

# WASC Timeline and Work Plan

Planning for this reaccreditation process began in Fall of 2008. Our projected activities and emphases over the next five years are presented in a work plan below. In preparing all portfolios, we will share schedules and related deadlines with the campus community members through the Divisions, Academic Senate, and in forums dedicated to the WASC reaccreditation process.

## Detailed Timeline and Work Plan

### 2008 - 2009

- WASC Steering Committee selected - November
- Meeting Schedule for Academic Year Decided
- Communication begins with all stakeholders about WASC expectations and the Institutional Proposal
- Selected faculty and administrators attend WASC workshop in California

### 2009 - 2010

- Needs Survey distributed to faculty, Student Services, and Administrative Services, collected and analyzed - January
- Faculty Professional Development Day determines a range of possible themes for IP
- WASC Committee members and selected faculty attend WASC January Workshop for IP in Oakland
- WASC Committee culls the PD day themes, selects and refines three themes
- Committee presents themes to Divisions through committee representatives
- Themes are approved by Chancellor and faculty
- Committee begins to draft Institutional Proposal
- Monthly updates on WASC IP report and process presented at Faculty Senate meetings
- Series of special meetings held with Academic Divisions to discuss and receive input on IP
- Student Affairs holds a series of staff meetings to receive input on IP report and to discuss committee process
- Committee presents first Rough Draft to stakeholders - April
- Divisions and Student Affairs offer changes to IP draft to the committee
- Chancellor offers input and changes to draft - August
- Institutional Proposal sent to Faculty Senate for consultation and approval
- Changes and comments from Faculty Senate incorporated into proposal
- Final presentation to University community – September
- Institutional Proposal approved by Chancellor
- Website containing key reference materials and ongoing work of Steering Committee made available to campus community - October
- Institutional Proposal submitted to WASC - October 15
- Institutional Proposal reviewed by WASC Proposal Review Committee (i.e. if approved or if revisions are requested by WASC)
- Institutional Proposal revisions made (if necessary)

### 2010 – 2011

- Formal work on Capacity and Preparatory Review (CP&R) and Educational Effectiveness Review (EER) begins
- Work Plan presented to stakeholders and designated participants on campus, e.g. Faculty Senate, Division Chairs, Chancellor's Executive Committee
- Work groups and task forces identified and work begins in monthly meetings
- Director of Institutional Research begins to assemble data, reports, other supporting documents for Portfolio
- Progress Reports presented to stakeholders on campus, e.g. Faculty Senate, Division chairs and Division meetings, WASC Steering Committee
- Final CPR Portfolio (essays, evidence, stats, etc) prepared and submitted to WASC (Spring 2011)

- CPR presentation to key groups on campus (Divisions, Faculty Senate, Staff in Academic Affairs, Staff in Student Affairs, Student Forum)
- ALO consults with Richard Winn, WASC Liaison officer, to identify potential Team Chair and members
- CPR Visit (Fall 2011) and Team Report

## **2011 - 2012**

- Focus on developing EER Portfolio and EER Visit
- WASC Steering Committee selects writers for integrative essays on the three themes
- Integrative essays are prepared and vetted by Committee, Divisions, Faculty Senate, Staff, and Students
- Presentations to key groups on campus, e.g. Faculty Senate, Divisions, Student Government, Staff meetings
- Final Educational Effectiveness Report completed (essays, evidence, data) and submitted to WASC (Fall 2012)

## **2013**

- Spring 2013 - EER Visit and Team Report
- Final Commission Letter