

# University of Hawai'i - West O'ahu

## Bachelor of Arts in Public Administration



The University of Hawai'i-West O'ahu (UHWO) offers upper-division third and fourth year courses leading to a Bachelor of Arts degree in Public Administration. Students may concentrate in one of two areas: General Public Administration or Justice Administration.

Students who choose to concentrate in General Public Administration are prepared for government service at the local, state, and national levels. For those already working in the field, this program provides the opportunity for individuals to enhance and develop management, legal, and behavioral skills for more effective job performance and greater career mobility. Those who choose to pursue the Justice Administration concentration will have the educational foundation to pursue career paths in justice-related fields. Those already employed in the field may further develop their knowledge and professional skills.

All Public Administration students must complete: (1) core required courses; (2) courses in their area of concentration; and (3) courses in the Social Sciences and Humanities. For detailed information on the Public Administration degree, refer to the UHWO catalog [www.uhwo.hawaii.edu/catalog](http://www.uhwo.hawaii.edu/catalog)

### **Requirements for all Public Administration students:**

- **Required Courses:**
  - BUSA 320 **or** SSCI 310     Statistics for Decision-Making **or** Applied Statistics I
  - HUM 310     Writing Skills
  - PUBA 306     Principles of Public Administration
  - PUBA 310     Research Methods in the Public Sector
  - PUBA 313     Communication Skills for Administrators
  - PUBA 340     Administrative Decision-Making
  - PUBA 351     Human Resources Administration
  - PUBA 414     Public Communication Campaigns
  - PUBA 475     Administrative Law
  - WI PUBA 486 **or** 490     Senior Project **or** Administrative Practicum
- Upper-division level credits in area of concentration (*listed below*)
- **Other Requirements:**
  - Three upper-division level credits of Humanities electives
  - Six upper-division level credits of Social Sciences electives

### **Requirements for General Public Administration:**

- Twelve upper-division level credits of Public Administration electives such as:  
  
... Health Care Administration; Computer Skills for Administrators; Labor-Management Relations; Emergency Management and Disaster Preparedness; Terrorism and Emergency Management; Ethics and Administration; etc.

### **Requirements for Justice Administration:**

- PUBA 409 Legal Foundations of Justice Administration
- Nine upper-division level credits of Justice Administration electives such as:  
  
... Constitutional Law; Media, Violence and Crime; Issues in Criminal Investigation; Juvenile Delinquency; Domestic Violence; Issues in Criminal Investigation; etc.

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