

University of Hawai'i-West O'ahu

ACADEMIC RECORD UPDATE REQUEST FORM

Please use this form if you have been enrolled at another UH campus after being admitted to UH West O'ahu. No UH official transcript required.

If you have been enrolled at a non UH post-secondary institution after being admitted, you are required to have your official transcript sent from that institution directly to UH West O'ahu for evaluation. **DO NOT USE THIS FORM.**

Any change to your academic record at UH West O'ahu will be posted in your STAR Degree Check (advising notes section), which is located in the MyUH Portal <http://myuhportal.hawaii.edu>. An e-mail notification will be sent to your UH e-mail account when the evaluation is complete.

Last Name First Name Middle Initial

_____-____-____-____ **OR** _____
UH Student ID UH E-mail Address

(1) UH Campus Name: _____

Semester/Year to be Updated: Fall _____ Spring _____ Summer _____

(2) UH Campus Name: _____

Semester/Year to be Updated: Fall _____ Spring _____ Summer _____

(3) UH Campus Name: _____

Semester/Year to be Updated: Fall _____ Spring _____ Summer _____

Signature _____ Date _____

OFFICE USE ONLY

SHATRNS _____ SGASTDN _____
SHATAEQ _____ SAAACKL _____
STAR Advisor Notes _____ Summary Sheet _____

Initials _____ Date _____