**Concentration Requirements:**
For students concentrating in Literature, 36 credits are required including:
1. HUM 486 Senior Project or HUM 490 Humanities Practicum
2. Six credits chosen from the Humanities Basic Courses:
   HUM 301 Studies in the Western Tradition
   HUM 302 Studies in the Eastern Tradition
   HUM 303 Comparative Traditions: Eastern & Western
   HUM 304 Hawaiian-Pacific Traditions
3. LIT 300 Methods of Literary Interpretation
4. Six credits from the Survey Cluster:
   LIT 320 World Literature (topics will vary)
LIT 330 Early British Literature
LIT 331 17th & 18th Century British Literature
LIT 332 19th Century British Literature
LIT 333 20th Century British Literature
LIT 340 Early American Literature
LIT 341 19th Century American Literature
LIT 342 20th Century American Literature
LIT 480 Contemporary Literature of the Pacific
LIT 481 Plantation Fictions
LIT 484 Literature of Hawai‘i
LIT 496 Selected Topics in Literature and Film (v)
LIT 499 Directed Reading and Research (v)

5. Six credits from the Theme Cluster:
   LIT 380 Multicultural & Postcolonial Literatures
   LIT 401 Existentialism & the Human Condition
   LIT 410 The Bible as Literature
   LIT 441 Gender & Sexuality in Literature & Film
   LIT 470 Literature as History
   LIT 479 Hawaiian Mythology I
   LIT 480 Contemporary Literature of the Pacific
   LIT 481 Plantation Fictions
   LIT 484 Literature of Hawai‘i
   LIT 485 Hawaiian Mythology II

6. Six credits from the Film Cluster:
   LIT 360 Literature and Film
   LIT 361 History of Film
   LIT 362 Genres and Directors
   LIT 439 The Art of Film

7. Six credits from one additional area of Humanities (Complementary Area).

8. Additional courses in the concentration as recommended for inclusion in the student’s educational plan based on specific competency goals established by the student. Courses may be used only once to fulfill cluster, concentration, or elective requirements towards graduation.
   LIT 320 World Literature (topics will vary)
   LIT 330 Early British Literature
   LIT 331 17th & 18th Century British Literature
   LIT 332 19th Century British Literature
   LIT 333 20th Century British Literature
   LIT 340 Early American Literature
   LIT 341 19th Century American Literature
   LIT 342 20th Century American Literature
   LIT 360 Literature and Film
   LIT 361 History of Film
   LIT 362 Genres and Directors
   LIT 380 Multicultural & Postcolonial Literatures
   LIT 401 Existentialism and the Human Condition
   LIT 410 The Bible as Literature
   LIT 439 The Art of Film
   LIT 441 Gender & Sexuality in Literature & Film
   LIT 470 Literature as History
   LIT 479 Hawaiian Mythology I

**Philosophy (PHIL)**

**Concentration Requirements:**
For students concentrating in Philosophy, 36 credits are required, including:

1. HUM 486 Senior Project or HUM 490 Humanities Practicum

2. Six credits chosen from the Humanities Basic Courses:
   HUM 301 Studies in the Western Tradition
   HUM 302 Studies in the Eastern Tradition
   HUM 303 Comparative Traditions: Eastern and Western
   HUM 304 Hawaiian-Pacific Traditions

3. Nine credits from the following courses:
   PHIL 300 Ancient Philosophy
   PHIL 301 Modern Philosophy
   PHIL 470 Studies in Asian Philosophy

4. Six credits from one additional area of Humanities (Complementary Area).

5. Additional courses in the concentration as recommended for inclusion in the student’s educational plan based on specific competency goals established by the student. Courses may be used only once to fulfill concentration, or elective requirements towards graduation.
   PHIL 302 Political Philosophy
   PHIL 304 Perspectives on Human Nature
   PHIL 308 Science and the Modern Prospect
   PHIL 310 Understanding Contemporary Philosophy
   PHIL 311 Philosophy of Law
   PHIL 325 Philosophy of Economics
   PHIL 401 Existentialism and the Human Condition
   PHIL 402 Historical and Philosophical Foundations of Modern Psychology
   PHIL 435 The Religious Dimension of Human Life
   PHIL 439 The Art of Film
   PHIL 481 Ethics and Administration
   PHIL 482 Environmental Ethics
   PHIL 486 Science and Religion
   PHIL 496 Selected Topics in Philosophy (v)
   PHIL 499 Directed Reading and Research (v)
LEARNING OUTCOMES

To insure educational quality and curricular coherence, the University of Hawai‘i-West O‘ahu has identified standards appropriate for upper-division students. Students at UH West O‘ahu are expected to apply certain educational skills towards mastering material in an academic major and concentration. These skills are listed in a set of Divisional and Concentration Learning Outcomes.

Divisional Learning Outcomes
Graduates with a major in Business Administration or a major in Public Administration from UH West O‘ahu should be able to:

• Demonstrate critical thinking, research, and communication skills as applied to the public and private sectors.
• Explain the cross-cultural context of public and private institutions operating in a global environment.
• Manage diversity issues within an organizational framework.
• Identify major issues in today’s public and private institutions.
• Demonstrate the integrative knowledge, skills, and ethics necessary for responsible administrative, management and leadership positions.
• Demonstrate the management, legal, ethical, and behavioral skills for effective job performance and career mobility.

Concentration Learning Outcomes
Graduates with a Concentration in Accounting from UH West O‘ahu should be able to:

• Apply the accounting skills necessary to accumulate and summarize financial information for decision making.
• Analyze, evaluate, and report financial information to the appropriate individuals and organizations.

Graduates with a Concentration in General Business Administration from UH West O‘ahu should be able to:

• Explain, apply, and practice principles of sound business management.
• Analyze, evaluate, and provide solutions to business problems, using concepts from management, marketing, accounting, and finance.

Graduates with a Concentration in Justice Administration from UH West O‘ahu should be able to:

• Apply the principles of justice administration to local, state, and federal judicial systems.
• Identify and evaluate problems, policy dilemmas, and solutions in justice administration.

Graduates with a Concentration in General Public Administration from UH West O‘ahu should be able to:

• Apply the principles of effective public sector management.
• Identify and evaluate the problems, policy dilemmas, and solutions in public administration.

GENERAL INFORMATION

The Division of Professional Studies provides students with the option of earning bachelor degrees in Business Administration (BABA) or Public Administration (BAPA). Students pursuing a program in Business Administration may concentrate in Accounting or in General Business Administration. Students pursuing a program in Public Administration may concentrate in Justice Administration or in General Public Administration. Also available is a certificate in Disaster Preparedness and Emergency Management.

Students pursuing either the BABA or BAPA must take core courses in their area of study, including an experiential learning course and courses in their respective areas of concentration.

Students are required to complete the Writing Assessment Examination (WAE) with a score of E (exempt). Those students receiving a score of N (not exempt) on the WAE are required to complete HUM 310 Writing Skills with a passing grade. Students are also required to complete a minimum of nine upper-division writing-intensive credits, which includes Senior Project or Administrative Practicum.

It is highly recommended that students consult with a faculty advisor before beginning course work.

BUSINESS ADMINISTRATION

The Bachelor of Arts in Business Administration (BABA) prepares students for management roles in business. Students receive a solid foundation in business
objectives and processes complemented by courses in the humanities and social sciences. All BABA students are provided with an understanding of the perspectives that form the context of business, including ethical and global issues; the influence of political, social, legal, regulatory, environmental, and technological issues; and the impact of demographic diversity on organizations.

Students who choose to study general business administration will receive broad educational experiences that will be relevant to many functional areas in the private or public sector, or self-employment or entrepreneurship. Those who choose the accounting concentration will receive the educational foundation for entry to a wide range of accounting and business careers, including a path to public accounting as a Certified Public Accountant (CPA).

With the BABA, students will be well prepared to pursue advanced degrees such as the Master of Business Administration at graduate schools.

Business Administration Major Requirements

Students pursuing the Bachelor of Arts in Business Administration must complete the following:

1. BUSA 320 Statistics for Decision-Making is required and should be taken early in the program. Students must meet the prerequisite (intermediate or college algebra, or a higher level math with a “C” or better) or pass the UH West O’ahu math placement test.

2. Twenty-four credits of core courses are required.

   a. Eighteen credits in Business:
      - BUSA 300 Marketing
      - BUSA 312 Intermediate Financial Accounting I
      - BUSA 321 Business Finance
      - BUSA 345 Management Information Systems
      - BUSA 386 Global Management and Organizational Behavior
      - BUSA 435 Strategic Planning
   
   b. Three credits in Economics:
      - ECON 300 Intermediate Macroeconomic Theory, or
      - ECON 301 Intermediate Microeconomic Theory
   
   c. Three credits in one of the following, to be taken in the senior year:
      - BUSA 486 Senior Project, BUSA 490 Administrative Practicum, or BUSA 494 Small Business Institute Supervised Field Study.

3. Twelve credits in the area of Concentration

4. Six upper-division credits in Humanities, including HUM 310 Writing Skills. (If HUM 310 is waived, another three-credit Humanities course must be taken in place of it.)

5. Six upper-division credits in the Social Sciences.

6. Nine credits of upper-division writing-intensive courses, which includes BUSA 486 Senior Project or BUSA 490 Administrative Practicum.

Students in the Neighbor Island distributed learning program for Business Administration or Accounting should review the program requirements listed on page 53.

*It is strongly recommended that Business Administration students take a course in business law, either at the lower-division level or at the University of Hawai‘i-West O‘ahu. Students are also encouraged to select electives from Humanities, Public Administration, and the Social Sciences.*

BUSINESS ADMINISTRATION ACADEMIC CONCENTRATIONS

Accounting

To Concentrate in Accounting, students will need to complete twelve credits, chosen from the following:

- BUSA 313 Intermediate Financial Accounting II
- BUSA 318 Intermediate Managerial Accounting
- BUSA 319 Tax Concepts
- BUSA 414 Governmental Accounting
- BUSA 415 Auditing
- BUSA 416 Accounting Information Systems
- BUSA 418 Advanced Accounting
- BUSA 419 Corporate and Partnership Tax
- BUSA 496 Selected Topics in Business Administration (Accounting Topics) (v)
- BUSA 499 Directed Reading and Research (Accounting Topics) (v)

General Business Administration

Students who Concentrate in General Business Administration must complete twelve credits with a minimum of three credits from each of the clusters (marketing, accounting, and general business) listed below:

**Marketing Cluster**
- BUSA 304 Consumer Behavior
- BUSA 305 Advertising and Promotion Management
- BUSA 364 Retailing Management
- BUSA 408 International Marketing
Public Administration Major Requirements

Students pursuing degrees in Public Administration must complete the following:

1. SSCI 310 Applied Statistics or BUSA 320 Statistics for Decision-Making is required and should be taken early in the program. Students must meet the prerequisite (intermediate algebra, college algebra, or a higher level math with a “C” or better) or a passing score on the UH West O‘ahu math placement test.

2. Twenty-one credits of core courses:
   - PUBA 306 Principles of Public Administration
   - PUBA 310 Research Methods in the Public Sector
   - PUBA 313 Communication Skills for Administrators
   - PUBA 414 Public Communication Campaigns
   - PUBA 475 Administrative Law

3. Three credits in one of the following, to be taken in the senior year:
   - PUBA 486 Senior Project or PUBA 490 Administrative Practicum

4. Twelve credits in the area of Concentration

5. Six upper-division credits in Humanities, including HUM 310 Writing Skills. (If HUM 310 is waived, another three-credit Humanities course must be taken in place of it.)


7. Nine upper-division credits in courses, which includes PUBA 486 Senior Project or PUBA 490 Administrative Practicum.

Public Administration ACADEMIC CONCENTRATIONS

Justice Administration

To concentrate in Justice Administration, students must complete PUBA 409 Legal Foundations of Justice at the local, state, and national levels. For those already working in the field, this program will provide the opportunity to more fully develop management, legal, and behavioral skills for more effective job performance and greater career mobility.

Those who choose to pursue the Justice Administration Concentration will have the educational foundation to pursue career paths in justice-related fields. Those already employed in the field may upgrade their knowledge and professional skills.
Administration, and nine credits chosen from the following:

- PUBA 305 Managing Criminal Justice Agencies
- PUBA 309 Criminal Law and Procedures
- PUBA 315 Survey Techniques for Administrators
- PUBA 316 Constitutional Law
- PUBA 320 Correctional Administration
- PUBA 321 Probation, Parole, and Community-Based Corrections
- PUBA 322 Issues in Community Policing
- PUBA 324 Media, Violence, and Crime
- PUBA 326 Ethical Dilemmas in Criminal Justice
- PUBA 355 Labor-Management Relations
- PUBA 367 Labor-Management Relations in the Public Service
- PUBA 406 Contemporary Problems of Justice Administration in America
- PUBA 411 Emergency Management and Disaster Preparedness
- PUBA 416 Social Dimensions of Disaster Response
- PUBA 417 Disaster Recovery and Business Continuation
- PUBA 418 Disaster Recovery and Hazard Mitigation
- PUBA 419 Terrorism and Emergency Management
- PUBA 420 Program Planning and Evaluation
- PUBA 421 Organizational Behavior
- PUBA 446 Contemporary Issues in Health Care
- PUBA 460 Environmental Policy Planning and Administration
- PUBA 461 Social Dimensions of Disaster Response
- PUBA 462 Disaster Recovery and Business Continuation
- PUBA 463 Disaster Recovery and Hazard Mitigation
- PUBA 464 Terrorism and Emergency Management
- PUBA 470 Program Planning and Evaluation
- PUBA 480 Organizational Behavior
- PUBA 481 Ethics and Administration
- PUBA 496 Selected Topics in Public Administration (v)
- PUBA 499 Directed Reading and Research (v)

**CERTIFICATE IN DISASTER PREPAREDNESS AND EMERGENCY MANAGEMENT (DPEM)**

Completion of the 18-credit cluster of courses below will lead to a Certificate in Disaster Preparedness and Emergency Management (DPEM). These courses have been chosen because they are ideally suited to meet the critical needs of DPEM administrators. The goal is to provide DPEM practitioners with a broad range of administrative skills and knowledge. This certificate can be earned as a self-standing credential and may also be used as part of the Bachelor of Arts degree in Public Administration (BAPA) for those concentrating in General Public Administration.

Students concentrating in Justice Administration may use only PUBA 411 Emergency Management and Disaster Preparedness and PUBA 461 Social Dimensions of Disaster Response towards their concentration requirements. The additional 12 credits for the certificate may be used as upper-division electives.

Courses required for the certificate are:

- PUBA 305 Managing Criminal Justice Agencies
- PUBA 309 Criminal Law and Procedures
- PUBA 315 Survey Techniques for Administrators
- PUBA 330 Computer Techniques for Administrators
- PUBA 352 Comparative Public Administration
- PUBA 406 Contemporary Problems of Justice Administration in America
- PUBA 411 Emergency Management and Disaster Preparedness
- PUBA 416 Social Dimensions of Disaster Response
- PUBA 460 Environmental Policy Planning and Administration
- PUBA 461 Social Dimensions of Disaster Response
- PUBA 462 Disaster Recovery and Business Continuation
- PUBA 463 Disaster Recovery and Hazard Mitigation
- PUBA 464 Terrorism and Emergency Management
- PUBA 496 Selected Topics in Public Administration (v)
- PUBA 499 Directed Reading and Research (v)

**NOTE:** Students from Honolulu Community College who transfer to UH West O’ahu after completing the Associate of Applied Science degree in Administration of Justice under the terms of the UH West O’ahu and Honolulu Community College Articulation Agreement will be waived from certain requirements for the BAPA with a concentration in Justice Administration. Students who fall under this agreement should consult a Faculty Advisor or a Student Services Specialist prior to beginning their program.

**General Public Administration**

Students who concentrate in General Public Administration must complete twelve credits, chosen from the following courses:

- PUBA 301 Health Care Administration
- PUBA 302 Health Policy, Politics, and Law
- PUBA 303 Financial Concepts in Health Management
- PUBA 307 Community Health Analysis
- PUBA 312 Bureaucratic Politics
- PUBA 315 Survey Techniques for Administrators
- PUBA 330 Computer Techniques for Administrators
- PUBA 352 Comparative Public Administration
**Division of Social Sciences**

**LEARNING OUTCOMES**

To insure educational quality and curricular coherence, the University of Hawai‘i-West O‘ahu has identified standards appropriate for upper-division students. Students at UH West O‘ahu are expected to apply certain educational skills towards mastering material in an academic major and concentration. These skills are listed in a set of Divisional and Concentration Learning Outcomes.

**Divisional Learning Outcomes**
Graduates with a major in Social Sciences from UH West O‘ahu should be able to:
- Use qualitative and/or quantitative analytical skills in course work and social science research.
- Use analysis, evaluation and synthesis for critical and creative thinking.
- Articulate the interrelationships of culture, values, knowledge, and action.
- Demonstrate awareness of important social, political, and economic issues.
- Demonstrate an understanding and appreciation of individual and social diversity.
- Demonstrate engagement in interdisciplinary and/or cross-cultural study of the nature of human society.
- Demonstrate specialized knowledge in at least one of the social science areas.

**Concentration Learning Outcomes**
Graduates with a Concentration in Anthropology from UH West O‘ahu should be able to:
- Explain the interrelationships among human biology, language, and culture.
- Demonstrate knowledge of human prehistory, and continuities and changes over time.
- Employ a cross-cultural, comparative perspective to understand human thought and behavior.
- Describe the development of anthropological theories within their historical and cultural contexts and how they have impacted human populations.
- Apply qualitative, cross-cultural methods during firsthand fieldwork experience.

Graduates with a Concentration in the **Applied Track Distance Learning Program (BASS)** from UH West O‘ahu should be able to:
- Analyze humankind on an individual, social, cultural and global level.
- Apply social science theories and methods in at least two of the following areas - human development, health and healing, environmental and cultural preservation, the organization of labor and society and economic development and growth.

Graduates with a Concentration in Economics from UH West O‘ahu should be able to:
- Explain the importance of marginal thinking in economic theory and analysis.
- Use supply and demand analysis to explain regulated and unregulated markets.
- Demonstrate how the concepts of perfect competition and monopoly apply to actual examples.
- Explain current economic issues in theoretical terms.
- Explain how trade enhances growth in a global environment.
- Use aggregate demand and aggregate supply analysis to explain the issue of inflation, unemployment, and growth.

Graduates with a Concentration in Political Science from UH West O‘ahu should be able to:
- Demonstrate understanding of the basics of primordial, classical, modern, and post-modern political philosophy.
- Use the Socratic method to integrate a variety of positions in Political Science.
- Show progress in integrating personal experiences with a demonstrated understanding of the varieties of contemporary politics.
- Demonstrate understanding of the role of the individual from local, state, and national, to global contexts.
- Demonstrate understanding of how participation in political processes effects change.
- Explain how Political Science interacts with other disciplines.

Graduates with a Concentration in Psychology from UH West O‘ahu should be able to:
- Explain how biology, learning, and culture influence particular motivations and behaviors.
- Identify major theoretical perspectives in the field of psychology, and explain their strengths, limitations, and applications.
- Demonstrate through oral and written communication the ability to test hypotheses using psychological theories and methods.
Graduates with a Concentration in Sociology from UH West O‘ahu should be able to
• Utilize the basic principles of sociology to analyze specific social problems.
• Utilize sociological theories and methods to analyze specific social problems.

GENERAL INFORMATION

The Social Sciences tends to focus on the systematic and objective study of human behavior in social situations (Sociology); in individuals (Psychology); in the political setting (Political Science); in resource allocation decision-making (Economics); and in the context of physical, social, and cultural development (Anthropology). Each field has important contributions to make in seeking solutions to complex social problems. Social Sciences students may concentrate in Anthropology, Economics, Political Science, Psychology, or Sociology.

Social Sciences Basic and Skills Requirements:
Students majoring in the Social Sciences must take a minimum of nine credits in Basic and Skills courses. Basic courses are designed to introduce the student to the concepts guiding the evolution of the Social Sciences and recent developments which are likely to determine future directions. Students are encouraged to develop competence in the areas of research and methods analysis, statistics and report writing. Courses which emphasize the skills associated with the Social Sciences offer the student the opportunity to improve skills in areas such as communications, statistical analysis, utilizing the computer effectively, and critical thinking.

Students are required to complete the Writing Assessment Examination (WAE) with a score of E (exempt). Students receiving a score of N (not exempt) are required to complete HUM 310 Writing Skills with a passing grade. Students must complete a minimum of nine credits of upper-division Writing-Intensive courses, including SSCI 486 Senior Project or SSCI 490 Social Sciences Practicum.

Social Sciences Basic Courses
SSCI 300 Philosophy of the Social Sciences
SSCI 301 Methods & Techniques in Social Science Research
SSCI 317 Fieldwork
SSCI 326 Hawaiian and Pacific Environments

Social Sciences Skills Courses
SSCI 310 Applied Statistics I
SSCI 311 Critical Thinking and Problem Solving
SSCI 340 Computer Applications
SSCI 410 Applied Statistics II

Social Sciences Experiential Learning Courses
Social Sciences students should complete SSCI 486 Senior Project and/or other experiential learning courses as required by their specific concentration. The nature of the Senior Project to be undertaken should be described in detail in the student’s educational plan. Students concentrating in Anthropology, Economics or Political Science may elect to complete SSCI 490 Social Sciences Practicum in place of a Senior Project to fulfill their requirements.

Social Sciences students are encouraged to select electives from the Humanities and Professional Studies Divisions.

MAJOR REQUIREMENTS
Students majoring in the Social Sciences must complete the following:
1. Nine credits in Social Sciences Basic and Skills courses: a course in the philosophy of the social sciences, a course in statistics, and a course in methods. These courses must be completed before taking SSCI 486 Senior Project.
   a. SSCI 300 Philosophy of the Social Sciences
   b. SSCI 310 Applied Statistics I
   c. A methods class as specified by the concentration:
      1. Anthropology students must take SSCI 317.
      2. Economics students may choose either SSCI 301 or SSCI 410.
      3. Political Science students may choose either SSCI 301 or SSCI 317.
      4. Psychology and Sociology students must take SSCI 301.
2. A total of 30 credits distributed as follows: 21 credits in one Social Science concentration (Anthropology, Economics, Political Sciences, Psychology, or Sociology), including SSCI 486 Senior Project or if applicable, SSCI 490 Social Sciences Practicum, and nine credits in a second Social Sciences Concentration (Complementary area).
3. Students in the Applied Track Distance Learning Program (BASS) must complete 27 credits within the Study Theme areas, (see descriptions on pages 54-55),
as well as SSCI 490 Social Sciences Practicum in lieu of SSCI 486 Senior Project.

4. Nine upper-division, writing-intensive credits, which includes SSCI 486 Senior Project or SSCI 490 Senior Practicum.

**Anthropology (ANTH)**

Anthropology is the study of people – from ancient to modern times and around the world. The exploration of what it means to be a human being ranges from the study of culture and social relations, to human biology and evolution, to languages, and to vestiges of human habitation. Students at UH West O‘ahu are able to sample the breadth of the discipline and also gain in-depth understanding of a variety of lifestyles in a cross-cultural, comparative perspective. Special emphasis is given to cultures of the Pacific Islands, including Hawai‘i. Firsthand experiences investigating cultural diversity are strongly encouraged.

Anthropology provides global information and holistic thinking skills critical to success in the 21st century. The discipline also embraces peoples and ideas of all kinds. It prepares students for graduate education in Anthropology and a wide variety of other related fields. It also offers an excellent educational background for careers in contract archaeology, forensics, museum curation, social work, cross-cultural counseling, corporate analysis, government and global analysis, Social Studies and English as a Second Language teaching, translation, and law.

**Concentration Requirements:**

For students concentrating in Anthropology, 39 credits are required, including the following courses:

1. SSCI 486 Senior Project or SSCI 490 Social Sciences Practicum
2. SSCI 300 Philosophy of the Social Sciences
3. SSCI 310 Applied Statistics I
4. SSCI 317 Fieldwork
5. ANTH 405 History and Theory of Anthropology
6. One course from each of the following clusters:
   a. **Cultural Anthropology Cluster:**
      - ANTH 313 Culture Through Film
      - ANTH 340 North American Indians
      - ANTH 350 Pacific Islands Cultures
      - ANTH 351 Culture, Thought, and Behavior
      - ANTH 358 Myth, Symbol, and Ritual
      - ANTH 420 Politics of Culture
      - ANTH 423 Social and Cultural Change
   b. **Archaeology Cluster:**
      - ANTH 380 Field Archaeology
      - ANTH 437 Pacific Archaeology
      - ANTH 483 Archaeology of Hawai‘i
   c. **Physical Anthropology Cluster:**
      - ANTH 310 Human Origins
      - ANTH 415 Human Ecological Adaptation
      - ANTH 459 Forensic Investigations

Students planning to go on to graduate studies or a career in Anthropology should take two additional courses from the above clusters. Courses selected should reflect the student’s future educational and/or career goals. In addition, ANTH 356 Culture and Communication is often required for admission to graduate school in Anthropology and is highly recommended.

7. Additional courses in the discipline will be recommended for inclusion in the student’s educational plan based on specific competency goals established by the student.

ANTH 310 Human Origins
ANTH 313 Culture Through Film
ANTH 340 North American Indians
ANTH 342 Indigenous People and Modernity
ANTH 350 Pacific Islands Cultures
ANTH 351 Culture, Thought, and Behavior
ANTH 356 Culture and Communication
ANTH 358 Myth, Symbol, and Ritual
ANTH 362 Gender, Culture, and Society
ANTH 380 Field Archaeology (v)
ANTH 415 Human Ecological Adaptation
ANTH 420 Politics of Culture
ANTH 422 Magic, Witchcraft, and the Supernatural
ANTH 423 Social and Cultural Change
ANTH 437 Pacific Archaeology
ANTH 447 Polynesian Cultures
ANTH 448 Micronesian Cultures
ANTH 459 Forensic Investigations
ANTH 474 Culture and Mental Illness
ANTH 483 Archaeology of Hawai‘i
ANTH 487 Philippine Culture
ANTH 495 Research Seminar
ANTH 496 Selected Topics in Anthropology (v)
ANTH 499 Directed Reading and Research (v)

8. Complementary Area: Nine credits in one additional Social Sciences Concentration.
**Economics (ECON)**

Economics is concerned with choice. Whether it’s a business interested in how much to produce or a student determining how much time should be spent studying for an exam, they both involve a choice – and economics can help make that decision. The method involves analyzing the benefits and costs of alternatives, and then selecting the best – a fundamentally simple and widely applicable approach. UH West O‘ahu offers the basic theoretical courses of microeconomics and macroeconomics and a variety of interesting electives ranging from a survey of Hawaii’s economy, to a course in money and banking, to one on environmental issues. The student graduating with a Concentration in Economics will have a good knowledge of economic theory, a good sampling of the economic issues in the world, and the critical thinking skills to deal with those issues.

**Concentration Requirements:**
For students concentrating in Economics, 39 credits are required including the following courses:

1. SSCI 486 Senior Project or SSCI 490 Social Sciences Practicum
2. SSCI 300 Philosophy of the Social Sciences
3. SSCI 301 Methods and Techniques in Social Science Research or SSCI 410 Applied Statistics II
   
   *SSCI 410 Applied Statistics II is highly recommended for students concentrating in Economics.*
4. SSCI 310 Applied Statistics I
5. ECON 300 Intermediate Macroeconomic Theory
6. ECON 301 Intermediate Microeconomic Theory
7. Additional courses in the discipline will be recommended for inclusion in the student’s educational plan based on specific competency goals established by the student.

   ECON 310 Concepts in Economic Theory
   ECON 311 Hawaii’s Economy
   ECON 321 Business Finance
   ECON 323 Economic and Financial Environment of Global Business
   ECON 325 Philosophy of Economics
   ECON 340 Money and Banking
   ECON 358 Environmental Economics
   ECON 396 Contemporary Economic Issues
   ECON 410 Economic Development
   ECON 432 Forecasting and Risk Management
   ECON 460 International Trade
   ECON 461 International Finance
   ECON 474 Economies of the Pacific Basin

   ECON 495 Urban Economics
   ECON 496 Selected Topics in Economic (v)
   ECON 499 Directed Reading and Research (v)

8. Complementary Area: Nine credits in one additional Social Sciences Concentration.

**Political Science (POLS)**

Political Science at UH West O‘ahu puts government and policy analysis in the larger context of the search for the best way of life possible – the “Good Life”. Political studies involves understanding a way of life in its totality: what it is, what it was, and what it could and should be. This generally begins with an awareness of the most pressing problems of the age and how they impact the quality of life of the individual. The search for improvement then draws from a multi-civilizational, cross-cultural, comparative history of the human condition. This ranges from the baseline of the nine-tenths of human existence we spent as hunter-gatherers, to the various models of the industrial nation state and the emerging global electronic community.

The method of political science is distinctive in its emphasis on synthesis – making connections. Particular attention is paid to making the connection between the bigger picture of political reality and the life-experience of the student. The goal is to help students formulate their own vision of where society should be going, and then to motivate and equip them for responsible participation in public life. Teaching strategies emphasize active, democratic and multi-cultural modes of learning. Political science thus offers an excellent general education, relevant to careers in local and national government, international agencies, print and television journalism, law, public administration, social work, business, and teaching.

**Concentration Requirements:**
For students concentrating in Political Science, 39 credits are required, including the following courses:

1. SSCI 486 Senior Project or SSCI 490 Social Sciences Practicum
2. SSCI 300 Philosophy of the Social Sciences
3. SSCI 301 Methods and Techniques in Social Science Research or SSCI 317 Fieldwork
4. SSCI 310 Applied Statistics I
5. POLS 330 American Politics (or equivalent lower division course)
6. POLS 302 Political Philosophy
7. Additional courses in the discipline will be recommended for inclusion in the student’s educational plan based on specific competency goals established by the student. Courses that are in bold print are recommended.

POLS 308 Science and the Modern Prospect
POLS 316 Constitutional Law
**POLS 320 Global Issues**
POLS 326 Environmental Politics
POLS 342 Indigenous Peoples and Modernity
POLS 370 Politics and Public Policy
**POLS 371 Global Futures**
POLS 378 Meaning of Mass Media
**POLS 381 Hawai‘i Politics**
POLS 386 State and Local Governments
POLS 420 Politics of Culture
POLS 430 Politics and Film
POLS 450 Asian Politics
POLS 496 Selected Topics in Political Science (v)
POLS 499 Directed Reading and Research (v)

8. Complementary Area: Nine credits in one additional Social Science Concentration.

**Psychology (PSY)**

Psychology is the study of mind and behavior. The psychology concentration at UH West O‘ahu integrates practical mental health applications with current theory through an interdisciplinary curriculum. Course offerings represent the subdisciplines of experimental, clinical, and cross-cultural psychology with an emphasis on research and writing skills. The program also encourages and supports partnerships with other social science concentrations, the humanities, and professional studies. Students are prepared for graduate study in psychology and related fields, or for pursuing relevant careers immediately upon graduation.

**Concentration Requirements:**

Students concentrating in Psychology are required to take 39 credits, including:

1. **SSCI 300** Philosophy of the Social Sciences
2. **SSCI 301** Methods and Techniques in Social Science Research
3. **SSCI 310** Applied Statistics I
4. **SSCI 486** Senior Project

5. Students concentrating in Psychology are required to take 18 credits in the discipline, including 3 credits from each of the following course clusters. The same course may not be used to satisfy more than one cluster.

**a. Developmental and Social Psychology**

PSY 340 Childhood and Adolescence
PSY 341 Social Behavior
PSY 460 Seminar in Personality Theory
PSY 474 Culture and Mental Illness

**b. Clinical and Applied Psychology**

PSY 371 Abnormal Psychology
PSY 372 Systems of Psychotherapy
PSY 412 Psychological Testing
PSY 474 Culture and Mental Illness

**c. Experimental Psychology**

PSY 322 Learning, Motivation, and Behavior Modification
PSY 323 Comparative Animal Psychology
PSY 325 Cognitive Psychology
PSY 331 Physiological Psychology
PSY 402 Historical and Philosophical Foundations of Modern Psychology
PSY 429 Seminar in Experimental Psychology

6. Additional courses in the discipline will be recommended for inclusion in the student’s educational plan based on specific competency goals established by the student.

PSY 302 Seminar on Psychology of Women
PSY 304 Perspectives on Human Nature
PSY 322 Learning, Motivation, and Behavior Modification
PSY 323 Comparative Animal Psychology
PSY 324 Psychology of Emotion
PSY 325 Cognitive Psychology
PSY 331 Physiological Psychology
PSY 340 Childhood and Adolescence
PSY 341 Social Behavior
PSY 342 Educational Psychology
PSY 351 Culture, Thought, and Behavior
PSY 352 Varieties of Sexual Expression
PSY 353 Conflict Resolution
PSY 371 Abnormal Psychology
PSY 372 Systems of Psychotherapy
PSY 373 Counseling Skills
PSY 374 Ethics in Counseling & Psychotherapy (1)
PSY 396 (Alpha) Workshops and Special Seminars in Psychology (v)
PSY 402 Historical and Philosophical Foundations of Modern Psychology
PSY 403 Causation and Prevention of Substance Abuse and Addiction
PSY 404 Social Correlates of Substance Abuse & Addiction
PSY 405 Biological Correlates of Substance Abuse and Addiction
PSY 406 Assessment and Treatment of Substance Abuse and Addiction
PSY 407 (Alpha) Practicum in Psychology (v)
PSY 407B Psychology Practicum: Interventions Related to Substance Use (v)
PSY 408 Group Interventions in Substance Abuse and Addiction
PSY 412 Psychological Testing
PSY 422 Magic, Witchcraft, and the Supernatural
PSY 429 Seminar in Experimental Psychology
PSY 442 Exceptional Child
PSY 450 Small Groups
PSY 460 Seminar in Personality Theory
PSY 474 Culture and Mental Illness
PSY 475 Psychology of Healing
PSY 480 Organizational Behavior
PSY 496 Selected Topics in Psychology (v)
PSY 499 Directed Reading and Research (v)

7. Complementary Area: Nine credits in one additional Social Sciences Concentration.

Sociology (SOC)

Sociology is the systematic study of social life. Sociologists study social processes in human societies including interactions, institutions, and change. Courses are provided in three broad areas of substantive study: social psychology, organizations, and stratification. At UH West O‘ahu, the concentration in sociology provides students with a general background in these substantive areas, empirical research skills (both quantitative and qualitative), and opportunities to engage in original research. The program also encourages and supports interdisciplinary work, partnering with other social science concentrations, the humanities and professional studies. Graduates of the program are prepared to enter graduate school in the social sciences and other fields, or choose from many possible careers.

Concentration Requirements:

For students concentrating in Sociology, 39 credits are required, including:

1. SSCI 486 Senior Project
2. SSCI 300 Philosophy of the Social Sciences
3. SSCI 301 Methods and Techniques in Social Science Research

4. SSCI 310 Applied Statistics I
5. SOC 470 Sociological Theory
6. Additional courses in the discipline will be recommended for inclusion in the student’s educational plan based on specific competency goals established by the student.

7. Complementary Area: Nine credits in one additional Social Sciences Concentration.

CERTIFICATE PROGRAM IN SUBSTANCE ABUSE AND ADDICTIONS STUDIES (CSAAS)

The Certificate in Substance Abuse and Addictions Studies is designed to help students meet the State education requirements for certification as a substance abuse counselor and to provide continuing education opportunities for professionals in the addictions field. Although not required for certification, students are strongly encouraged to concurrently complete the Bachelor of Arts degree in Social Sciences with a Concentration in Psychology.

Students will receive a strong theoretical foundation in substance use disorders and exposure to the knowledge, skills, and attitudes identified by the federal Substance Abuse and Mental Health Services Administration (SAMHSA) as the basis for effective treatment of substance-related problems. Completion of the Certificate satisfies current state education requirements for substance abuse counselors (note: the state education requirements may also be satisfied with other social science coursework). State certification further requires fieldwork hours and a written
and oral examination. For more information on the State certification call (808) 692-7518 or visit their website at: www.hawaii.gov/health/permits/trades/trades/adcert.html

Students who apply to the CSAAS program must meet the same admission requirements established for classified students (see page 15). Those planning to complete the certificate should have taken an expository writing course, and an introductory Psychology course. In addition, a course in Abnormal Psychology should be completed within the last five years with a grade of “C” or better. This requirement may be satisfied by taking either PSY 371 Abnormal Psychology or PSY 474 Culture and Mental Illness at UH West O’ahu.

For students completing the Certificate in Substance Abuse and Addiction Studies, 19 credits are required, including:

PSY 373 Counseling Skills
PSY 374 Ethics in Counseling and Psychotherapy (1)
PSY 403 Causation and Prevention of Substance Abuse and Addiction
PSY 404 Social Correlates of Substance Abuse and Addiction or PSY 408 Group Interventions in Substance Abuse and Addiction
PSY 405 Biological Correlates of Substance Abuse and Addiction
PSY 406 Assessment and Treatment of Substance Abuse and Addiction
PSY 407B Psychology Practicum: Interventions Related to Substance Use (v)

Up to two required courses may be waived if appropriate lower division courses (e.g., HSERV courses taken at Leeward Community College) were completed. Other upper division courses recommended by the student’s advisor must be taken to fulfill the total of 19 credits required for the certificate. A minimum of 12 credits must be completed with UH West O’ahu.

Dr. Susan Pelowski, Associate Professor of Psychology, is the Director of the Certificate Program in Substance Abuse and Addictions Studies. Mr. Kanoa Meriwether is an instructor and advisor in this program. For more information, Dr. Pelowski may be contacted at (808) 454-4721 or spelowsk@hawaii.edu; Mr. Meriwether may be contacted at (808) 454-4727 or kanoa@hawaii.edu.

CERTIFICATE IN INTERDISCIPLINARY ENVIRONMENTAL STUDIES (SENV)

This Certificate is a collaboration between the University of Hawai’i Community Colleges and UH West O’ahu. It provides a vehicle for increasing student understanding of theoretical and practical aspects of environmental issues, either as a stand-alone certificate, or as an adjunct to any bachelor’s degree. The lower-division science and math courses are offered by the Community Colleges, the upper-division specialized environment-related courses are offered in a variety of formats and schedules by UH West O’ahu.

Lower-Division Requirements: Mathematics through Intermediate Algebra (either high school or college), three environmentally-related science courses, at least one with a lab. Introductory Chemistry and Microeconomics are highly recommended.

Upper-Division Requirements: SSCI 310 Applied Statistics I or equivalent, Hum 310 Writing Skills or equivalent, and 12 credits chosen from a list of approved courses including, but not limited to:

ANTH 415 Human Ecological Adaptation
HPST 330 Science and Technology in Pre-Contact Hawai‘i
ECON 358 Environmental Economics
PHIL 482 Environmental Ethics
POLS 326 Environmental Politics
POLS 371 Global Futures
PUBA 460 Environmental Policy Planning and Administration (Cross-list BUSA)
SSCI 326 Hawaiian and Pacific Environments (Cross-list HPST)

Dr. Lynn Hodgson, Professor of Natural Sciences, is the current Director of this program and may be contacted at hodgson@hawaii.edu or (808) 454-4715 for information and advising.
LEARNING OUTCOMES

The learning outcomes of the Labor Studies faculty at the Center for Labor Education and Research are to assist UH West O‘ahu students to:

• Understand and appreciate the role of Labor in society.
• Engage in critical thinking, reflection, and constructive action on the importance of social, political, and economic issues as they relate to the workplace.
• Develop the ability to use insights drawn from literature, history, and philosophy in order to reflect critically on issues of work and society.
• Acquire and develop knowledge of various aspects of labor law, including collective bargaining, worker, and individual rights.
• Understand labor and workplace issues in a global context.
• Demonstrate the knowledge, skills, attitudes, and ethics necessary for the responsible leadership of labor organizations.
• Acquire and develop communication skills necessary to intervene wisely in shaping their environment on the job, in their unions, and in the community.

The Center for Labor Education and Research (CLEAR) was established in 1976 by State Law, HRS §304-34 (Act 202). Part of the University of Hawai‘i-West O‘ahu, CLEAR is designed to provide labor education, research and labor-related programs to workers, their organizations and the general public through a variety of methods including classroom instruction, seminars, workshops, publications and the use of the public media.

Located at the ewa end of the Leeward Community College/UH West O‘ahu campus, CLEAR is an endowed outreach program providing educational programs on a non-profit basis to the labor community, university students, and the general public. CLEAR maintains a labor research web site with an online newsletter and publishes a variety of books and handbooks, including a guide to Hawai‘i Labor History, and, when funds are available, produces the public television program, Rice & Roses.

Other publications include individualized workshop packets designed to accompany the Center’s classes, such as programs on Labor History, Workers’ Compensation, Grievance Handling, Labor Law, Collective Bargaining, Preventing Employment Discrimination, and Conflict Resolution and Leadership Skills. Like its research projects, the Center’s seminars and educational programs are all designed to be of practical application to workers, their organizations and policy-makers.

To complement each of these primary activities of the Center, CLEAR maintains the following:

• Hawai‘i labor history archive
• labor-relations research library
• Film/Videotape collection

Most of the videotapes may be viewed at the Center or borrowed, but access to the special collections is by appointment only and must be arranged in advance. The research library contains the basic BNA loose-leaf services as well as many supplemental materials.

The labor history archive contains a clipping file on local unions in Hawai‘i as well as an ever-growing collection of contracts, union newsletters, books and pamphlets focusing on Hawai‘i’s labor history.

Among the most highly prized components of this special collection are: the old "day-books" of the Hawai‘i Carpenters’ Union, Prof. Beechert’s Hawai‘i sugar plantation files, The Honolulu Record, videotapes and transcripts of interviews, documents and photographs of over 90 informants involved in the Great Hawai‘i Sugar Strike of 1946; the correspondence file of the Hawai‘i office of the AFL-CIO from 1940 to 1982; the files of the Honolulu Central Labor Council; production files and interview tapes from its many Rice & Roses research projects; and authors’ notes and research files for CLEAR’s labor history publications.

Center for Labor Education and Research
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Pearl City, HI  96782
Phone: (808) 454-4774
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DISTRIBUTED LEARNING (DISTANCE EDUCATION)

To meet the educational needs of students who reside at a distance from the Pearl City campus, or who have difficulty attending the campus in-person, the University of Hawai‘i-West O‘ahu offers a Distributed Learning Program that consists of online courses, classes delivered through the Interactive Television System (ITV), and classes delivered at a few off-campus sites. To accommodate the schedules of working adults, most ITV and off-campus courses are taught in the evenings or on weekends.

Three academic programs are available through Distributed Learning: a Bachelor of Arts degree in Business Administration; a Bachelor of Arts degree in the Social Sciences – Applied Track, and a Certificate in Substance Abuse and Addictions Studies. Admission and graduation requirements for students engaged in Distributed Learning programs are the same as those established for UH West O‘ahu students at the main campus on O‘ahu.

Academic advising is provided by faculty and Student Services Specialists in-person, by phone, or through email. Registration is completed online through the MyUH Portal at:

myuhportal.hawaii.edu

Students may contact faculty and staff at UH West O‘ahu during normal business hours by calling our toll free number at (866) 299-8656. Online academic support is available to students through the UH West O‘ahu library website at:

socrates.uhwo.hawaii.edu/library/explore.html

and through the UH West Oahu’s Writing and Learning Center website at:

homepages.uhwo.hawaii.edu/~writing/

Further information about UH West Oahu’s Distributed Learning programs, including the schedule of course offerings, may be obtained through UH West Oahu’s website at:

www.uhwo.hawaii.edu/distanceed

Business Administration (BABA) in General Business Administration and Accounting

The Bachelor of Arts in Business Administration (BABA) with Concentrations in either General Business Administration or Accounting is offered through the Interactive Television system (ITV) and through online (internet-based) classes. ITV classes are broadcast to the University Centers located on the islands of Hawai‘i, Kaua‘i, Maui and the Education Centers on Moloka‘i and Lana‘i. The Bachelor of Arts in Business Administration is a part-time, three-year degree plan.

This program also interfaces with the Bachelor of Arts in Social Sciences – Applied Track (BASS) and the Certificate in Substance Abuse and Addictions Studies (CSAAS). Courses offered in these programs may be used to fulfill the Humanities and Social Science electives that are required as part of the Bachelor of Arts in Business Administration.

BUSINESS ADMINISTRATION MAJOR REQUIREMENTS

Students pursuing the Bachelor of Arts in Business Administration through the Distributed Learning Program must complete all University, general education and writing competency requirements (see page 33-36). Students must complete the following:

1. Students are required to complete the Writing Assessment Examination (WAE) with a grade of E (exempt). Students receiving a grade of N (not exempt) on the WAE are required to complete HUM 310 Writing Skills with a passing grade.

2. BUSA 320 Statistics for Decision-Making is required. Students must meet the prerequisite (intermediate or college algebra, or a higher level math with a “C” or better) or pass the UH West O‘ahu math placement test.

3. Twenty-four credits of core courses are required.
   a. Eighteen credits in Business:
      BUSA 300  Marketing
      BUSA 312  Intermediate Financial Accounting I
      BUSA 321  Business Finance
      BUSA 345  Management Information Systems
      BUSA 386  Global Management and Organizational Behavior
      BUSA 435  Strategic Planning
   b. Three credits in Economics:
      ECON 300  Intermediate Macroeconomic Theory or
      ECON 301  Intermediate Microeconomic Theory
   c. Three credits in one of the following, to be taken in the senior year:
BUSA 486 Senior Project or BUSA 490 Administrative Practicum

4. Twelve credits in either Accounting or General Business Administration Concentration courses.
5. Six upper-division credits in Humanities, including HUM 310 Writing Skills. (If HUM 310 is waived, another three-credit Humanities course must be taken in place of it.)
7. Nine credits of upper-division, writing-intensive courses, which includes BUSA 486 Senior Project or BUSA 490 Administrative Practicum.

BUSINESS ADMINISTRATION ACADEMIC CONCENTRATIONS

Accounting
To concentrate in Accounting, students will need to complete twelve credits from the following Accounting courses:
BUSA 313 Intermediate Financial Accounting II
BUSA 318 Intermediate Managerial Accounting
BUSA 319 Tax Concepts
BUSA 414 Governmental Accounting
BUSA 415 Auditing
BUSA 416 Accounting Information Systems
BUSA 418 Advanced Accounting
BUSA 419 Corporate and Partnership Tax

General Business Administration
Students who concentrate in General Business Administration must complete twelve credits, with a minimum of three credits in the following areas: Marketing; Accounting; and General Business Administration classes.

BACHELOR OF ARTS IN SOCIAL SCIENCES: APPLIED TRACK (BASS)

The Bachelor of Arts in Social Sciences - Applied Track (BASS) degree is a distributed learning degree program currently offered to students on the islands of Kaua‘i, Lana‘i, Maui, Moloka‘i, and Hawai‘i. This degree is a primarily online (internet-based) and is a part-time, three-year degree plan which maintains UH West O‘ahu’s commitment to an interdisciplinary program of study. It is comprised of courses from across the various social science disciplines that will train students to understand social phenomena by integrating information at the individual, social, cultural, and global levels of analyses. It also requires students to complete courses in writing, statistics and research methodologies that will provide them with the necessary technical skills to evaluate and conduct social sciences work.

To further emphasize the applied nature of this program, the required senior capstone experience will be a practicum, which is a supervised internship within a local institution. The chosen practicum site will be consistent with the emphasis of the study themes chosen by the student.

This program also interfaces with the Business Administration (General Business Administration and Accounting) and the Certificate in Substance Abuse and Addiction Studies (CSAAS) distance degrees. Enrollment priority into BASS courses will be given to BASS students on the islands of Kaua‘i, Lana‘i, Maui, Moloka‘i, and Hawai‘i. Second priority will be given to students in the distance education (ITV) Business Administration program.

Program Requirements
Students pursuing the BASS degree must complete all University, general education and writing competency requirements (see page 33-36).
1. Students are required to complete the Writing Assessment Examination (WAE) with a grade of E (exempt). Students receiving a grade of N (not exempt) on the WAE are required to complete HUM 310 Writing Skills with a passing grade.
2. Nine credits of the following:
   a. SSCI 300 Philosophy of the Social Sciences
   b. SSCI 301 Methods and Techniques in Social Science Research
   c. SSCI 310 Applied Statistics I
      The prerequisite for SSCI 310 is intermediate or college algebra, or a higher level math course with a grade of “C” or better or a passing score on the UH West O‘ahu math placement exam.
3. SSCI 490 Social Sciences Practicum
4. Completion of 27 semester credits in courses organized around five study themes. Students will select nine credits each, in two of the five following study themes for a total of 18 credits. Students will also complete nine additional credits from courses from the remaining three study theme areas. Courses which appear in more than one Study Theme area may be used only once to fulfill any Study Theme area and graduation requirements.
5. Nine credits of upper-division writing-intensive courses, including SSCI 490 Social Sciences Practicum.

**Human Development:** Diverse social sciences facilitate students’ understanding of the psychological, social and cultural factors that shape individuals across the life span.

- PSY 322 Learning, Motivation and Behavior Modification
- PSY 325 Cognitive Psychology
- PSY 340 Childhood and Adolescence
- PSY 352 Varieties of Sexual Expression
- PSY 460 Seminar in Personality Theory
- SOC 352 Sociology of Education
- SOC 362 Gender, Culture, and Society (Cross-list ANTH)
- SOC 411 Aging in Mass Society

**Environmental and Cultural Preservation:** Students gain an appreciation of the importance of traditional environments and cultures in understanding the present and shaping the future. Students will also acquire training in preservation.

- ANTH 350 Pacific Islands Culture (Cross-list HPST)
- ANTH 358 Myth, Symbol, and Ritual
- ANTH 380 Field Archaeology (Cross-list HPST)
- ANTH 447 Polynesian Cultures
- ANTH 448 Micronesian Cultures
- ANTH 487 Philippine Culture
- PHIL 482 Environmental Ethics
- POLS 326 Environmental Politics
- POLS 371 Global Futures
- SSCI 317 Fieldwork
- SSCI 326 Hawaiian and Pacific Environments (Cross-list HPST)

**Health and Healing:** This study theme focuses on biopsychosocial dimensions of distress and well-being. It covers differing conceptions of illness, as well as models of causation, prevention and treatment.

- PSY 371 Abnormal Psychology
- PSY 373 Counseling Skills
- PSY 403 Causation and Prevention of Substance Abuse and Addiction
- PSY 404 Social Correlates of Substance Abuse and Addiction
- PSY 405 Biological Correlates of Substance Abuse and Addiction
- PSY 406 Assessment and Treatment of Substance Abuse and Addiction
- PSY 407B Practicum in Psychology: Intervention Related to Substance Abuse (v)
- PSY 460 Seminar in Personality Theory
- PSY 474 Culture and Mental Illness (Cross-list ANTH)
- PSY 475 Psychology of Healing

**Organization of Society and Labor:** The study of the structure and dynamics of human groups, with an emphasis on organizations and work.

- PSY 480 Organizational Behavior (Cross-list BUSA/PUBA)
- SOC 311 Social Stratification
- SOC 313 Sociology of Work
- SOC 329 Organizations, Individuals, and Society
- SOC 341 Social Behavior (Cross-list PSY)
- SOC 418 Women and Work

**Economic Development and Growth:** The exploration of issues accompanying economic development and growth in global perspective; how it occurs, how it is sustained and the problems which inevitably arise.

- ECON 310 Concepts in Economic Theory
- ECON 311 Hawaii’s Economy (Cross-list HPST)
- ECON 358 Environmental Economics
- ECON 396 Contemporary Economic Issues
- ECON 474 Economies of the Pacific Basin (Cross-list BUSA/HPST)
- POLS 320 Global Issues
- POLS 381 Hawai’i Politics

**CERTIFICATE IN SUBSTANCE ABUSE AND ADDICTIONS STUDIES (CSAAS)**

In addition to the Bachelor of Arts in Social Sciences, a certificate program in Substance Abuse and Addictions Studies (CSAAS) is offered. This Certificate program is designed to help students meet the State education requirements for certification as substance abuse counselors and to provide continuing education opportunities for professionals in the addictions field. Although not required for certification, students are strongly encouraged to concurrently complete the Bachelor of Arts degree in Social Sciences – Applied Track (BASS).

Students will receive a strong theoretical foundation in substance use disorders and exposure to the knowledge, skills, and attitudes identified by the federal Substance Abuse and Mental Health Services Administration (SAMHSA) as the basis for effective treatment of substance-related problems. Completion of the Certificate satisfies
current state education requirements for substance abuse counselors (note: the state education requirements may also be satisfied with other social science coursework). State certification further requires fieldwork hours and a written and oral examination. For more information on the State certification call (808) 692-7518 or visit their website at: www.hawaii.gov/health/permits/trades/trades/adcert.html

Students who apply to the CSAAS program must meet the same admissions requirement established for classified students (see page 15). Those planning to complete the certificate should have taken an expository writing course (e.g., ENG 100) and an introductory Psychology course (e.g., PSY 100). In addition, a course in Abnormal Psychology should have been completed within the last five years with a grade of “C” or better. This requirement may be satisfied by taking either PSY 371 Abnormal Psychology or PSY 474 Culture and Mental Illness at UH West O’ahu.

For students completing the Certificate in Substance Abuse and Addiction Studies, 19 credits are required, including:

- PSY 373 Counseling Skills
- PSY 374 Ethics in Counseling and Psychotherapy (1)
- PSY 403 Causation and Prevention of Substance Abuse and Addiction
- PSY 404 Social Correlates of Substance Abuse and Addiction or PSY 408 Group Interventions in Substance Abuse and Addiction
- PSY 405 Biological Correlates of Substance Abuse and Addiction
- PSY 406 Assessment and Treatment of Substance Abuse and Addiction
- PSY 407B Psychology Practicum: Interventions Related to Substance Use (v)

Up to two required courses may be waived if appropriate lower division courses (e.g., HSERV courses taken at Leeward Community College) were completed. Other upper division courses recommended by the student’s advisor must be taken to fulfill the total of 19 credits required for the certificate.

Dr. Susan Pelowski, Associate Professor of Psychology, is the Director of the Certificate Program in Substance Abuse and Addictions Studies. Mr. Kanoa Meriwether is an instructor and advisor in this program. For more information, Dr. Pelowski may be contacted at (808) 454-4721 or spelowsk@hawaii.edu; Mr. Meriwether may be contacted at (808) 454-4727 or kanoa@hawaii.edu.

RESERVE OFFICERS TRAINING CORPS (ROTC)

The University of Hawai‘i offers instruction in Aerospace Studies and Military Science for students interested in the Reserve Officers Training Corps programs of the Air Force and Army. Graduates of these programs are awarded commissions as officers in the Air Force or Army. While the University of Hawai‘i-West O‘ahu does not offer either program, students may register in Aerospace Studies and Military Science courses at the University of Hawai‘i-West O‘ahu and attend classes at the University of Hawai‘i at Mānoa (UHM). Credits for these courses will be granted by the University of Hawai‘i-West O‘ahu and may be used as electives for the baccalaureate degree. Further information regarding either program may be obtained from the UHM Aerospace Studies department at (808) 956-7734 or the UHM Military Science department at (808) 956-7744, or at: www.goarmy.com

Aerospace Studies (AS)
- AS 304 AFROTC Four-Week Field Training (4)
- AS 306 AFROTC Six-Week Field Training (6)
- AS 351 Air Force Leadership Studies
- AS 352 Air Force Leadership Studies
- AS 401 National Security Affairs
- AS 402 National Security Affairs

Military Science and Leadership (MSL)
- MSL 301 Leading Small Organizations I (4)
- MSL 302 Leading Small Organizations II (4)
- MSL 303 ROTC Advanced Camp (6)
- MSL 391 History of Military Warfare
- MSL 399 Directed Reading and Research (v)
- MSL 401 Leadership Challenges and Goal Setting (4)
- MSL 402 Transition to Lieutenant (4)
Course Descriptions

AEROSPACE STUDIES

ANTH 350 Pacific Islands Cultures (3)
Investigates the fantasy and reality of the exotic cultures of Polynesia, Micronesia, and Melanesia. Explores the original formation and peopling of the islands; the different social, political, economic, and religious systems that developed; and the history of foreign contact and culture change. (Cross-list HPST 350)

ANTH 351 Culture, Thought, and Behavior (3)
A cross-cultural investigation of concepts of self, the socialization process, personality development, interpersonal relations, world views, and the various forms of personal and cultural expressions. (Cross-list PSY 351)

ANTH 356 Culture and Communication (3)
Language is the principal means by which humans communicate. This course explores the nature of language, the unique biological characteristics of humans that make language possible, the complex elements of language, and the significance of language for human culture. Students will apply anthropological techniques developed to analyze languages around the world to the study of their own speech community.

ANTH 358 Myth, Symbol, and Ritual (3)
Myths play an important role in a people's understanding of the world and their place in it. Rituals are used to bring persons into contact with the realm of the sacred. They are performed because it is believed that they can bring about profound changes in individuals and can even transform the world. When experienced by those who believe in them, rituals can cure sickness, cause death, secure salvation and life everlasting, bring ancestors to life, and transform weak boys and lazy girls into strong and productive men and women. Myths and rituals derive their power from symbols — objects, actions, words, and relationships that convey meaning. This course looks at the power of symbols, rituals, and myths.

ANTHROPOLOGY

ANTH 310 Human Origins (3)
An examination of the history and principal assumptions of modern evolutionary theory as a tool to understanding human origins. It will trace continuities and changes in the anatomy and behavior of primates and humans in the fossil record. How some theories of human origins were derived and why some of these theories are no longer accepted will also be examined.

ANTH 313 Culture Through Film (3)
From the very beginning of motion pictures, filmmakers have been involved in the recording of human cultures. This course will examine the history of ethnographic film through the work of several influential filmmakers. We will also learn how to view ethnographic films with a critical eye, and discuss ethical issues surrounding the recording, representing, and consuming of other peoples' culture through film.

ANTH 340 North American Indians (3)
When Columbus first landed, the area of North America that lies north of Mexico was home to over one million people speaking about 300 different languages. This course discusses where the ancestors of these peoples came from and when, what their lives were like prior to European contact and how they were changed by that experience, and what the lives of their descendants are like today. Although this is a course on the native peoples of North America, the issues of cultural survival, sovereignty and resource control have a special relevance for residents of Hawai'i.

ANTH 342 Indigenous Peoples and Modernity (3)
This course offers a comparative understanding of the growing importance of nations not represented by states - the indigenous peoples of the fourth world. Case studies will draw from the experience of Native Hawaiians, Native Americans, Australian Aborigines, and South African San (among others) to clarify struggles for cultural and political sovereignty, and the growing contribution of such earth-based societies to politics and cosmology beyond modernity. The goal will be to facilitate productive discourse between indigenous peoples and the citizens of industrial nations. (Cross-list HPST/POLS 342)

Pre: Three

ANTH 345 Pacific Islands Cultures (3)
Investigates the fantasy and reality of the exotic cultures of Polynesia, Micronesia, and Melanesia. Explores the original formation and peopling of the islands; the different social, political, economic, and religious systems that developed; and the history of foreign contact and culture change. (Cross-list HPST 350)

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Language is the principal means by which humans communicate. This course explores the nature of language, the unique biological characteristics of humans that make language possible, the complex elements of language, and the significance of language for human culture. Students will apply anthropological techniques developed to analyze languages around the world to the study of their own speech community.

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ANTH 362 Gender, Culture, and Society (3)
An exploration of gender in individual, social, and cultural contexts. Examines the interrelationship of biological and environmental factors, socialization processes, institutional contexts, and prospects for change and gender equity. (Cross-list SOC 362)

ANTH 380 (Alpha) Field Archaeology (v)
Students will learn the techniques of archaeological survey, excavation, mapping, and photography. Hands-on experience will be gained through fieldwork investigations of sites. May be repeated for credit. (Cross-list HPST 380)

ANTH 405 History and Theory of Anthropology (3)
An examination of the emergence of the discipline and contemporary theoretical issues and perspectives. Major theories in the study of human nature and culture will be discussed in their historical contexts. Special attention will be given to cultural ecology, structuralism, structural-functionalism, political economy, symbolic anthropology, post-structuralism, reflexive anthropology. Pre: Three credits in Anthropology

ANTH 415 Human Ecological Adaptation (3)
This course investigates the relationship of humans and the natural environment. Emphasis is placed on an understanding of human ecological adaptation that is evolutionary and holistic. It will investigate human variation in response to conditions of heat, cold, altitude, diet, and disease. In particular, it will focus on subsistence practices, and especially how past human societies and cultures adapted to the environment and changed over time. The complexity of how human societies both exploit and are limited by their environment will be stressed.

ANTH 420 Politics of Culture (3)
Culture has lost its innocence. No longer simply “traditional”, culture has become highly political in the modern world. Issues such as race, gender, ethnicity, and cultural identity have become hotly contested and have served as rallying points for cultural revitalization, protest movements, and even wars. Who has the right to decide these issues? On what criteria can these decisions be based? This course will investigate these topics in cross-cultural perspective, with special emphasis on the contemporary Pacific (including Hawai‘i). (Cross-list POLS 420)
ANTH 422  Magic, Witchcraft, and the Supernatural (3)
A cross-cultural investigation of religious beliefs and practices. The course will cover rites of transition, death and the afterlife, gods, ritual, charismatic religious leaders, religious movements, ghosts, traditional curing, shamanism, demons, witches, and sorcerers. (Cross-list PSY 422)

ANTH 423  Social and Cultural Change (3)
An examination of the causes, processes, and effects of social change in simple and complex societies, with emphasis on the major theories of social and cultural change. (Cross-list SOC 423)

ANTH 437  Pacific Archaeology (3)
This course investigates the origins of Pacific peoples and their settlement and adaptation to the islands in Melanesia, Micronesia, and Polynesia. Evidence will be drawn from archaeological sites, artifacts, languages, and oral traditions. (Cross-list HPST 437)

ANTH 447  Polynesian Cultures (3)
This course focuses on contemporary Polynesian societies. Topics covered include subsistence and exchange; kinship, marriage, and family life; ritual and belief systems; rank and political leadership; and ideas about health and illness. Special attention will also be devoted to current issues affecting Polynesian peoples, such as population growth, migration, the problem of insure economic growth in a global economy, the politics of identity, and health and environmental issues.

ANTH 448  Micronesian Cultures (3)
This course explores the dozens of distinct cultures and the important historical events and changes to the "little islands" of Micronesia. Micronesian cultures are noted for careful adaptations to their physical environments, some described as "marginal". They are renowned as navigators. They have some of the most highly developed chiefdoms and extensive empires within the Pacific. Over centuries of European and Asian presence in the region, Micronesians came into contact with whalers, traders, missionaries, colonists, and the military. Micronesia was a major arena during World War II and an important site of postwar nuclear weapons testing. Today, the region has achieved a measure of political independence. But, Micronesia's strategic location continues to be of global interest. Life has changed significantly, yet tradition remains strong.

ANTH 459  Forensic Investigations (3)
This course applies concepts and methods from physical anthropology to problems in human identification. These allow the investigator to determine age, sex, ancestry, diseases, and pathologies found in human remains. The course also considers DNA testing and its role in the courts. In addition, a review of actual case studies and a special field trip to the Central Identification Laboratory are also featured.

ANTH 474  Culture and Mental Illness (3)
A cross-cultural study of mental illness and therapeutic practices comparing Western and non-Western cultures. (Cross-list PSY 474)

ANTH 483  Archaeology of Hawai'i (3)
This course will explore Hawaiian prehistory from the time of original settlement of the Islands until the arrival of Captain James Cook. Evidence will be gained from the investigation of archaeological sites, settlements, artifacts, and other physical remains, and from recorded Hawaiian oral traditions. These data will be used to reconstruct ancient Hawaiian life, and to trace the development of Hawaiian society. (Cross-list HPST/HIST 483)

ANTH 487  Philippine Culture
This course examines the material and non-material culture of the people in the Philippines. This course takes a glimpse of the story of (wo)man in the Philippine Islands during the prehistoric and pre-colonial period. It examines the cultural practices of various Filipino ethnonlinguistic groups, giving emphasis on their social structures and dynamics, customs and traditions, value systems, and cultural symbols. The course also explores issues facing the indigenous people and other sub-groups in the Philippines.

ANTH 495  Research Seminar (3)
Seminar on recent literature in some field (mutually selected by faculty and student) and appropriate alternative research strategies and techniques. Pre: SSCI 310

ANTH 496  Selected Topics in Anthropology (v 1-6)
Topics selected will vary with student interests; emphasis will be on relevancy and application of theory and analysis to problem solving. Examples: Women in Cross-Cultural Perspective, Medical Anthropology, Ethics in Anthropology. May be repeated for credit.

ANTH 499  Directed Reading and Research (v)
To be arranged with the instructor.

BUSINESS ADMINISTRATION

BUSA 300  Marketing (3)
Examines the revolution in marketing. Applies the fundamental principles of successful marketing including segmentation, targeting, product development, positioning, packaging, placement, pricing, promotion, service, and relationship building to the development of marketing plans.

BUSA 304  Consumer Behavior (3)
Examination of major influences on those who buy and use products. Assessing social, personal, and psychological influences including reference groups in the purchasing decision process. Application of principles to select marketing problems.

BUSA 305  Advertising and Promotion Management (3)
Applies research findings to advertising, direct marketing, and public relations materials and campaigns. Develops copy writing and visual design skills for effective print ads and press releases. Integrates marketing communications activities including tracking and evaluating results. Pre: BUSA 300

BUSA 310  Concepts in Accounting (3)
This course deals with the basic standards and principles that underlie the accumulation of accounting information and how such information is used in management decision-making. (Not recommended for those who have completed ACC 201 or ACC 202 or equivalent.)

BUSA 312  Intermediate Financial Accounting I (3)
Accounting process and the application of generally accepted accounting principles to the preparation of general purpose financial statements, with special emphasis upon the recognition and measurement of cash, receivables, inventories, property, plant and equipment, depreciation and depletion, and intangibles. Pre: BUSA 310, or equivalent introductory accounting courses

BUSA 313  Intermediate Financial Accounting II (3)
Application of generally accepted accounting principles to the recognition and measurement of liabilities, contingencies, contributed capital, retained earnings, investments, accounting changes and errors, income recognition, accounting for income taxes, pensions, leases, and the statement of cash flows. Pre: BUSA 312

BUSA 318  Intermediate Managerial Accounting (3)
Output of cost accounting systems relevant to managerial decision-making, planning, and control. Topics include: job order, process, direct and standard cost systems, with emphasis on the creative application and analysis of costs. Pre: BUSA 310, or equivalent introductory accounting courses

BUSA 319  Tax Concepts (3)
Examines federal income tax concepts such as gross income, inclusions, deductions, exemptions, and tax credits. Introduces taxation of property transactions. Promotes critical thinking. Pre: BUSA 310 or equivalent introductory accounting courses
BUSA 320  Statistics for Decision Making (3)
Statistical application to business processes and decisions. Topics include: descriptive statistics probability, random variables, statistical inference, time series and forecasting techniques. Examples are drawn from finance, personnel, productivity and quality management. Pre: intermediate algebra or college algebra with a "C" or better or successful completion of the UH West O‘ahu math placement test.

BUSA 321  Business Finance (3)
Introduction to the theory and practice of financial management: analysis and decision making for asset management, capital budgeting, and capital structure. Pre: BUSA 310 or equivalent introductory accounting courses, and SSCI 310. (Cross-list ECON 321)

BUSA 323  Economic and Financial Environment of Global Business (3)
International trade, financial flows, and direct investment, public and private institutions including government policies and captive markets. Emphasis on Asian-Pacific issues with attention to the cultural differences among countries. Pre: ECON 310, or introductory macroeconomics and microeconomics courses (Cross-list ECON 323)

BUSA 324  Business Law (3)
Introduction to the legal environment in which business operates with particular attention to principles of law relating to contracts, agencies, partnerships, corporations, and government regulations. (Not recommended for those who have completed LAW 200 or equivalent.)

BUSA 326  Investments (3)
Introduction to various investment media and capital markets. Topics include the analysis of security returns using techniques such as the Beta coefficient, investment valuation models, portfolio selection, and portfolio theory.

BUSA 330  Computer Skills for Administrators (3)
This course is designed to acquaint the student with microcomputer hardware and software. Students will be introduced to applications commonly used by administrators, and will be provided with hands-on experience. The hardware will be Intel-based PC’s. The software will include, but will not be limited to, office applications running under Microsoft operating systems. Finally, material on networking, the communications infrastructure, and information systems will be presented. (Not recommended for students who have completed an introductory course in computer applications.) (Cross-list PUBA 330)

BUSA 332  Contemporary Business Issues (3)
This course provides an overview of contemporary business issues and examines how business organizations interact with society and the larger business environment. Topics to be examined include the role of business in American society, the stakeholder model, social responsibilities of business, business and government, and issues management.

BUSA 345  Management Information Systems (3)
Students will learn how the continual changes in technology affect all levels of an organization including operational, tactical and strategic. Topics include: systems development cycle, enterprise databases, electronic commerce, electronic business, networking technology, and applications, and managerial decision making and reporting, using technology. Pre: BUSA/PUBA 330 or equivalent.

BUSA 351  Human Resources Administration (3)
This course provides a general survey of theories and contemporary practices in the process of public and private personnel administration. In addition to topics such as recruitment and placement, training and development, compensation and performance appraisal, this course will also focus on techniques for motivation, productivity, and creativity associated with individual and organizational effectiveness. (Cross-list PUBA 351)

BUSA 355  Labor-Management Relations (3)
Study of labor-management relations; the history, organization, and relationship to the administrative process. Primary focus is on labor-management relations in the private sector, but course will also cover the basic factors which distinguish private from public employment relations. Specific consideration given to current problems on the mainland and in Hawai‘i. (Cross-list PUBA 355)

BUSA 364  Retailing Management (3)
Principles, functions and analyses of problems in retailing: location and layout, merchandise planning, buying and selling, organization, expense analysis and control, coordination of store activities. Pre: BUSA 300 and ECON 301.

BUSA 376  International Business Management (3)
Analysis of cultural, political, social, and economic aspects of doing business abroad. Theories of international trade, international transfer of technology, global business strategy, and foreign investment. Examination of contemporary international management issues. Pre: ECON 301

BUSA 386  Global Management and Organizational Behavior (3)
Analysis of theories and concepts underlying domestic and global organizations including behavioral and personnel issues. Emphasis on leadership, teamwork, and cultural differences, particularly in the Asian-Pacific region.

BUSA 399  Study Abroad (v 1-6)
Registration in this course allows enrolled registration status for students studying abroad. Courses completed abroad may remain in this category as elective credit and be applied to a Bachelor’s degree up to a total of 6 credits. Note: Students must complete the Study Abroad Application Packet prior to registration into this course. Pre: Consent of faculty advisor

BUSA 408  International Marketing (3)
This course focuses on the opportunities, problems, and decisions facing managers of international marketing. It considers the full range of international marketing involvement from the exporter to the multinational firm. Pre: BUSA 300

BUSA 414  Governmental Accounting (3)
Concepts and principles for not-for-profit entities with emphasis on governmental units. Introduction to the fundamentals of fund accounting and financial reporting for state and local government. Pre: BUSA 312

BUSA 415  Auditing (3)
Discussion of auditing concepts, including standards, objectives and ethics for external auditors. Emphasis on reporting standards, internal control, evidence, statistical sampling, and EDP audits. Pre: BUSA 313

BUSA 416  Accounting Information Systems (3)
Introduction of the basic theoretical, conceptual, and practical aspects of the accounting information system (AIS). The course will emphasize the design, use, management, audit, and maintenance of such systems, including the latest developments. The course includes hands-on microcomputer spreadsheet and general ledger and associated computer applications. Pre: BUSA 312

BUSA 418  Advanced Accounting (3)
Advanced accounting topics include business acquisition and combinations, consolidations, consolidating worksheets and consolidating financial statements. Also included are accounting for partnerships, intercompany transactions, and foreign currency translation. Pre: BUSA 313

BUSA 419  Corporate and Partnership Tax (3)
An introduction to the federal income tax structure as it applies to corporations and partnerships. The major focus will be upon the conceptual and legal underpinnings of the Internal Revenue Code. Pre: BUSA 319
BUSA 422 International Financial Management (3)
Financial decision-making in an international setting: analysis of direct foreign investment; economic, accounting and regulatory environments, including taxation; international money and capital markets; import and export financing; multinational working capital management, and risk aspects of international finance. Pre: BUSA 321

BUSA 427 Topics and Cases in Business Finance (3)
Application of financial principles and analytical techniques to financial problems and developments. Lecture, discussions and case methods will be utilized. Pre: BUSA 321

BUSA 432 Forecasting and Risk Management (3)
Analysis of time series data for forecasting and risk management. Forecasts for smoothing, decomposition, multiple regression, Box Jenkins, auto-correlation, moving average, auto-regression. Comparison and selection of suitable forecasting methods for a given application. Use of computer packages. Pre: SSCI 310 (Cross-list ECON 432)

BUSA 435 Strategic Planning (3)
Business policy development and implementation. Analysis of external and internal forces that influence a course of action. Consequences of proactive and reactive policies in organizations in a competitive global marketplace, and implications for management. Pre: BUSA 300, 321, and ECON 300 or 301.

BUSA 460 Environmental Policy Planning and Administration (3)
This course will focus on the organization of government agencies in the formation and implementation of public policy on environmental issues. Assessment questions, laws and regulation, and the role of public participation will be covered. This course will also cover environmental management as it relates to both the private and public sector. (Cross-list PUBA 460)

BUSA 462 Disaster Recovery and Business Continuation (3)
This course is intended for novices in business continuity and disaster recovery planning. Topics include business continuity planning; recovery of information and communication systems; the purpose, goals, and objectives of plan development; and initial response to catastrophic events. (Cross-list PUBA 462)

BUSA 474 Economics of the Pacific Basin (3)
Analysis of recent developments in the structure, trend, and composition of the Pacific economies. Major emphasis is placed on the most important economies such as Japan, Taiwan, Korea, Philippines, Singapore, New Zealand, Australia, and Mexico. Pre: ECON 300 (Cross-list ECON/HPST 474)

BUSA 480 Organizational Behavior (3)
The focus of this course is on the impact of the organizational and industrial environment on the personality of the individual. Course content includes a survey of the factors involved in industry and organizational life such as job analysis, selection, training, motivation, worker satisfaction, styles of leadership. (Cross-list PSY/PUBA 480)

BUSA 481 Ethics and Administration (3)
Consideration of the ethical problems that face administrators in the public and private sectors from a theoretical point of view and in application to particular cases. Such issues as corporate responsibility to communities, shareholders, and competitors, bribery, honesty, racialism, ecology, and false or misleading advertising will be discussed. (Cross-list PHIL/PUBA 481)

BUSA 486 Senior Project (v)
With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communication skills, developing research and information retrieval techniques, and other research-related competencies. Pre: Consent of instructor

BUSA 490 Administrative Practicum (v)
This is a field exercise course. Students are provided internships in either business, education, or government. As an intern, the student is delegated the responsibility of developing the solution to some problem, or asked to complete a relevant or characteristic task. Students report on their experience using their understanding of administrative theory and practice. Note: Students participating in Practicum must sign the UH-West Oahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: Consent of instructor

BUSA 494 Small Business Institute Supervised Field Study (3)
The purpose of this course is to provide assistance to a select business. A binding non-disclosure agreement is required. As part of a consulting team, participants identify significant problems, analyze them, compare options, and make specific recommendations for improvement. Team develops a written report and oral presentation. Note: Students participating in Practicum must sign the UH-West Oahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: Senior standing, successful completion of all required Business Administration courses with a grade of B or better; and approval by a faculty committee

BUSA 496 Selected Topics in Business Administration (v 1-6)
Topics will vary with program relevancy and student interest. May be repeated for credit

BUSA 499 Directed Reading and Research (v)
To be arranged with instructor.

ECONOMICS

ECON 300 Intermediate Macroeconomic Theory (3)
National income accounts and determination, Keynesian multiplier analysis, IS-LM model, national economic policy to combat unemployment and inflation. Pre: ECON 310, or introductory macroeconomics course

ECON 301 Intermediate Microeconomic Theory (3)
Price determination and resource allocation under various market structures, consumer theory, theory of the firm, externalities. Pre: ECON 310 or introductory microeconomics course

ECON 310 Concepts in Economic Theory (3)
This course will cover the fundamental principles in microeconomic and macroeconomic theory and extend to selected topics beyond the principles level. The course will cover the market, prices, supply and demand, market analysis, market structures of perfect competition and monopoly, national income accounting, aggregate supply and demand, fiscal and monetary policies, unemployment, inflation and growth. No prerequisite courses are necessary. (Not recommended for those who have completed Econ 130/131 or equivalent.)

ECON 311 Hawaii’s Economy (3)
Economic history of Hawai‘i from pre-Captain Cook to the present, current economic problems, trends and alternative economic futures for Hawai‘i. (Cross-list HPST 311)

ECON 321 Business Finance (3)
Introduction to the theory and practice of financial management: analysis and decision making for asset management, capital budgeting, and capital structure. Pre: BUSA 310 or equivalent introductory accounting courses, and SSCI 310. (Cross-list BUSA 321)

ECON 323 Economic and Financial Environment of Global Business (3)
International trade, financial flows, and direct investment, public and private institutions including government policies and captive markets. Emphasis on Asian-Pacific issues with attention to the cultural differences among countries. Pre: ECON 310, or introductory macroeconomics and microeconomics courses. (Cross-list BUSA 323)
ECON 325 Philosophy of Economics (3)
Examination of the philosophical basis of Western economic systems. Emphasis on the conception of man, the role of economics in social life, and the vision of society from Adam Smith to the present. (Cross-list PHIL 325)

ECON 340 Money and Banking (3)
Nature and role of money, money creation, commercial banking and financial intermediaries, role of central banks and monetary policy, international aspects of monetary problems.

ECON 358 Environmental Economics (3)
Economic analysis of environmental issues. Questions addressed are: How much pollution is too much? Can government solve the pollution problem? Can incentives be used to affect the amount of pollution? How can global issues be resolved? Pre: ECON 310, or introductory microeconomics course

ECON 396 Contemporary Economic Issues (3)
Explores the relevance of economic principles to current economic problems as inflation, unemployment, balance of payments, energy crisis, distribution of income, discrimination and other topics of current interest. Approach will be analytical, with the student posing and analyzing problems using economic concepts.

ECON 410 Economic Development (3)
Problems of contemporary economically less-developed countries, agricultural employment and urbanization/industrialization, savings and investment, foreign sector, population growth, strategies for development. Pre: ECON 300 and 301

ECON 432 Forecasting and Risk Management (3)

ECON 460 International Trade (3)
Theory of international trade and welfare, gains from specialization and exchange, impact of trade restrictions such as tariffs and quotas. Pre: ECON 301

ECON 461 International Finance (3)
Monetary aspects of international economics, optimum reserves, exchange rates, balance of payments, capital movements. Pre: ECON 300 and 340

ECON 474 Economics of the Pacific Basin (3)
Analysis of recent developments in the structure, trend, and composition of the Pacific economies. Major emphasis is placed on the most important economies such as Japan, Taiwan, Korea, Philippines, Singapore, New Zealand, Australia, and Mexico. Pre: ECON 300 (Cross-list BUSA/HPST 474)

ECON 495 Urban Economics (3)
Residential and industrial location, land and housing markets, effects of zoning, social problems of an urban economy, and urban administration; focus on State of Hawai‘i and City and County of Honolulu. Pre: ECON 300, or introductory microeconomics course

ECON 496 Selected Topics in Economics (v 1-6)
Topics selected will vary, emphasis on relevance and application of theory and analysis to problem solving. Examples: natural resource economics, law and economics, women and the economy, economics of information, and cost-benefit analysis. May be repeated for credit.

ECON 499 Directed Reading and Research (v)
Individual projects in various fields. To be arranged with the instructor.

ECON 499 Directed Reading and Research (v)
To be arranged with the instructor.

HAWAIIAN-PACIFIC STUDIES

HPST 311 Hawai‘i’s Economy (3)
Economic history of Hawai‘i from pre-Captain Cook to the present, current economic problems, trends and alternative economic futures for Hawai‘i. (Cross-list ECON 311)

HPST 326 Hawaiian and Pacific Environments (3)
This course will examine historic and current ecological principles and human impact on the environment. Course objectives include: 1) learning about underlying scientific principles which affect Earth’s environment, 2) evaluating problems arising from human interaction with the environment, and 3) examining both scientific and cultural solutions to environmental problems, especially with reference to Hawai‘i. (Cross-list SSCI 326)

HPST 330 Science and Technology in Pre-Contact Hawai‘i (3)
This course examines the means by which the Polynesian people came to Hawai‘i using an instrumentless science of navigation and a highly evolved technology for constructing open ocean sailing canoes. The course also examines the ways in which they prospered in the absence of metals and pottery, as well as which plants they brought with them and which native plants they learned to use. The knowledge and techniques they developed that became uniquely Hawaiian will be covered.

HPST 342 Indigenous Peoples and Modernity (3)
This course offers a comparative understanding of the growing importance of nations not represented by states - the indigenous peoples of the fourth world. Case studies will draw from the experience of Native Hawaiians, Native Americans, Australian Aborigines, and South African San (among others) to clarify struggles for cultural and political sovereignty, and the growing contribution of such earth-based societies to politics and cosmology beyond modernity. The goal will be to facilitate constructive discourse between indigenous peoples and the citizens of industrial nations. (Cross-list ANTH/POLS 342)

HPST 350 Pacific Islands Cultures (3)
Investigates the fantasy and reality of the exotic cultures of Polynesia, Micronesia, and Melanesia. Explores the original formation and peopling of the islands; the different social, political, economic and religious systems that developed; and the history of foreign contact and culture change. (Cross-list ANTH 350)

HPST 380 (Alpha) Field Archaeology (v)
Students will learn the techniques of archaeological survey, excavation, mapping and photography. Hands-on experience will be gained through fieldwork investigations of sites. May be repeated for credit. (Cross-list ANTH 380)

HPST 381 Hawai‘i Politics (3)
What are Hawai‘i’s most urgent problems? What are their roots? What are the solutions? Pre-contact Native Hawaiian “island politics” is used as a baseline for evaluating the last 200 years of Americanization. This course offers an in-depth understanding of the basic values, institutions, and practices of government in Hawai‘i, setting up a conversation between indigenous (Native) Hawaiian, European, Asian and other Polynesian voices. The course focuses on economic policy, environmental issues, and democratic participation in decision-making. (Cross-list POLS 381)

HPST 384 Hawai‘i from European Contact to the Overthrow (3)
Survey of the social, economic and political history of the Islands from European contact to the overthrow of the Kingdom of Hawai‘i. Emphasis is on the elements of change and continuity that have shaped the culture and history of the Islands. The contributions of the diverse ethnic groups will be stressed. (Cross-list HIST 384)

HPST 437 Pacific Archaeology (3)
This course investigates the origins of Pacific peoples and their settlement and adaptation to the islands in Melanesia, Micronesia, and Polynesia. Evidence will be drawn from archaeological sites, artifacts, languages, and oral traditions. (Cross-list ANTH 437)
HPST 456  Peoples of Hawai‘i (3)
An interdisciplinary course utilizing a variety of theoretical perspectives for examining the creation of Hawaii’s multi-ethnic culture and society. Topics include the foundation provided by the indigenous culture, changes wrought by cultural contacts, demographic changes, and social movements. (Cross-list SOC 456)

HPST 461  Traditional Art of Hawai‘i (3)
This class introduces students to different kinds of traditional arts in Hawai‘i - kapa (bark cloth), mats, feather work, three-dimensional images, neck pendants, etc. For each type of art, lectures will review traditional examples with pictures and a discussion of manufacturing and styles. Current artists will visit the class and present basic information on art form manufacture and styles. Museum collections will also be visited. The goals of this class are: 1) to introduce students to different types of traditional arts in Hawai‘i, 2) to introduce students to some of the current artists still practicing these arts, 3) to introduce students to some of the more public collections of traditional arts, and 4) to enable the student to research and learn more details about one type of art through a class research paper.

HPST 471  Polynesia Before European Contact (3)
This course is a detailed overview of Polynesian history from initial settlement to European contact, covering the spread of settlement through Polynesia and the histories of selected island groups. A multi-disciplinary approach to history is used, looking at oral historic, early historic, historical linguistic, and archaeological information. Among the islands usually studied are Tonga, Samoa, The Marquesas, the Tuamotus, Mangareva, Easter Island, the Society Islands (Tahiti), the Southern Cooks, Aotearoa (New Zealand), and the little known Chatham Islands. Among the subjects covered are the rise of the Tongan kingdom, the initial settlement of Eastern Polynesia from Samoa, the formation of stratified countries in Tahiti, Aotearoa's smaller societies with raiding and fortifications, and Easter Island's history with its large statues. The student will also get a more detailed knowledge of one island group through a research paper, learning basic research and writing methods. (Cross-list HIST 471)

HPST 474  Economics of the Pacific Basin (3)
Analysis of recent developments in the structure, trend and composition of the Pacific economies. Major emphasis is placed on the most important economies such as Japan, Taiwan, Korea, Philippines, Singapore, New Zealand, Australia, and Mexico. Pre: ECON 300 (Cross-list BUSA/ECON 474)

HPST 479  Hawaiian Mythology I (3)
This class is taught as a companion class to Hawaiian Mythology II (HPST 485). The class introduces students to the range of traditional Hawaiian oral literature. These include tales and prayers involving the gods, the creation of the islands and man, stories of menuche, Pele (her arrival, and the local stories of Hawai‘i Island), Kamapu‘a (the 1891 version), Ku‘u‘ula and ‘Ai‘ai, and the late period dynastic oral accounts of rulers of the Kingdom of O‘ahu. The cultural setting of these stories is discussed in the context of where they took place, and of Hawaiian culture and its changes. How these stories were recorded in the 1800s and changes in them, since then, are analyzed. The background of key collectors of oral stories is also reviewed. (Cross-list LIT 479)

HPST 480  Contemporary Literature of the Pacific (3)
This course surveys the new emerging English literature by native South Pacific Islanders from 1960-1995. Emphasis on contemporary themes and issues in the novels, poetry, short stories, and essays from New Zealand, Papua New Guinea, Fiji and other areas. (Cross-list LIT 480)

HPST 482  Pacific Islands (3)
European impact and native response on major island groups from exploration to annexation, independence, and trusteeship. (Cross-list HIST 482)

HPST 483  Archaeology of Hawai‘i (3)
This course will explore Hawaiian prehistory from the time of original settlement of the Islands until the arrival of Captain James Cook. Evidence will be gained from the investigation of archaeological sites, settlements, artifacts and other physical remains, and from recorded Hawaiian oral traditions. These data will be used to reconstruct ancient Hawaiian life, and ways to trace the development of Hawaiian society. (Cross-list ANTH/HIST 483)

HPST 484  Literature of Hawai‘i (3)
A study of writers who either came from, or have written about Hawaii‘i. This course may begin with 19th century “sojourner literature” and will emphasize the modern writers. (Cross-list LIT 484)

HPST 485  Hawaiian Mythology II (3)
This class is taught as a companion class to Hawaiian Mythology I (HPST 479). The class further introduces students to the range of traditional Hawaiian oral literature. These include stories and prayers involving major and local gods, family ‘aumakua (focusing on sharks), the Pele and Hi‘iaka story, Kamapu‘a (the 1860s Forndander Collection version), the Maui stories, accounts of voyaging to Kahiki, and the late period dynastic accounts of the rulers of the Kingdom of O‘ahu. The cultural setting of these stories is discussed in the context of where they took place, and of Hawaiian culture and its changes. How these stories were recorded in the 1800s and changes in them, since then, are analyzed. The background of key collectors of oral stories is also reviewed. (Cross-list LIT 485).

HPST 488  Twentieth Century Hawai‘i (3)
An examination of 20th century Hawai‘i emphasizing social and political developments. The formation of labor, the impact of World War II and the growth of the Democratic Party will be studied to understand the dynamics of contemporary Island life. (Cross-list HIST 488)

HPST 496  Selected Topics in Hawaiian-Pacific Studies (v 1-6)
Topics selected will vary with program relevancy and student interests. May be repeated for credit

HPST 499  Directed Reading and Research (v)
To be arranged with the instructor.
HIST 322  Modern Japan (3)
A survey of Japanese history and culture from the 18th century with emphasis on developments in the 20th century. Considers topically major themes and issues of Japan’s emergence to world prominence.

HIST 328  Modern Korea (3)
A political and cultural survey of Korea. Will assess Korea’s role in East Asian politics during traditional times and its unique position in contemporary international relations. Will use divided Korea as a case study of the communist vs. “capitalist” ideology in Asia.

HIST 338  Modern European History (3)
Primarily a discussion course, concentrating selectively on critical issues in Western thought from the 18th century to the 20th century and major developments in culture and the arts. Readings from historical works, novels, and art history.

HIST 354  History of Russia (3)
A survey of the growth of civilization in Russia with major emphasis on the social and cultural life of the Russian people. At least one major Russian novel will be read along with historical works.

HIST 374  American Intellectual History (3)
An analysis of selected topics in the history of American thought. Themes and periods treated from one semester to another vary. However, emphasis is placed on the relationships between political theory, literature and philosophy.

HIST 384  Hawai'i from European Contact to the Overthrow (3)
Survey of the social, economic and political history of the Islands from European contact to the overthrow of the Kingdom of Hawai‘i. Emphasis is on the elements of change and continuity that have shaped the culture and history of the Islands. The contributions of the diverse ethnic groups will be stressed. (Cross-list HPST 384)

HIST 385  Japanese in Hawai‘i (3)
An analysis of the experience of Japanese immigrants and their descendants in Hawai‘i with emphasis on the cultural legacy of Japan, the problems created by American nativist feelings, and the search for identity by Japanese Americans within Hawaiian society.

HIST 393  U. S. Military History (3)

HIST 433  Middle Ages, 300-1300 A.D. (3)
Development of European civilization through the coalescence of the classical tradition, Christian religion, and Germanic society. Examines cultural, political, and intellectual advances that accompany the High Middle Ages.

HIST 461  The British in America: 1607-1763 (3)
This course will examine the European discovery of America, the clash between Europeans and Native Americans, English colonial organization, the Enlightenment in America, the Great Awakening, the colonial wars, and the strains which ultimately led to the Revolution.

HIST 462  The Formative Years: U.S. History 1763-1841 (3)
Among the subjects to be covered: the colonial legacy, causes of the Revolution, independence, Constitution, the Federalist decade, Jeffersonianism, diplomatic foundations of the new nation, the Age of Jackson, the foundations of American political, and social development.

HIST 463  U. S. History 1840-1920 (3)
An examination of the dislocations caused by sectionalism, the Civil War, industrialism, immigration, and urban growth; and the efforts of reformers and government to deal with them.

HIST 464  The Triumph of Mass Culture: The United States Since 1920 (3)
Political developments viewed in the context of America as a revolutionary new technological culture. Emphasis is given to the radical change in life-style, family patterns, and national purpose in the “American Century.”

HIST 466  The United States in the Pacific (3)
While the growth of economic and political interests in the Pacific is surveyed, major emphasis is given to the clash of cultures created by America’s activities in the region. Special attention is given to Hawai‘i’s role as America’s outpost in the Pacific in mid-20th century.

HIST 470  Literature as History (3)
An examination of works whose popularity offers valuable insights into the historical periods in which they were written. The books will be studied for their cultural and historical importance as well as their literary merit. Among the works to be covered: F. Scott Fitzgerald, The Great Gatsby; Henry Adams, Democracy; John Steinbeck, The Grapes of Wrath. Taught primarily as a seminar. (Cross-list LIT 470)

HIST 471  Polynesia Before European Contact (3)
This course is a detailed overview of Polynesian history from initial settlement to European contact, covering the spread of settlement through Polynesia and the histories of selected island groups. A multi-disciplinary approach to history is used, looking at oral historic, early historic, historical linguistic and archaeological information. Among the islands usually studied are Tonga, Samoa, the Marquesas, the Tuamotus, Mangareva, Easter Island, the Society Islands (Tahiti), the Southern Cooks, Aotearoa (New Zealand), and the little known Chatham Islands. Among the subjects covered are the rise of the Tongan kingdom, the initial settlement of Eastern Polynesia from Samoa, the formation of stratified countries in Tahiti, Aotearoa’s smaller societies with raiding and fortifications, and Easter Island’s history with its large statues. The student will also get a more detailed knowledge of one island group through a research paper, learning basic research and writing methods. (Cross-list HPST 471)

HIST 482  Pacific Islands (3)
European impact and native response on major island groups from exploration to annexation, independence, and trusteeship. (Cross-list HPST 482)

HIST 483  Archaeology of Hawai‘i (3)
This course will explore Hawaiian prehistory from the time of original settlement of the Islands until the arrival of Captain James Cook. Evidence will be gained from the investigation of archaeological sites, settlements, artifacts and other physical remains, and from recorded Hawaiian oral traditions. These data will be used to reconstruct ancient Hawaiian life, and ways to trace the development of Hawaiian society. (Cross-list ANTH/HPST 483)

HIST 488  Twentieth Century Hawai‘i (3)
An examination of 20th century Hawai‘i emphasizing social and political developments. The formation of labor, the impact of World War II and the growth of the Democratic Party will be studied to understand the dynamics of contemporary Island life. (Cross-list HPST 488)

HIST 496  Selected Topics in History (v 1-6)
Topics selected will be based on program relevancy and student interest. Course content will vary. May be repeated for credit

HIST 499  Directed Reading and Research (v)
Individual projects in various fields. To be arranged with the instructor.
HUMANITIES

HUM 301 Studies in the Western Tradition (3)
Multidisciplinary examination of the traditional or modern experiences of Western societies and institutions. Course content will vary. Course may be repeated for credit with permission of the instructor.

HUM 302 Studies in the Eastern Tradition (3)
Multidisciplinary examination of the traditional or modern experiences of Asian societies and institutions. Course content will vary. Course may be repeated for credit with permission of the instructor.

HUM 303 Comparative Traditions: Eastern and Western (3)
Multidisciplinary examination of universal themes as expressed in both western and eastern cultures. Course content will vary. Course may be repeated for credit with permission of the instructor.

HUM 304 Hawaiian-Pacific Traditions (3)
Examination, in multidisciplinary ways, of universal and local themes as experienced in Hawaiian and Pacific cultures. Course content may vary.

HUM 310 Writing Skills (3)
A writing-across-the-curriculum course that teaches students how to plan, develop, organize, and edit writing projects with clarity and precision. Students will learn how to write various kinds of papers, including a research project, using general practices of their specific areas of concentration. Required for students who received a score of "N" (not exempt) on the Writing Assessment Exam.

HUM 311 Creative Writing (3)
A workshop dealing with the essays, poems, stories, and plays written by the students. Emphasis will be on self-expression, but attention will also be paid to publication.

HUM 390 Teaching Writing (4)
This course will cover the theoretical and practical aspects of teaching writing. Students will gain experience in tutoring by assisting in the Writing and Learning Center and/or being assigned as a writing assistant to a writing-intensive class. Pre: HUM 310, or consent of instructor

HUM 399 Study Abroad (v 1-6)
Registration in this course allows enrolled registration status for students studying abroad. Courses completed abroad may remain in this category as elective credit and be applied to a Bachelor’s degree up to a total of 6 credits. Note: Students must complete the Study Abroad Application Packet prior to registration into this course. Pre: Consent of faculty advisor

HUM 486 Senior Project (v)
With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communication skills, developing research and information retrieval techniques, and other research-related competencies. Pre: Consent of instructor

HUM 490 Humanities Practicum (v)
Students are provided an internship with an appropriate community agency. As an intern, the student is delegated the responsibility of developing the solution to a well-defined problem or is asked to complete a relevant task. Students report on the experience using their understanding of the field in which they are working. Note: Students participating in Practicum must sign the UH-West O’ahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: Consent of instructor

HUM 491 Community-Based Education and Service Learning (3)
This course helps to fulfill UH West Oahu’s mission for development of public service activities. Each semester the course will focus on one or more of the following activities: tutoring and/or mentoring immigrant students and/or their parents, working with community resource people, conducting research on Hawaii’s multi-cultural communities and issues of importance to them, participating in workshops that will provide appropriate background and training for these activities. Requirements: 8 hours per week (on-site, workshops, etc.). (Cross-list SSCI 491) Note: This course can also be used as a senior practicum site, with the approval of the student’s faculty advisor. Students participating in off-campus service learning or practicum activities must sign the UH-West Oahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity.

HUM 496 Selected Topics in Humanities (v 1-6)
Topics will vary with student interest and relevancy to the program. May be repeated for credit

LITERATURE

LIT 300 Methods of Literary Interpretation (3)
This course acquaints students with the reading skills appropriate to various literary and cinematic forms. Covering several interpretive methodologies, the course will include readings drawn from poetry, fiction, drama, and film as well as, critical theory and applied criticism.

LIT 320 (Alpha) World Literature (3)
Selected topics in World Literature, such as European Literature, Asian Literature, Latin American Literature, and African Literature. Readings will introduce students to the style and vision of particular regions, periods, and literary movements. The course also allows a detailed examination of works by individual authors.

LIT 330 Early British Literature (3)
A study of British Literature from the seventh through the sixteenth centuries. The course will include study of Old English poetry and prose in translation. The course will also concentrate on such major authors as Chaucer, Spenser, Marlowe, and early Shakespeare.

LIT 331 Seventeenth and Eighteenth Century British Literature (3)
A study of the major British writers of the seventeenth and eighteenth centuries including Milton, Shakespeare, Donne, Pope, Johnson, and Swift. The course will also examine the rise of the British novel.

LIT 332 Nineteenth Century British Literature (3)
A study of the major British writers of the nineteenth century, such as Austen, Blake, Wordsworth, Coleridge, Shelley, Byron, the Bronte sisters, Tennyson, Browning, Hopkins, Dickens, George Eliot, and Thomas Hardy.

LIT 333 Twentieth Century British Literature (3)
An examination of representative works of major British poets, fiction writers, and dramatists of the Twentieth Century.

LIT 340 Early American Literature (3)
A survey of American writing through the 17th century. The reading-list includes indigenous literatures, European narratives of exploration, and the various genres employed by artists of the Puritan, revolutionary, and early national periods.

LIT 341 Nineteenth Century American Literature (3)
Beginning with the “American Renaissance” writers such as Poe, Emerson, Melville, and Dickinson, this survey of United States literatures of the 1800s also examines a series of popular literary genres, including the slave narrative and the stage melodrama. Class meetings will be devoted to the discussion of literary art within historical and cultural contexts throughout the Jacksonian period, the Civil War, and Reconstruction.
LIT 342 Twentieth Century American Literature (3)
United States literatures of the “long” 20th century (1898-present). Embracing all major literary forms, the reading list will treat intellectual movements (such as Modernism and Postmodernism), historical contexts (war, immigration), and the ways in which literature may be used as a mode of political and cultural resistance.

LIT 360 Literature and Film (3)
Literature/film adaptation is the primary subject of this course, alongside genre studies and literary treatments of the cinema. In addition to film screenings, course readings will include primary literary texts and film criticism.

LIT 361 History of Film (3)
A chronological survey of the many forms and interpretations of the cinema: technological and aesthetic developments, competing movements and schools of filmmaking, and tensions between the individual director-auteur and the “culture industries” of Hollywood. Emphasizing canonical films by famous directors, the course also alerts students to alternative film historiographies.

LIT 362 Genres and Directors (3)
An examination of major film genres and the filmmakers who have contributed to their development. Readings and discussions will focus upon negotiations between generic conventions and artistic innovation.

LIT 380 Multicultural & Postcolonial Literatures (3)
With recourse to the work of writers from around the world, this course explores the tension in literary studies between cultural diversity and political resistance. Central issues include the composition of literary canons and the role of literature in imperialism and decolonization.

LIT 401 Existentialism and the Human Condition (3)
Study of the nineteenth and twentieth century thematic explorations of human consequences, freedom, choice, death, and the precarious and often baffling nature of human existence, as expressed in philosophy, literature and film. (Cross-list PHIL 401).

LIT 410 The Bible as Literature (3)
A study of the literary genres in the Bible. The course will examine how Biblical texts represent the cultural and spiritual values of the times. The course also emphasizes the analysis of style, structure, and major themes of selections from both the Old and New Testaments.

LIT 439 The Art of Film (3)
This course addresses the unique properties of the film medium and how they have been exploited, through the viewing and analysis of a number of films, both American and foreign. We will study the particular aesthetics of film from the points of view of technique, style, and content; film analysis and criticism; the social and commercial context of film-making and viewing. (Cross-list PHIL 439).

LIT 441 Gender and Sexuality in Literature and Film (3)
An examination of the representation of gender roles and sexual identities in a sample of literary works and films.

LIT 470 Literature as History (3)
An examination of works whose popularity offers valuable insights into the historical periods in which they were written. The books will be studied for their cultural and historical importance as well as their literary merit. Among the works to be covered: F. Scott Fitzgerald, The Great Gatsby; Henry Adams, Democracy; John Steinbeck, The Grapes of Wrath. Taught primarily as a seminar. (Cross-list HIST 470)

LIT 479 Hawaiian Mythology I (3)
This class is taught as a companion class to Hawaiian Mythology II (LIT 485). The class introduces students to the range of traditional Hawaiian oral literature. These include tales and prayers involving the gods, the creation of the islands and man, stories of menhune, Pele (her arrival, and the local stories of Hawai`i Island), Kamapua`a (the 1891 version), Ku`ula and `Ai`ai, and the late period dynastic oral accounts of rulers of the Kingdom of Hawai`i. The cultural setting of these stories is discussed in the context of where they took place, and of Hawaiian culture and its changes. How these stories were recorded in the 1800s and changes in them, since then, are analyzed. The background of key collectors of oral stories is also reviewed. (Cross-list HPST 479)

LIT 480 Contemporary Literature of the Pacific (3)
This course surveys the new emerging English literature by native South Pacific Islanders from 1960-1995. Emphasis on contemporary themes and issues in the novels, poetry, short stories, and essays from New Zealand, Papua New Guinea, Fiji and other areas. (Cross-list HPST 480)

LIT 481 Plantation Fictions (3)
Literary and cinematic treatments of the American plantation experience in Hawai‘i and the continental United States. Including works by writers such as Mark Twain, Charles Chesnutt, Toni Morrison, and Milton Murayama.

LIT 484 Literature of Hawai‘i (3)
A study of writers who either came from, or have written about Hawai‘i. This course may begin with 19th century “sojourner literature” and will emphasize the modern writers. (Cross-list HPST 484)

LIT 485 Hawaiian Mythology II (3)
This class is taught as a companion class to Hawaiian Mythology I (LIT 479). The class further introduces students to the range of traditional Hawaiian oral literature. These include stories and prayers involving major and local gods, family ‘umakua (focusing on sharks), the Pele and Hi‘iaka story, Kamapua‘a (the 1860s Fornander Collection version), the Maui stories, accounts of voyaging to Kahiki, and the late period dynastic accounts of the rulers of the Kingdom of O‘ahu. The cultural setting of these stories is discussed in the context of where they took place, and of Hawaiian culture and its changes. How these stories were recorded in the 1800s and changes in them, since then, are analyzed. The background of key collectors of oral stories is also reviewed. (Cross-list HPST 485).

LIT 496 Selected Topics in Literature and Film (v 1-6)
Topics selected will be based on program relevancy and student interest. Course content will vary. May be repeated for credit.

LIT 499 Directed Reading and Research (v)
Individual projects in various subjects. To be arranged with the instructor. Reserved for advanced students who have completed at least three literature courses.

MILITARY SCIENCE AND LEADERSHIP

Note: For MSL 301, 302, 401, and 402 a weekly two-hour leadership laboratory is required for all courses. The laboratory includes practical application of leadership skills taught in the classroom. In addition, students are required to participate in the Army Physical Fitness Training (APFT) on Monday, Wednesday and Friday mornings. Courses are held at the University of Hawai`i at Mānoa campus.

MSL 301 Leading Small Organizations I (4)
Series of practical opportunities to lead small groups and receive personal assessments and encouragement. Uses small unit defensive tactics and opportunities to plan/conduct training. Includes field training sessions, student taught classes, and presentations/briefings. Pre: MSL 201, 202, consent of instructor
MSL 302 Leading Small Organizations II (4)
Analyze tasks and prepare written or oral guidance for team members to accomplish tasks. Delegate tasks and supervise. Examine and apply lessons from leadership case studies. Examine importance of ethical decision-making. Includes field training sessions, student taught classes and presentations/briefings. Pre: MSL 301, consent of instructor

MSL 303 ROTC Advanced Camp (6)
A 32 day summer field training exercise conducted at Fort Lewis, Washington. Arduous and intensified leadership training is conducted throughout the 32 day period. Required for U.S. Army commissioning. Pre: MSL 301, 302, consent of instructor

MSL 391 History of Military Warfare (3)
Lecture and discussion on the art and science of warfare throughout the history of the United States. Restricted to students enrolled in the Army ROTC program. Pre: Consent of instructor

MSL 399 Directed Reading and Research (v)
Limited to military science students who have had at least one previous military science course for which a grade of B or higher was earned and a cumulative GPA of 2.00 or better. Pre: Consent of instructor

MSL 401 Leadership Challenges and Goal Setting (4)
Plan, conduct and evaluate activities of the ROTC cadet organization. Assess organizational cohesion and develop strategies to improve it. Develop confidence in skills to lead people and manage resources. Includes field training sessions, student taught classes, and presentations/briefings. Pre: MSL 301, 302, consent of instructor

MSL 402 Transition to Lieutenant (4)
Continues the methodology from MSL 401. Identify and resolve ethical dilemmas. Refine counseling and motivating techniques. Examine aspects of tradition and law as related to leading as an officer in the Army. Prepare for a future as a successful Army officer. Includes field training sessions, student taught classes and presentations/briefings. Pre: MSL 401, consent of instructor

PHILOSOPHY

PHIL 300 Ancient Philosophy (3)
Study of the basis of modern thought and practice in the ancient philosophers and schools from the origins of Greek philosophy to the triumph of Christianity. Emphasis on the formation of those Western ideas and ideals most pertinent to contemporary society. Recommended for all students in Humanities and Social Sciences.

PHIL 301 Modern Philosophy (3)
Upper-division introduction to philosophy for students with little or no background in philosophy. Covers those philosophies from the 17th through the 19th centuries that have had the greatest impact on the making of the modern mind and on the development of contemporary civilization.

PHIL 302 Political Philosophy (3)
Political philosophy is the search for “the best way to live” – what Socrates and Plato called “the Good Life”. This is the foundational course of political science. It approaches the problems of contemporary life, as experienced by the individual, from a “big picture” understanding of human nature. This draws from anthropology, psychology and world history. It brings to bear on the present, the wisdom of primordial, classical, modern and post-modern political philosophy. (Cross-list POLS 302)

PHIL 304 Perspectives on Human Nature (3)
What does it mean to be human? Do human beings have a purpose? Examination of the literary and philosophical visions of human nature from the Greeks to the present. Consideration of the relations between humans and animals, and humans and computers. Discussion of the attempts by contemporary systems analysts, neurologists, biologists, and social scientists to develop an adequate definition of human nature. (Cross-list PSY 304)

PHIL 308 Science and the Modern Prospect (3)
Examines the history, philosophy and politics of science. Studies of major ideas in the history of science and of contemporary perspectives on the methods, purpose, scope, and limits of science. Offers students an understanding of scientific thought and practice from a humanistic perspective. (Cross-list HIST/POLS 308)

PHIL 310 Understanding Contemporary Philosophy (3)
Study of the 20th century thinkers and ideas which have most influenced contemporary life. Studies the relations of thought and action, attempts to resolve the age-old human dilemmas by new techniques of analysis and description, evolutionary thinking, the crisis of the individual in the technological world, and other contemporary issues. Recommended for students in all divisions.

PHIL 311 Philosophy of Law (3)
Why do we have laws? Study of the origin and justifications of legal systems, who makes the laws, what makes laws just, and the relation of law to ethical and other non-legal values.

PHIL 325 Philosophy of Economics (3)
Examination of the philosophical basis of Western economic systems. Emphasis on the conception of man, the role of economics in social life, and the vision of society from Adam Smith to the present. (Cross-list ECON 325)

PHIL 401 Existentialism and the Human Condition (3)
Study of the nineteenth and twentieth century thematic explorations of human consequences, freedom, choice, death, and the precarious and often baffling nature of human existence, as expressed in philosophy, literature and film. (Cross-list LIT 401).

PHIL 402 Historical and Philosophical Foundations of Modern Psychology (3)
This course focuses on current psychological theories (e.g., behaviorism, humanism, psychoanalysis) and traces their development through both Asian and Western philosophical traditions. (Cross-list PSY 402)

PHIL 435 The Religious Dimension of Human Life (3)
Examination of problems concerning the existence and nature of God, the human need for religion, types of religious experience, immortality, and the attempts of modern social and physical sciences to understand and interpret religion.

PHIL 439 The Art of Film (3)
This course addresses the unique properties of the film medium and how they have been exploited, through the viewing and analysis of a number of films, both American and foreign. We will study the particular aesthetics of film from the points of view of technique, style, and content; film analysis and criticism; the social and commercial context of film-making and viewing. (Cross-list LIT 439).

PHIL 470 Studies in Asian Philosophy (3)
Examination of the philosophy and practice of selected philosophical schools of Asia. Emphasis is upon those schools which present living options and which may enrich and enhance Western ways of thought and action.

PHIL 481 Ethics and Administration (3)
Consideration of the ethical problems that face administrators in the public and private sectors from a theoretical point of view and in application to particular cases. Such issues as corporate responsibility to communities, shareholders, and competitors, bribery, honesty, racism, ecology, and false or misleading advertising will be discussed. (Cross-list BUSA/PUBA 481)
PHIL 482  Environmental Ethics (3)
This course will examine the history of philosophical and ethical systems and their implications for human interactions with the Earth’s environment. This course will be centered around readings and discussions of selections from historically important works in the field (such as A Sand County Almanac by Aldo Leopold) in the context of current controversies involving environmental ethics.

PHIL 486  Science and Religion (3)
An examination of the relations between the two great human enterprises - Science and Religion. In historical contexts, and as they exist at the present. This course addresses questions concerning conflict and harmony between the ideals of science and religion and examines the views of leading scientists and theologians today.

PHIL 496  Selected Topics in Philosophy (v 1-6)
Topics selected will be based on program relevancy and student interest. May be repeated for credit.

PHIL 499  Directed Reading and Research (v)
Individual projects in various fields. To be arranged with the instructor.

POLITICAL SCIENCE

POLS 302  Political Philosophy (3)
Political philosophy is the search for “the best way to live” – what Socrates and Plato called “the Good Life”. This is the foundational course of political science. It approaches the problems of contemporary life, as experienced by the individual, from a “big picture” understanding of human nature. This draws from anthropology, psychology and world history. It brings to bear on the present, the wisdom of primordial, classical, modern and post-modern political philosophy. (Cross-list PHIL 302)

POLS 308  Science and the Modern Prospect (3)
Examines the history, philosophy and politics of science. Studies of major ideas in the history of science and of contemporary perspectives on the methods, purpose, scope, and limits of science. Offers students an understanding of scientific thought and practice from a humanistic perspective. (Cross-list HIST/PHIL 308)

POLS 316  Constitutional Law (3)
An examination of the nature and development of the United States constitutional system. Emphasis on the role of the courts in interpreting the concepts of separation of powers, federalism, the police power, and the commerce clause. In addition, a study of fundamental rights as protected by the United States Constitution and other legal provisions and the role of the courts in interpreting freedom of expression and conscience, due process, and equal protection of the laws will be covered. (Cross-list PUBA 316)

POLS 320  Global Issues (3)
For the last 400 years, the quality of life on the planet has been increasingly shaped by global forces, many of which now seem out of control and increasingly destructive. The key players have been large centralized organizations: first nation-states and their empires, now multinational corporations. This course looks at global trends by focusing on illuminating area case studies. It attempts to offer lessons relevant to local issues and lives.

POLS 326  Environmental Politics (3)
This course looks at the current environmental crisis from the perspective of the two revolutions in humanity’s relationship with the natural world: the development of agriculture 10,000 years ago, and the development of industrial-urban society beginning 400 years ago. This provides a context for evaluating the environmental politics of the United States, other industrial nations, and multinational corporations. The course concludes with a focus on Hawai‘i and a consideration of alternative approaches.

POLS 330  American Politics (3)
This course offers an in-depth understanding of the basic values and institutions of American government. The course includes a dialogue between indigenous (native) American and European sources. The focus is on the values of democracy, freedom, individualism, social responsibility, and the institutions of republicanism: the separation of powers, checks and balances, and the free market. The course also provides opportunities to integrate personal experiences with a demonstration of students’ understanding of a variety of contemporary political issues.

POLS 342  Indigenous Peoples and Modernity (3)
This course offers a comparative understanding of the growing importance of nations not represented by states - the indigenous peoples of the fourth world. Case studies will draw from the experience of Native Hawaiians, Native Americans, Australian Aborigines, and South African San (among others) to clarify struggles for cultural and political sovereignty, and the growing contribution of such earth-based societies to politics and cosmology beyond modernity. The goal will be to facilitate constructive discourse between indigenous peoples and the citizens of industrial nations. (Cross-list ANTH/HPST 342)

POLS 370  Politics and Public Policy (3)
An introduction to the processes through which public policy is formulated and executed in the United States and selected foreign political systems. Concern is focused on the comparative study of political relationships of administrative agencies with clienteles, interest groups, and the legislative, executive, and administrative branches. Special attention is also given to questions of administrative responsibility and ethics in the public services.

POLS 371  Global Futures (3)
This course tries to make sense of the multiple crises afflicting industrial society; e.g. endemic warfare, terrorism, permanent damage to the biosphere, starvation, over-consumption, and the disintegration of family and community life. The following questions are considered: What is the connection between crisis and transformation? How was the world view that sustains our life created? How do world views come and go? The course surveys the creative cutting edge of several disciplines from cultural history to psychology and the natural sciences, clarifying signs of radical transformation. What is the role of the individual in envisioning a future society?

POLS 378  Meaning of Mass Media (3)
This course examines how mass communications increasingly shapes modern values and behavior. The birth of mass communication with the industrial production line at the beginning of the 19th century is traced to the electronic revolution of satellite communication and the Internet. The analysis includes: the differences between propaganda, socialization and education; the central role of advertising and entertainment in modern culture; whose messages get communicated, why, and to what effect; and the ways in which the medium itself determines the content of the message. Possibilities for preferred change are considered.

POLS 381  Hawai‘i Politics (3)
What are Hawai‘i’s most urgent problems? What are their roots? What are the solutions? Pre-contact Native Hawaiian “island politics” is used as a baseline for evaluating the last 200 years of Americanization. This course offers an in-depth understanding of the basic values, institutions, and practices of government in Hawai‘i, setting up a conversation between indigenous (Native) Hawaiian, European, Asian and other Polynesian voices. The course focuses on economic policy, environmental issues, and democratic participation in decision-making. (Cross-list HPST 381).

POLS 386  State and Local Governments (3)
Principles and problems of administration at the state and local levels. Focus on different forms of government utilized in various regions of the United States with an emphasis on Hawai‘i State Government.
POLS 420  Politics of Culture (3)
Culture has lost its innocence. No longer simply the “traditional,” culture has become highly political in the modern world. Issues such as race, gender, ethnicity, and cultural identity have become hotly contested and have served as rallying points for cultural revitalization, protest movements, and even wars. Who has the right to decide these issues? On what criteria can these decisions be based? This course will investigate these topics in cross-cultural perspective, with special emphasis on the contemporary Pacific (including Hawai‘i). (Cross-list ANTH 420)

POLS 430  Politics and Film (3)
This course offers a holistic understanding of the unique capacity of film to shape culture, consciousness, society, and politics. In addition to dealing with the explicitly political content and impact of specific films, the course also covers the politics of film: the political economy of film production and distribution. This course is interdisciplinary, integrating material from psychology, anthropology, political economy, and history.

POLS 450  Asian Politics (3)
This course examines the political and social factors which determine domestic and foreign policy in China, Japan, India, and other Asian nations. Topics covered include: political development, government processes and institutions, the forces shaping political decisions, and the process of revolution.

POLS 496  Selected Topics in Political Science  (v 1-6)
Topics selected will vary, with emphasis on relevancy and student interest. Topics may include: Politics in Films, Foreign Policy, and other topics. May be repeated for credit.

POLS 499  Directed Reading and Research  (v)
To be arranged with the instructor.

PSYCHOLOGY

PSY 302  Seminar on Psychology of Women (3)
Surveys traditional theories of the female psyche and critically evaluates historical views of women and their roles in light of feminist theory. Includes discussion of such issues as: domestic violence, child rearing practices, rape myths, educational and employment discrimination as they pertain to women today.

PSY 304  Perspectives on Human Nature (3)
What does it mean to be human? Do human beings have a purpose? Examination of the literary and philosophical visions of human nature from the Greeks to the present. Consideration of the relations between humans and animals, and humans and computers. Discussion of the attempts by contemporary systems analysts, neurologists, biologists, and social scientists to develop an adequate definition of human nature. (Cross-list PHIL 304)

PSY 322  Learning, Motivation, and Behavior Modification (3)
This course provides the conceptual tools for analyzing the functional relationships between behavior and the environment. Practical applications of learning theory principles are developed through behavior modification exercises designed to help students in their own self development efforts.

PSY 323  Comparative Animal Psychology (3)
Biological, ecological, social, and learned bases of animal behavior based on laboratory and field investigations.

PSY 324  Psychology of Emotion (3)
Survey of traditional views and leading theories, and research in related topics.

PSY 325  Cognitive Psychology (3)
Theories, assumptions, empirical findings, and applications of cognitive psychology. Topics include attention, learning, memory, concept formation, communication, inference, and imagery.

PSY 331  Physiological Psychology (3)
Physiological basis of vision, audition, motivation, emotion, and learning.

PSY 340  Childhood and Adolescence (3)
Several topics such as infant-caretaker interaction, the nature-nurture controversy, parenting strategies, identity development, and others will be selected and covered in depth. Recommended preparation: a developmental psychology course.

PSY 341  Social Behavior (3)
The study of social behaviors from an interdisciplinary approach. Topics will include interpersonal and intergroup relations, class and cultural influences, group dynamics in prosocial and antisocial behavior, and social change. (Cross-list SOC 341)

PSY 342  Educational Psychology (3)
The aim of this course is to furnish the prospective teacher with the basic psychological sophistication needed for classroom teaching. Topics include the role and scope of educational psychology, meaning and learning, evaluation and measurement, and social, affective, cognitive, and development factors in learning.

PSY 351  Culture, Thought, and Behavior (3)
A cross-cultural investigation of concepts of self, the socialization process, personality development, interpersonal relations, world views, and the various forms of personal and cultural expressions. (Cross-list ANTH 351)

PSY 352  Varieties of Sexual Expression (3)
This course examines varieties of sexual behavior across cultures and across primate species. Special emphasis is placed on the relationship between social organization, psychological adjustment, and sexuality.

PSY 353  Conflict Resolution (3)
Factors contributing to interpersonal and societal conflict are explored along with methods for resolution. Structured role play with mediation and other techniques will be included.

PSY 371  Abnormal Psychology (3)
Nature, possible causes, and treatment of abnormal behavior; ethics, issues, and classifications are also presented.

PSY 372  Systems of Psychotherapy (3)
A survey of psychotherapeutic approaches that includes each system’s theory of personality development. Special attention will be given to the therapeutic process and the client-therapist relationship.

PSY 373  Counseling Skills (3)
Developing expertise in aspects of the helping relationship in group and individual models, including listening and reflection, goal setting, handling confrontation, concentration and denial, ethical and boundary issues, determining personal style and group process.

PSY 374  Ethics in Counseling and Psychotherapy (1)
This course familiarizes students with ethical principles, common ethical dilemmas, and processes of ethical decision-making within the fields of counseling and psychotherapy. Prerequisite: At least one of the following courses: PSY 372, 373, 406 or an appropriate lower-division course in counseling or psychotherapy.

PSY 396  Workshops and Special Seminars in Psychology  (v)
Topics may include parenting, eating disorders, and management of emotion such as anxiety and aggression. Instruction will be given in various formats that emphasize student participation. Class duration will vary depending on number of credits offered. May be repeated for credit.
PSY 402 Historical and Philosophical Foundations of Modern Psychology (3)
This course focuses on current psychological theories (e.g., behaviorism, humanism, psychoanalysis) and traces their development through both Asian and Western philosophical traditions. (Cross-list PHIL 402)

PSY 403 Causation and Prevention of Substance Abuse and Addiction (3)
This course covers the diagnosis of substance addiction, the nature of the addictive process, causal factors, and primary prevention. Pre: Survey of psychology course

PSY 404 Social Correlates of Substance Abuse and Addiction (3)
Examines familial and social aspects of substance use, including a critical analysis of co-dependency concepts, the relationship between drug use and criminality, United States drug regulations, and drug use in special populations. Pre: Survey of psychology course

PSY 405 Biological Correlates of Substance Abuse and Addiction (3)
This course presents the basic features of the central nervous system, the physiology and pharmacology of drug action, and the biomedical aspects of addiction. Pre: Survey of psychology course

PSY 406 Assessment and Treatment of Substance Abuse and Addiction (3)
Focuses on diagnosis, methods and levels of evaluation, documentation, referral and case management issues, major treatment models (12-step relapse prevention, residential and group modalities, family interventions), stages and processes of change, and ethics. Pre: Survey of psychology course

PSY 407 (Alpha) Practicum in Psychology (v)
Opportunities will be provided for supervised experience in local settings such as preschool, elementary school, hospital, industry, YMCA, and crisis intervention centers. This course can be taken either in conjunction with an ongoing content course or as applied work after successful completion of an appropriate content course. May be repeated for credit with consent of instructor. Be advised that practicum sites may require current TB clearance and criminal background checks. Note: Students participating in Practicum must sign the UH-West Oahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: Consent of Instructor

PSY 407B Psychology Practicum: Interventions Related to Substance Use (v)
Supervised experience working in a program focused on the prevention or treatment of substance-related problems. Be advised that practicum sites may require current TB clearance and criminal background checks. Note: Students participating in Practicum must sign the UH-West Oahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: PSY 403 or 406, and PSY 373, or appropriate courses in counseling skills and substance-related problems

PSY 408 Group Interventions in Substance Abuse & Addiction (3)
This course provides an understanding of basic theory and practice in group treatment of substance-related disorders, and the opportunity to learn practical skills involved in facilitating groups focused on substance abuse and addiction. Highly recommended for students seeking State certification as Substance Abuse Counselors.

PSY 412 Psychological Testing (3)
The techniques for measuring differences in personality, aptitude and intelligence are covered in this course. The construction and validation of instruments are also treated. Participants learn the rudiments of administering tests and interpreting test scores.

PSY 422 Magic, Witchcraft, and the Supernatural (3)
A cross-cultural investigation of religious beliefs and practices. The course will cover rites of transition, death and the afterlife, gods, ritual, charismatic religious leaders, religious movements, ghosts, traditional curing, shamanism, demons, witches, and sorcerers. (Cross-list ANTH 422)

PSY 429 Seminar in Experimental Psychology (3)
Seminar on recent literature in some field (mutually selected by faculty and student) and appropriate alternative research strategies and techniques. May be repeated for credit with consent of instructor.

PSY 442 Exceptional Child (3)
Evaluation of physical, emotional, and intellectual deviations; effects on growth and development of children. Recommended preparation: PSY 340, or equivalent developmental psychology course

PSY 450 Small Groups (3)
This course will study the small group as a medium for personal growth and improvement of interpersonal communication skills. Special attention will be given to training in the dynamics of group participation and leadership. (Cross-list SOC 450)

PSY 460 Seminar in Personality Theory (3)
A critical examination of major theoretical perspectives on personality development, functioning, measurement, and change.

PSY 474 Culture and Mental Illness (3)
A cross-cultural study of mental illness and therapeutic practices comparing Western and non-Western cultures. (Cross-list ANTH 474)

PSY 475 Psychology of Healing (3)
This course examines the subjective experience of illness in its social context, the professional definitions of disease, and the effects these have in the psychology of treating patients with serious or chronic medical problems. Emphasis is placed on the connections between mind and body in illness and healing.

PSY 480 Organizational Behavior (3)
The focus of this course is on the impact of the organizational and industrial environment on the personality of the individual. Course content includes a survey of the factors involved in industry and organizational life, such as job analysis, selection, motivation, worker satisfaction, and styles of leadership. (Cross-list BUSA/PUBA 480)

PSY 496 Selected Topics in Psychology (v 1-6)
Topics selected will vary with student interests; emphasis will be on relevancy and application of theory and analysis of problem solving. Examples: aging, early experience, humanism, dream analysis, extrasensory perception, comparative analysis of learning, and environmental problems. May be repeated for credit.

PSY 499 Directed Reading and Research (v)
To be arranged with the instructor.

PUBLIC ADMINISTRATION

PUBA 301 Health Care Administration (3)
This course is an overview of the health care system and the unique responsibilities of health care administration within a variety of health care organizations.

PUBA 302 Health Policy, Politics, and Law (3)
This course examines the role of the United States government in health care, the formation of policy for the health care sector, health care interest groups, as well as political and legal issues for the administration of health care organizations.
PUBA 303 Financial Concepts in Health Management (3)
This course explores the concepts involved in the role and structure of the finance function in health care organizations and examines knowledge and tools for budgeting, reporting, monitoring, and reimbursements.

PUBA 305 Managing Criminal Justice Agencies (3)
Analysis of the structure and management of criminal justice agencies within a systems context. Topics include determining agency mission, policies and procedures, complexities of organizational structure, intra- and inter-governmental coordination of justice personnel.

PUBA 306 Principles of Public Administration (3)
Development of governmental administration in the United States and particularly in Hawai‘i: theories of administrative organization, principles and methods of administrative management and executive leadership, interpersonal and intergroup relationships, levels of decision-making, ethics, and responsibility.

PUBA 307 Community Health Analysis (3)
This course examines health data, health information resources, and analytical techniques derived from epidemiology to improve the health of communities.

PUBA 309 Criminal Law and Procedures (3)
Materials and cases treating criminal law and procedures within the context of the American polity. Systematic analysis of the role of the citizen in relationship to operational legal principles and procedures of criminal law. An emphasis on contemporary problems and recent court decisions.

PUBA 310 Research Methods in the Public Sector (3)
Examines various research methods as applied to different functional areas in public sector, including health care, human services, and others. Topics include field studies, experiments, content analysis, and surveys.

PUBA 311 Introduction to Criminal Justice (3)
An introduction to the field of criminal justice, including the history, structure, and functioning of the criminal justice system. Topics include police, courts, and corrections.

PUBA 312 Bureaucratic Politics (3)
This course is designed to describe and explain the ways in which politics and administration relate. Policy analysis and social criticism are discussed within the context of public administration and the political environment.

PUBA 313 Communication Skills for Administrators (3)
Writing and public speaking for the improvement of communication for managers.

PUBA 314 Labor-Management Relations in the Public Service (3)
Study of labor-management relations; the history, organization, and relationship to operational legal principles and procedures of labor management. An emphasis on the role of the citizen in relationship to operational legal principles and procedures of labor management. An emphasis on contemporary problems and recent court decisions.

PUBA 315 Survey Techniques for Administrators (3)
Reviews the general nature of research and its usefulness in problem solving. The application of various survey techniques to the “real world” informational needs of administrators and organizations will be covered. Students will become familiar with such techniques as sampling, questionnaire development, collation of data, and computer programming of data. The incorporation of these techniques into a good research proposal will also be covered.

PUBA 316 Constitutional Law (3)
An examination of the nature and development of the United States constitutional system. Emphasis on the role of the courts in interpreting the concepts of separation of powers, federalism, the police power, and the commerce clause. In addition, a study of fundamental rights as protected by the United States Constitution and other legal provisions and the role of the courts in interpreting freedom of expression and conscience, due process, and equal protection of the laws will be covered. (Cross-list POLS 316)

PUBA 320 Correctional Administration (3)
This course will provide an overview of correctional administration in America. It will examine corrections as a social institution, the place of corrections in the criminal justice system, federal and state prison systems, institutional management (staffing, programs and services), and future directions such as the current trend toward community-based corrections.

PUBA 321 Probation, Parole, and Community-Based Corrections (3)
Administrative organization and management in probation and parole systems. Problems of work-release and school-release programs for institutional inmates; administration of halfway houses; non-residential programs for probationers, parolees, and drug abusers; community residences for juvenile offenders; supervision of foster care programs.

PUBA 322 Issues in Community Policing (3)
An examination of community policing in theory and as actually practiced in various cities. Topics include historical evolution, rationale, implementation strategies, model programs, and methods of evaluating program effectiveness.

PUBA 324 Media, Violence, and Crime (3)
The nature and scope of crime-related violence in the media with particular emphasis on television, newspapers, and the cinema. An analysis of the impact of media violence on individuals, groups, and society as a whole.

PUBA 326 Ethical Dilemmas in Criminal Justice (3)
This course examines ethical issues faced by police, prosecutors, defense attorneys and other participants in the justice system. Improving ethical behavior through better screening, training, and performance monitoring programs are explored.

PUBA 330 Computer Skills for Administrators (3)
This course is designed to acquaint the student with microcomputer hardware and software. Students will be introduced to applications commonly used by administrators, and will be provided with hands-on experience. The hardware will be Intel-based PCs. The software will include, but will not be limited to, office applications running under Microsoft operating systems. Finally, material on networking, the communications infrastructure, and information systems will be presented. (Not recommended for students who have completed an introductory course in computer applications.) (Cross-list BUSA 330)

PUBA 340 Administrative Decision-Making (3)
Provides an analysis of the managerial role as a decision-maker. It investigates the logic of the decision-making process, including the effect of environmental factors and the role of quantitative techniques. Consideration is also given to the behavioral implications of decision-making activities.

PUBA 351 Human Resources Administration (3)
This course provides a general survey of theories and contemporary practices in the process of public and private personnel administration. In addition to topics such as recruitment and placement, training and development, compensation and performance appraisal, this course will also focus on techniques for motivation, productivity, and creativity associated with individual and organizational effectiveness. (Cross-list BUSA 351)

PUBA 352 Comparative Public Administration (3)
Comparative ecology of public administration in selected countries; analysis of similarities and differences in administrative structures and functions in developed and developing nations; practicalities of cross-cultural transferability of administrative concepts and processes.

PUBA 355 Labor-Management Relations (3)
Study of labor-management relations; the history, organization, and relationship to the administrative process. Primary focus is on labor-management relations in the private sector, but course will also cover the basic factors which distinguish private from public employment relations. Specific consideration given to current problems on the mainland and in Hawai‘i. (Cross-list BUSA 355)

PUBA 367 Labor-Management Relations in the Public Service (3)
Review and analysis of the basic factors which distinguish private from public employment relations, and examination of the development of recent legislation and programs on the federal, state and municipal levels. Specific considerations given to current problems on the mainland and in Hawai‘i.

70
PUBA 399 Study Abroad (v 1-6)
Registration in this course allows enrolled registration status for students studying abroad. Courses completed abroad may remain in this category as elective credit and be applied to a Bachelor’s degree up to a total of 6 credits. Note: Students must complete the Study Abroad Application Packet prior to registration into this course. Pre: Consent of faculty advisor

PUBA 406 Contemporary Problems of Justice Administration in America (3)
Survey of major issues and problems related to the administration of justice in America. Such issues as politics and administration of justice, police discretion, prosecutorial discretion, plea bargaining, criminal defense, trial and sentencing, probation, and parole will be discussed.

PUBA 409 Legal Foundations of Justice Administration (3)
Local, state, and federal judicial systems; constitutional, judicial, and legislative influences on the administration of justice.

PUBA 410 Issues in Criminal Investigation (3)
Legal and scientific issues and techniques in criminal investigation. Consideration of conduct at the crime scene, interrogation of witnesses and suspects, legal implications of scientific technologies, and presentation of evidence in court.

PUBA 411 Emergency Management and Disaster Preparedness (3)
This course will examine emergency management, planning, and response techniques. Emphasis will be placed on effective training and coordination of medical facility personnel, public and non-profit agencies, and the military to deal with a variety of man-made and natural events.

PUBA 414 Public Communication Campaigns (3)
Design and implementation of public communication campaigns in such areas as, disaster preparedness, crime prevention, environmental protection, and social services. Use of media and interactive skills for increasing knowledge and modifying behavior in targeted populations.

PUBA 431 Juvenile Delinquency (3)
An analysis of the different forms of juvenile deviance, their causes, means of control, and societal responses. (Cross-list SOC 431)

PUBA 434 Criminology (3)
This course will explore the major theories of crime causation, the measurement of crime and its impact, various crime typologies, and the overall societal reaction to crime and criminal offenders. A major focus of this course is the exploration of possible social programs and policies that might be initiated to achieve a combination of crime reduction and social justice. (Cross-list SOC 434)

PUBA 435 Domestic Violence (3)
An examination of domestic violence including theories of causation, prevalence in American society, types of abuse, characteristics of victims and abusers, and responses by the criminal justice system.

PUBA 446 Contemporary Issues in Health Care (3)
An examination of current and emerging issues relating to regulation, consumer behavior, technology and ethics in the health care field.

PUBA 460 Environmental Policy Planning and Administration (3)
This course will focus on the organization of government agencies in the formation and implementation of public policy on environmental issues. Assessment questions, laws and regulations, and the role of public participation will be covered. This course will also cover environmental management as it relates to both private and public sector. (Cross-list BUSA 460)

PUBA 461 Social Dimensions of Disaster Response (3)
Overview of empirical vs. theoretical approaches; human behavior in disaster, myths and reality; group disaster behavior; community social systems and disaster; cultures, demographics and disaster behavior distinctions and model building in sociological disaster research.

PUBA 462 Disaster Recovery and Business Continuation (3)
This course is intended for novices in business continuity and disaster recovery planning. Topics include business continuity planning; recovery of information and communication system; the purpose, goals and objectives of plan development; and initial response to catastrophic events. (Cross-list BUSA 462)

PUBA 463 Disaster Recovery and Hazard Mitigation (3)
Household, organizational, and community recovery from disasters discussed in the context of mitigation activities to reduce vulnerability to disasters. Recovery policies, processes and outcomes are examined at the local, state, and federal levels. Issues related to local adoption of mitigation measures are considered. The course addresses chemical properties of hazardous materials and wastes; legal requirements for their handling, storage, transportation, and disposal; methods of protecting employees, facilities, and the community.

PUBA 464 Terrorism and Emergency Management (3)
This course will identify domestic and international terrorist organizations, analyze their objectives and tactics, and examine the law enforcement and military response. Topics will include biological, chemical and nuclear terrorism, cyberterrorism, and an assessment of the level of preparedness within the U.S.

PUBA 470 Program Planning and Evaluation (3)
Principles and problems of program planning and evaluation. PPBS and other approaches to cost-effectiveness by state governments are explored.

PUBA 474 Organizational Behavior (3)
The focus of this course is on the impact of the organizational and industrial environment on the personality of the individual. Course content includes a survey of the factors involved in industry and organizational life such as job analysis, selection, training, motivation, worker satisfaction, styles of leadership. (Cross-list BUSA/PSY 480)

PUBA 475 Administrative Law (3)
Role and nature of administrative law, procedural requirements, and judicial review of administrative actions, safeguards against arbitrary action, delegation of legislative power, legal principles and trends in the development of public administration. Also includes review and analysis of contemporary problems in administrative law, regulatory administration, informal actions, administrative discretion, and its abuses.

PUBA 478 Epidemiology (3)
This course introduces epidemiological concepts and methods used to resolve health problems and to assist in clinical practice and health management. Description of disease patterns, formulation of logical inferences, and scientific reporting will be emphasized. Applications of epidemiological thinking to the natural history and etiology of disease control, clinical decision-making, health planning, and evaluation will be covered.

PUBA 480 Organizational Behavior (3)
The focus of this course is on the impact of the organizational and industrial environment on the personality of the individual. Course content includes a survey of the factors involved in industry and organizational life such as job analysis, selection, training, motivation, worker satisfaction, styles of leadership. (Cross-list BUSA/PSY 480)

PUBA 481 Ethics and Administration (3)
Consideration of the ethical problems that face administrators in the public and private sectors from a theoretical point of view and in application to particular cases. Such issues as corporate responsibility to communities, shareholders, and competitors, bribery, honesty, racism, ecology, and false or misleading advertising will be discussed. (Cross-list PHIL/USHA 481)

PUBA 482 Health Care in Cultural Context (3)
This course examines health care systems in a variety of countries. Anthropological theory will be used to analyze and understand cultural characteristics in health and medical care. Culturally appropriate and sensitive services for local ethnic population groups will also be examined.
PUBA 486 Senior Project (v)
With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communication skills, developing research and information retrieval techniques, and other research-related competencies. Pre: Consent of instructor

PUBA 490 Administrative Practicum (v)
This is a field exercise course. Students are provided internships in either business, education, or government. As an intern, the student is delegated the responsibility of developing the solution to some problem or asked to complete a relevant or characteristic task. Students report on their experience using their understanding of administrative theory and practice. Note: Students participating in Practicum must sign the UH-West O‘ahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: Consent of instructor

PUBA 496 Selected Topics in Public Administration (v 1-6)
Topics will vary with program relevancy and student interest. May be repeated for credit

PUBA 499 Directed Reading and Research (v)
To be arranged with instructor.

SOCIAL SCIENCES

SSCI 300 Philosophy of the Social Sciences (3)
The goals of this course are to understand the philosophical bases and historical origins of theories and methodologies in the social sciences. It is an interdisciplinary introduction to the social sciences: how they developed, how they are connected, and how they are used

SSCI 301 Methods and Techniques in Social Science Research (3)
An examination of the various stages involved in social research. Areas to be covered include the relationship between theory and research methods, sampling and measurement, research designs, data collection instruments, and data analysis and reporting.

SSCI 310 Applied Statistics I (3)
Methods to describe quantifiable data through frequency distribution and graphic methods, sampling, probability, estimation, hypothesis testing, and analysis of variance. Pre: Intermediate algebra or college algebra with a "C" or better or successful completion of the UH West O‘ahu math placement test.

SSCI 311 Critical Thinking and Problem Solving (3)
An interdisciplinary course covering the practical application of logic, evidence, and the scientific method to the evaluation of data and arguments. Students will use both written and spoken communication to critically analyze selected contemporary issues.

SSCI 317 Fieldwork
This course examines the development of fieldwork as a means to investigate societies and cultures, both at home and abroad. It covers the goals and ethics of fieldwork, the nature of the fieldwork experience, the interaction of informants and the production of knowledge, and how we “write culture.” Students will develop qualitative, cross-cultural research skills – cultural inventories, kinship charting, genealogical mapping, spatial and ritual analysis, cognitive mapping, textual analysis, life histories, various types of qualitative interviewing, and participant-observation. Students will also be trained in various recording techniques and will conduct several small projects within the multicultural Hawai‘i community.

SSCI 326 Hawaiian and Pacific Environments (3)
This course will examine historic and current ecological principles and human impact on the environment. Course objectives include: 1) learning about underlying scientific principles which affect Earth’s environment, 2) evaluating problems arising from human interaction with the environment, and 3) examining both scientific and cultural solutions to environmental problems, especially with reference to Hawai‘i. (Cross-list HPST 326)

SSCI 340 Computer Applications (3)
This course is designed to provide “hands-on” experience with the personal computer through the use of statistical packages including Lotus, SPSS for Windows, and others. Students will learn how to enter, analyze, and present data. Topics covered will include data collection and management, statistical analysis of qualitative and quantitative data, and the use of plots and charts. Pre: SSCI 310 or a lower-division statistics course

SSCI 399 Study Abroad (v 1-6)
Registration in this course allows enrolled registration status for students studying abroad. Courses completed abroad may remain in this category as elective credit and be applied to a Bachelor’s degree up to a total of 6 credits. Note: Students must complete the Study Abroad Application Packet prior to registration into this course. Pre: Consent of faculty advisor

SSCI 410 Applied Statistics II (3)
This course deals with the quantitative methods of regression, analysis of variance, and experimental design. It starts with a review of basic descriptive and inferential statistics, followed by simple and multiple regression. Then it covers the principles of experimental design and uses those concepts for analysis of variance. The approach is through case studies and real data analysis. Pre: SSCI 310 or equivalent

SSCI 486 Senior Project (v)
With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communications skills, developing research and information retrieval techniques, and other research-related competencies. Pre: SSCI 301, 310 and consent of instructor

SSCI 490 Social Sciences Practicum (v)
Students are provided an internship with an appropriate community agency. As an intern, the student is delegated the responsibility of developing the solution to a well-defined problem or is asked to complete a relevant task. Students report on the experience using their understanding of the field in which they are working. Note: Students participating in Practicum must sign the UH-West O‘ahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity. Pre: Consent of instructor

SSCI 491 Community-Based Education and Service Learning (3)
This course helps to fulfill UH West O‘ahu’s mission for development of public service activities. Each semester the course will focus on one or more of the following activities: tutoring and/or mentoring immigrant students and/or their parents, working with community resource people, conducting research on Hawai‘i’s multi-cultural communities and issues of importance to them, participating in workshops that will provide appropriate background and training for these activities. Requirements: 8 hours per week (on-site, workshops, etc.). (Cross-list HUM 491) Note: This course can also be used as a senior practicum site, with the approval of the student’s faculty advisor. Students participating in off-campus service learning or practicum activities must sign the UH-West O‘ahu’s Assumption of Risk and Release Form. This form must be completed prior to beginning this off-campus activity.

SSCI 496 Selected Topics in Social Sciences (v 1-6)
Topics will vary with student interest and relevancy to the program. May be repeated for credit.
SOCIOLOGY

SOC 311 Social Stratification (3)
This course provides a study of the tendencies and problems involved in the distribution of wealth, power, status, and prestige in different kinds of social systems.

SOC 313 Sociology of Work (3)
This course examines the changing nature and social organization of work. Topics include labor history and labor organization, employment and unemployment, occupations, impact of technology, and cross-national comparisons.

SOC 324 Race and Ethnic Relations (3)
A general survey of the field of race and ethnic relations with attention to general processes operating in intergroup contact. Areas to be covered include the social construction of race and ethnicity, the social histories of selected American minorities, the structure of intergroup relations, and the nature, forms and consequences of prejudice and discrimination.

SOC 329 Organizations, Individuals, and Society (3)
This course provides an analysis of rationally designed systems of interpersonal behavior. The characteristics, attributes, and problems of bureaucracies such as government, business, and non-profit agencies are considered, as are alternatives to bureaucracies.

SOC 334 Deviant Behavior (3)
This offering focuses on the action systems occurring outside the range of institutional expectations. The analytical tools of sociology (e.g., race, status, reference group, opportunity structure) are applied to facilitate an understanding of aberrant behavior.

SOC 341 Social Behavior (3)
The study of social behaviors from an interdisciplinary approach. Topics will include interpersonal and intergroup relations, class and cultural influences, group dynamics in prosocial and antisocial behavior, and social change. (Cross-list PSY 341)

SOC 352 Sociology of Education (3)
The relationship between education and society is examined from a variety of sociological perspectives and empirical studies. Topics include social mobility and stratification, schools as organizations, and the dynamics of race, class, and gender in education.

SOC 362 Gender, Culture, and Society (3)
An exploration of gender in individual, social, and cultural contexts. Examines the interrelationship of biological and environmental factors, socialization processes, institutional contexts, and prospects for change and gender equity. (Cross-list ANTH 362)

SOC 401 Urban Sociology (3)
This course examines the growth of cities and urban settings on social behavior, relationships, and institutions. Topics include the impact of international migration, issues of urban planning, transportation, communications, housing, families, education, employment, community relations, and services.

SOC 411 Aging in Mass Society (3)
The study of aging in socio-cultural context, with emphasis on theories, methodologies, and research findings in the field. Topics include the status and roles of the aged, demography of aging, resources and social services and the elderly, employment and retirement, and personal and societal responses to aging.

SOC 412 Death, Dying and Bereavement (3)
This course examines the concepts, theories and principles related to death, dying and bereavement. An analysis of the needs and concerns of life-threatened individuals and survivors will be conducted. Emphasis will be placed upon effective support and grief recovery skills. Various social, psychological, cultural, and societal perspectives on dying and grief will be investigated.

SOC 418 Women and Work (3)
This course examines the social construction of work as a gendered set of activities. Topics include the gender division of labor locally, nationally, and internationally; gendered differentials in labor supply, training, wages, working conditions, and unemployment; historical trends and future directions.

SOC 423 Social and Cultural Change (3)
An examination of the causes, processes, and effects of social change in simple and complex societies with emphasis on the major theories of social and cultural change. (Cross-list ANTH 423)

SOC 431 Juvenile Delinquency (3)
An analysis of the different forms of juvenile deviance, their causes, means of control, and societal responses. (Cross-list PUBA 431)

SOC 434 Criminology (3)
This course will explore the major theories of crime causation, the measurement of crime and its impact, various crime typologies, and the overall societal reaction to crime and criminal offenders. A major focus of this course is the exploration of possible social programs and policies that might be initiated to achieve a combination of crime reduction and social justice. (Cross-list PUBA 434)

SOC 450 Small Groups (3)
This course will study the small group as a medium for personal growth and improvement of interpersonal communication skills. Special attention will be given to training in the dynamics of group participation and leadership. (Cross-list PSY 450)

SOC 451 Analysis of Marriage and the Family
This course emphasizes a critical examination of socio-historical continuities and discontinuities in family formations, family dynamics, family activities, and family dissolution. Theoretical and methodological analysis and policy implications will be emphasized.

SOC 456 Peoples of Hawai‘i (3)
An interdisciplinary course utilizing a variety of theoretical perspectives for examining the creation of Hawai‘i’s multi-ethnic culture and society. Topics include the foundation provided by the indigenous culture, changes wrought by cultural contacts, demographic changes, and social movements. (Cross-list HPST 456)

SOC 470 Sociological Theory (3)
This course will examine sociological theories, with emphasis on the works of classical theorists. The systematic examination of the application of sociological theory to the analysis of specific social problems, issues, and institutions will be emphasized. Attention will be given to the relevance of classical perspectives on current and future sociological theory.

SOC 496 Selected Topics in Sociology (v 1-6)
Topics selected will vary with student interests; emphasis will be on relevancy and application of theory and analysis to problem solving. Examples: sociology of work and leisure, religious institutions in modern society, and gender roles in modern society. Course content will vary. May be repeated for credit.

SOC 499 Directed Reading and Research (v)
To be arranged with the instructor.
Faculty and Staff

**ALETHEA, David Funt**, Professor of Philosophy, B.A., University of Wisconsin, Philosophy, 1959; M.A., Columbia University, Philosophy, 1963; Ph.D., Columbia University, Philosophy, 1966.


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HASEGAWA, Jasmine, Library Technician, B.A., University of Hawai‘i at Mānoa, Sociology, 1973; M.L.S., University of Hawai‘i at Mānoa, Library Studies, 1974


HERMAN, Louis, Professor of Political Science, B.A., University of Cambridge, Medical Sciences, 1970; M.A., University of Hawai‘i at Mānoa, Political Science, 1978; Ph.D., University of Hawai‘i at Mānoa, Political Science, 1988.

HODGSON, Lynn M., Professor of Science, B.S., College of William and Mary, Biology, 1970; M.S., University of Washington, Botany, 1972; Ph.D., Stanford University, Biological Sciences, 1979.


ISHIKAWA, Shirley, Secretary to the Chancellor, A.A., Kapi‘olani Community College, Secretarial Science, 1968.

JAVELLANA, Jean, Secretary to the Vice Chancellor, B.A., University of Hawai‘i-West O‘ahu, Social Sciences, 2002.

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MAENO, Linda, Information Technology Specialist, B.S., University of Hawai‘i at Mānoa, Information and Computer Sciences, 1982.
MAKI, Sandra, Secretary, Center for Labor Education and Research (CLEAR), Kapi‘olani Community College, Certificate in General Clerical and Data Entry, 1978.

MALLOTT, Mary, Associate Professor of Business Administration, B.S., Manchester College, History, 1976; M.S., Purdue University, Industrial Administration, 1980; Ph.D., University of Pittsburgh, Business, 1993.


MIRONESCO, Monique, Instructor in Political Science, B.A., University of California - San Diego, Political Science, 1992; M.A., San Diego State University, Political Science, 1994; Ph.D., University of Hawai‘i at Mānoa, Political Science, 2003.

MOBLEY Jr., Joseph R., Professor of Psychology, B.S., Denison University, Psychology, 1976; M.A., California State University at Sacramento, Psychology, 1978; Ph.D., University of Hawai‘i at Mānoa, Psychology, 1984.


NAKAYAMA, Mark, Custodian.

NISHIGAYA, Linda, Professor of Sociology, B.A., magna cum laude, Chaminade University, Sociology, 1969; M.A., University of Northern Colorado, Social Science, 1970; Ph.D., Ohio State University, Sociology, 1975.

NISHIMURA, Melanie, Clerk-Typist, Student Services Office, B.A., University of Hawai‘i at Mānoa, American Studies, 1986.

ORR, Stan, Assistant Professor of Literature and Film, B.A., Summa Cum Laude, University of California, Riverside, English, 1990; Ph.D., University of California, Los Angeles, English, 1997.

OSHIRO, Ernest, Professor of Economics, B.A., University of Hawai‘i at Mānoa, Economics, 1971; M.S., University of Hawai‘i at Mānoa, Agricultural and Resource Economics, 1977; Ph.D., University of Hawai‘i at Mānoa, Agricultural and Resource Economics, 1978.

OSHIRO, Robyn, Student Services Specialist, B.A., University of Hawai‘i-West O‘ahu, Social Sciences, 1996; M.S., Hawai‘i Pacific University, Information Systems, 2000.

OSUMI, Jean M., Dean of Student Services, B.A., University of Hawai‘i at Mānoa, Psychology; 1981; M.A., University of Hawai‘i at Mānoa, Psychology, 1987.

OTA, Terri, Student Services Specialist, B.A., University of Hawai‘i at Mānoa, Psychology, 1984; M.L.I.S., University of Hawai‘i at Mānoa, Information Management, 1988.

PELOWSKI, Susan, Associate Professor of Psychology, B.A., University of Hawai‘i at Mānoa, Psychology, 1986; M.A., University of Hawai‘i at Mānoa, Clinical Psychology, 1989; Ph.D., University of Hawai‘i at Mānoa, Clinical Psychology, 1994.
PRIZZIA, Ross, Professor of Public Administration, B.A., State University of New York at New Paltz, Social Science and Education, 1964; M.S., State University of New York at New Paltz, Political Science and Education, 1966; Ph.D., University of Hawai‘i at Mānoa, Political Science, Specializing in Public Administration, 1971.

PUETTE, William, Specialist and Director, Center for Labor Education and Research, B.A., St. Vincent College, English, 1969; M.A., University of Pennsylvania at Edinboro, English, 1972; Ph.D., University of Hawai‘i at Mānoa, American Studies, 1989.

RAMISCAL, Lorna, Title III Project Coordinator, B.B.A., University of Hawai‘i at Mānoa, Accounting, 1985.


SHIMABUKURO, Linda R., Clerk, Student Services, B.B.A., University of Hawai‘i at Mānoa, Management, 1986.

STEPHENS, Deborah E., Student Services Specialist, B.A., University of Hawai‘i - West O‘ahu, Business Administration and Social Sciences, 2004.

STILLER, Roland H. E., Professor of Business Administration, B.A., McMaster University, Canada, Economics, 1969; M.A., University of Hawai‘i at Mānoa, Economics, 1970; Ph.D., University of Hawai‘i at Mānoa, Economics, 1975.

TAKAKI, Janice T., Student Services Specialist, B.S., University of Hawai‘i at Mānoa, Human Development, 1982.

TOGO, Clifford, H., Director of Administrative Services, B.B.A., University of Hawai‘i at Mānoa, Accounting, 1977; M.P.A., University of Hawai‘i at Mānoa, Public Administration, 1995.


VINLUAN, Cynthia M., Secretary, Student Services, A.S., Kaua‘i Community College, Secretarial Science, 1977.

WONG, Kathleen, Account Clerk, Administrative Services, Kapi‘olani Community College, Accounting, 1970.

WOOD, Melinda S., Assistant to the Chancellor, B.A., Colorado State University, English, 1973; M.A., Colorado State University, English, 1975; M.S.S., University of Denver, Communications, 1989; Ph.D., University of Hawai‘i at Mānoa, Education Administration, 2000.


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## Index

### A
- Academic Advising 18, 29
- Academic Dishonesty 12
- Academic Dismissal 22
- Academic Distinction 22
- Academic Grievance 12-13
- Academic Probation 22
- Academic Programs 33-36
- Academic Regulations 15-22
- Academic Standards of Progress 32
- Academic Suspension 22
- Accounting 42
- Course Descriptions (See BUSA)
- Concentration Learning Outcomes 41
- Accreditation 10
- Activity Fee 23, 24
- Adding Courses (See Course Registration Information)
- Administrative Organization 10
- UH System 78
- Admissions 15-17
- Application Fee 17
- Advising (See Academic Advising)
- Eligibility 15
- Enrollment 17
- International Students 17
- Military Personnel and Dependents 17
- Nonresident Students 16-17
- Transfer Students 16
- Americans with Disabilities 13-14
- Aerospace Studies Program 56
- Course Descriptions (AS) 57
- Alumni Association 29
- Anthropology (ANTH) 47
- Course Descriptions 57-58
- Concentration Learning Outcomes 45
- Application Fee 17, 23
- Articulated Associate in Science or Associate in Applied Science 16
- Associated Students of the University of Hawai‘i - West O‘ahu (ASUHWO) 29
- Attendance 20
- Auditor 15

### B
- Bachelor of Arts with Distinction 22
- Bachelor of Arts in Social Sciences - Applied Track (BASS) 54-55
- Concentration Learning Outcomes 45
- Bookstore 10
- Board of Regents (BOR) 78
- Business Administration (BUSA) 33-34, 41-43
- Course Descriptions 58-60
- Concentration Learning Outcomes 41
- Majors and Concentrations 33

### C
- Calendar 6-7
- Career Services 29
- Center for Labor Education and Research (CLEAR) 52
- Certificate, Substance Abuse Program and Addiction Studies 50-51, 55-56
- Chancellor’s Philosophy 3
- Certificate-Seeking Student 15
- Challenge Examination 21
- Fee 23
- Change of Registration 18
- Fee 23
- Change of Personal Data or Program 19
- Cheating 12
- Class Attendance (See Attendance)
- Classification of Students 15
- Auditor 15
- Certificate Seeking Student 15
- Classified Student 15
- Full-Time Student 15
- Non-Degree Seeking Student 15
- Part-Time Student 15
- Student Class Status 15
- Unclassified Student 15
- CLEAR 52
- Commencement 36
- Complete Withdrawals 19
- Concentrations, Academic 33
- Concurrent Registration 18
- Conduct, Student 12
- Core, General Education 35
- Course Descriptions 57-73
- Course Load, Maximum 20
- Course Registration Information 18-19
- Course Repetition 20
- Course Withdrawal 18-19
- Credit For Prior Learning 21
- Credit Load, Maximum 20
- Curriculum, Academic Majors 33

### D
- Dean’s List 21
- Degree Alternatives 36
- Delinquent Financial Obligations 26
- Diploma Fee 23
- Disabilities, Persons with 13
- Dismissal, Academic 22
- Distance Education (See Distributed Learning)
- Distinction, Academic 22
- Distributed Learning 53-56
- Division of Humanities 37-40
- Divisional Learning Outcomes 37
- Concentration Learning Outcomes 37
- Division of Professional Studies 41-44
- Divisional Learning Outcomes 41
- Concentration Learning Outcomes 41

### E
- Economics (ECON) 48
- Course Descriptions 60-61
- Concentration Learning Outcomes 45
- Email Notices, Addresses 28
- Employee Tuition Waiver 27
- Administrative Fee for Summer 23
- Enrollment Certification, Veterans 32
- Equal Opportunity Policy 11
- Experiential Learning Courses
- Humanities 38
- Social Sciences 46

### F
- Faculty 74-77
- Faculty Advisors 18, 29
- Family Educational Rights and Privacy Act (FERPA) 11
- Fees 23
- Financial Aid 29-31
- Financial Aid Recipients, Refund 24-25
- Financial Aid Recipients, Repayment 31
- Financial Obligation 26
- Foreign Students (See International Students)
- Full-time Student 15
- Full-time Tuition 23

### G
- General Education Core 35
- Grades 20
- Graduation Requirements 34-36
- Grade Point Average 34
- Graduates, Aid 31
- Grants, Financial Aid 30
- Grievance, Academic 12-13

### H
- Hawaiian-Pacific Studies (HPST) 38
- Course Descriptions 61-62
- Concentration Learning Outcomes 37
- Health Regulations and Requirements 19,28
- History (HIST) 39
- Course Descriptions 62-63
- Concentration Learning Outcomes 37
- Housing 28
- Humanities, Division of 37-40
- Concentration Learning Outcomes 37
- Course descriptions (HUM) 64
- Divisional Learning Outcomes 37
- General Information 37
- Major 33, 38